



ORIGINAL

City of Key West, Florida
General Landscape Architectural Services
RFQ # 17-003
July 19, 2017





July 19, 2017

City of Key West
1300 White Street
Key West, Florida 33040

RE: RFQ # 17-003, General Landscape Architectural Services

Dear Selection Committee Members:

S&ME is committed to providing the City of Key West with professional quality service for the ***Continuing Contract for Professional Landscape Architectural Services***. For over 28 years, S&ME's Landscape Architects have provided creative and innovative landscape architectural design services from conceptual design through construction document, permitting and construction for projects throughout Florida. We have successfully worked with other communities and Key West on public infrastructure projects such as parking lots, road medians, and streetscapes addressed in your RFQ as well as other public investments such as active and passive parks and civic spaces. We are most proud of our work at your New City Hall as well as the Vietnam Memorial.

This qualification package demonstrates the S&ME team capabilities and experience. We firmly believe our team is well suited to assist the City in its projects for the following reasons:

We Create Context Driven Solutions.

The success of our projects is tied directly to allowing the physical, cultural and historical context of the site to influence the design. Our projects, in turn, return a value to the surrounding community through unique and lasting design solutions based upon that contextual influence. Our designed environments are functionally inviting, focus upon detail and are influenced by our commitment to safety and sustainability. Careful consideration of the end users of our projects is integral to our designs and we provide inclusive environments which activate and educate visitors.

A Qualified and Experienced Multi-disciplinary Team.

S&ME is a multi-disciplinary firm that brings national strengths and experiences to this assignment. We are uniquely qualified to provide the City of Key West the required landscape architectural design services and can easily call upon our in-house resources of planning, civil engineering, surveying, transportation, environmental and geotechnical consulting services when needed for the City's projects. I will act as the Principal Project Manager and have over 33 years of experience, with emphasis upon public realm projects. Jay Hood, PLA, ASLA, leads our landscape architectural design team with 30 years of experience in Florida as the Principal-in-Charge of landscape architectural projects in our Orlando office. Our in-house resources and collaboration on many of our similar continuing services efforts provides a value to our Clients and is a key component to the success of our projects.

We are committed to the continued success of the City of Key West.

We have been fortunate to have gained a strong reputation for quality design. This reputation was earned by listening closely and providing responsive service to our clients. S&ME's team of individuals possess the breadth of experience, depth of expertise and innovative thinking necessary to provide the full range of Landscape Architecture services which the City of Key West may require, ranging from roadway and streetscape projects, large and small civic projects to active and passive recreation facilities and spaces. Fiscal responsibility is also important to us, and we are committed to providing budget sensitive design decisions for your projects.

Responsive and accessible team members.

We pride ourselves on our commitment to our Clients and our availability to meet and respond quickly to their needs. While located in Orlando Florida, we have served the City of Key West in a responsive manner and are able to meet deadlines and attend local meetings as required. S&ME staff members are committed to the success of our Clients, and our responsiveness is paramount to this success. We also make ourselves available outside of traditional business hours in order to meet your needs.

S&ME understands and acknowledges the terms and conditions of this RFQ. If selected, we will make the resources of our firm available to assist the City in meeting the technical requirements and design needs, according to each project's schedule and budget. We extend to you our commitment to provide innovative and creative solutions to the project, to be responsive to your needs, and to bring extensive knowledge and enthusiasm to every assignment. It is our hope that the combination of our team's passion and experience in the design of public spaces distinguishes us and enables our team the opportunity to contribute to the City's continued success.

Sincerely,

S&ME, INC.



Keith Oropeza, PLA, ASLA
Principal Landscape Architect

COMPANY PROFILE



FIRM PROFILE & PROFESSIONAL CAPABILITIES

S&ME, Inc. (S&ME) is a full service site design firm offering landscape architecture, engineering, planning, environmental permitting, geotechnical engineering, surveying and construction services for the built environment. Founded in 1973, we have grown to a 1,200-person corporation operating from 37 offices in the Southeast and Midwest. In 2015, S&ME acquired **Littlejohn Engineering Associates, Inc.** adding a broader range of landscape architecture, civil and site development, urban planning, and land surveying services to better serve our clients as a single resource. S&ME is owned by our employees who remain faithful to our core values of safety, quality and client service. Our goal is to provide practical solutions to our clients' infrastructure, development and environmental challenges. We care about our clients and devote our resources and technical expertise to helping them safely and efficiently meet their objectives.

Through a balanced interdisciplinary approach, S&ME delivers results by providing innovative and sustainable solutions. As strategic development advisors, S&ME offers a wide array of expertise through a collaborative approach to projects that is focused on implementation from the outset. Our landscape architects, planners, designers, scientists and engineers work together to develop creative designs and pioneering ideas; which are then rigorously tested for workability. **We define success through quality built projects.**

S&ME's diverse team of professionals exhibit an unwavering commitment to both our public and private clients, we have earned a reputation as one of Florida's top landscape architecture firms. Through many years of hard work, S&ME has developed expertise in many areas of professional **landscape architecture** industry including:

- Site Design
- Hardscape Design
- Landscape Design
- Irrigation Design
- Signage Design
- Sports, Recreation & Athletic Field Design
- Destination Playgrounds
- Splash Pads
- Skate Parks
- Parks/Open Spaces
- Waterfront Parks, Ramps & Docks
- Multipurpose Trails
- Streetscapes (FDOT & Municipal)
- Complete Streets
- Rain Gardens
- Landscape/Tree Preservation Code
- Construction Administration

S&ME's streetscape/complete street designs range in scale from small plazas and gateways to entire commercial corridors or districts. We have successfully integrated bike and pedestrian mobility as well as rain gardens and other low impact development (LID) practices into our projects. Urban streetscapes can be a design challenge given the constraints of limited root zones, overhead and below ground utilities, visual clearance zones, horizontal clearance setbacks, etc. Our multi-disciplinary team of landscape architects, engineers, and planners collaborate to address these challenges and create environments that not only look and feel good, but also are functional, viable, innovative, and cost effective. Professional color renderings and 3-D simulations and/or models of our streetscape designs are often used to gather citizen support, or to assist in obtaining grants for the construction of the improvements.

Our team of landscape architects are experienced with a wide range of **public landscape architectural projects**. Our work includes landscape architectural planning and design for public urban and civic spaces including; flexible/multipurpose event spaces and lawns, pocket parks, roadways, streetscapes, public gardens, parking garages and urban parking environments, destination playgrounds, amphitheaters, splash pads, and skate parks. We also work on public and civic facilities such as the recently completed **Vietnam Memorial at Bayview Park, Key West City Hall**, and the Cade Museum for Creativity and Invention in Gainesville, Florida. For Monroe County, we have completed **Big Pine Swimming Hole Park** and are underway with **Rowell's Waterfront Park** in Key Largo. S&ME is the prime consultant on both of these Parks.

COMPANY PROFILE



Our professionals have considerable experience with **green infrastructure and sustainable design** including stormwater rain gardens and bioswales. We routinely assist community leaders to effectively plan for smart and environmentally sensitive growth. Our LEED Accredited Professionals help our clients balance present needs without compromising future generations. We regularly incorporate low impact development (LID) strategies in our designs and advise our clients on appropriate solutions that are essential to long-term sustainability.

At present, through our continuing service agreement with the City of Orlando, we are assisting the Downtown South Neighborhood Improvement District (DSNID) with the design of its streetscape environments. This complete streetscape masterplan for the District will balance the bicycle and pedestrian environment with the vehicular environment. Green infrastructure, smart pole technologies, transit and pedestrian amenities will be included as part of the design. In Auburndale, Florida we are the landscape architect for the PK Avenue streetscape. This project is a road diet which utilizes the space that was gained from the removal of two travel lanes, being converted to a multi-use trail and raingardens. The project was awarded a \$1.2M grant from the SWFWMD because of its demonstrated ability to pretreat the stormwater which has been adversely affecting the water quality of Lake Lena. In Oviedo, Florida, much of the campus of the new Oviedo Medical Center parking areas and roadways outfall to adjacent bio-swales which reduce the conveyance infrastructure cost and allow water to enter the ground prior to reaching the stormwater ponds.

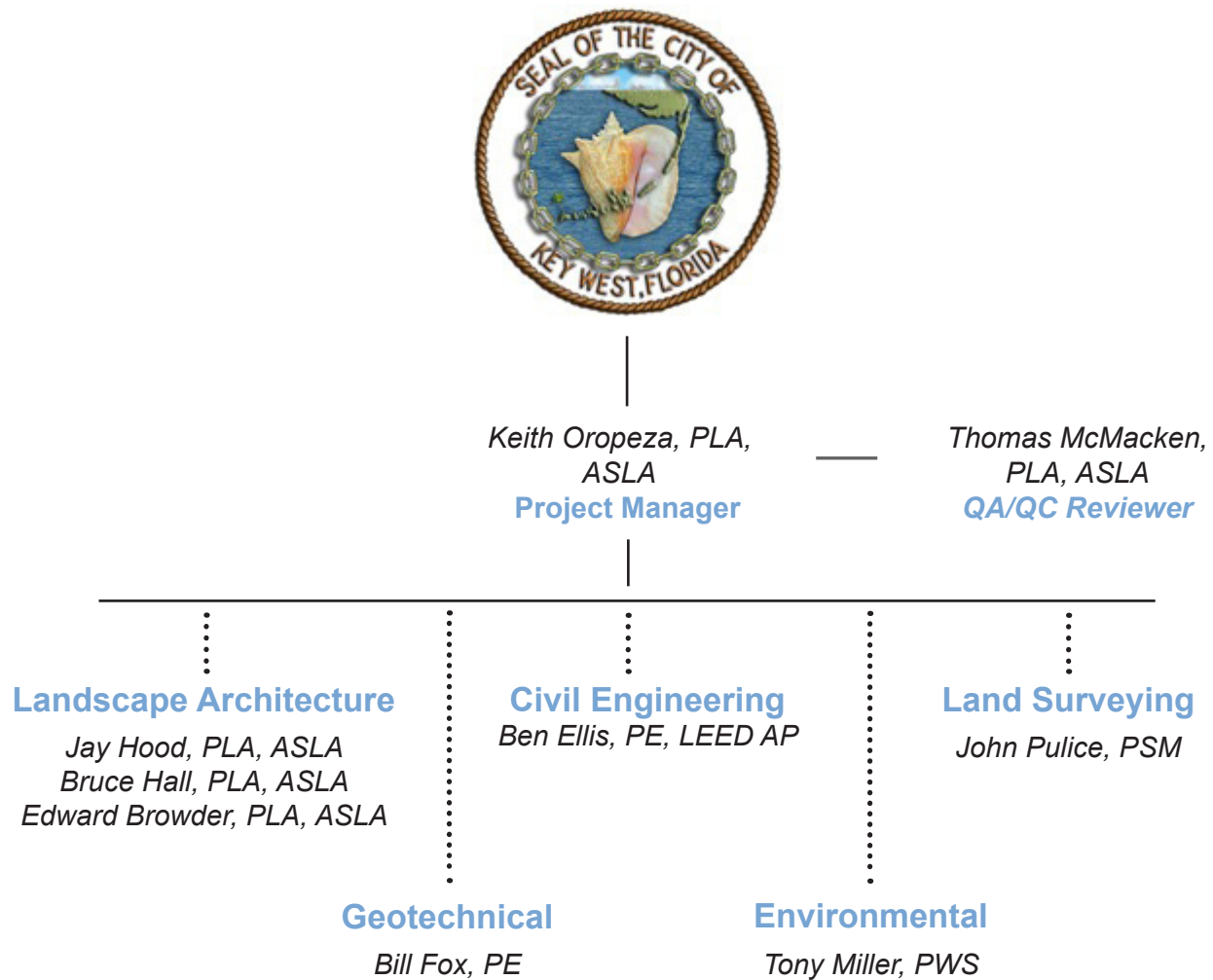
Public Involvement/Participation is integral to our design process and can be provided as requested by the City. Engaging the public is frequently an important part of our projects with the level of effort and participation varying by the particular circumstances and context of each assignment. Our approach for public involvement can be adapted to meet the needs or desires of the audience or the project type. We often integrate education into the process to introduce concepts, ideas and vocabulary the audience may not be familiar with. Our preference is to begin the public involvement process prior to design so the public can be confident that we are listening to them.

Wetlands, streams, archaeological sites and historic resources can all bring project challenges. S&ME's professionals have the knowledge and technical skills that can help our public and private clients identify these issues and keep their projects on track. From wetland delineations to stream determinations, and from Phase I cultural resource surveys to National Register eligibility determinations, S&ME can assist in planning, permitting, mitigation design and implementation.

Key West will be serviced from our Orlando Office and we have proven that we can respond quickly and address the needs of the City in short order. Our office has over 40 professionals including landscape architects, civil engineers, environmental scientists, planners, geotechnical engineers and land surveyors ready to assist the City.

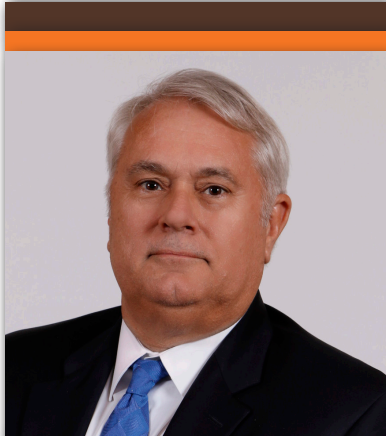


ORGANIZATIONAL CHART



KEY PERSONNEL EXPERTISE

Keith Oropeza, PLA, ASLA



PROJECT ROLE
Project Manager

LOCATION
Orlando, FL

EDUCATION
■ Bachelor of Landscape
Architecture, Louisiana
State University, 1981

REGISTRATIONS
■ FL, LA #LA0001023

PROFESSIONAL MEMBERSHIPS
■ American Society of
Landscape Architects
(ASLA)

■ City of Orlando, FL Historic
Preservation Board, Board
Member, 2013-2015

■ Harry P. Leu Botanical
Gardens, Past Board of
Trustees and Chairman,
2008-2011

■ Downtown Dev. Board,
Orlando, FL, Past Board
Member and Vice
Chairman, 2004-2008

Keith has over 33 years of experience designing and leading a variety of project types from planning to site-specific design, resort, theme park, and healthcare facility projects. He has extensive local, national and international experience. Key clients include Universal Studios, Discovery Cove, Sea World, Busch Gardens/Tampa, Royal Pacific Resort, Florida Hospital, Chihpen Springs Resort/Taiwan, Discovery Lakes/Shenyang, China, Brooklin Village, and Sao Paulo Brazil. Keith has worked in Washington DC as part of a security enhancement team for various U.S. Embassies worldwide.

- Key West City Hall, Key West, FL
- Vietnam Memorial Park, Key West, FL
- Big Pine Key Swimming Hole Scenic Overlook, Big Pine Key, FL
- Rowell's Marina Park, Key Largo, FL
- Viscaya North Canal Restoration, Miami-Dade County, FL
- Discovery Lakes, Shenyang, China
- Chihpen Hot Springs Resort & Water Park, Taiwan
- Westin Resort, St. John Island, U.S. Virgin Islands
- LEGOLAND Florida Resort - Holiday Village, Winter Haven, FL
- Universal Studios Area Development, Orlando, FL
- Universal Studios Entrance Plaza Pedestrian Walks, Orlando, FL
- Discovery Cove/Sea World Florida, Orlando, FL
- Florida Hospital Wesley Chapel, Pasco County, FL
- Seminole Wekiva Trail, Seminole County, FL
- Colony Park Road Extension Design Phase, New Smyrna Beach, FL
- Turnpike Sawgrass Canal Revetment, Broward County, FL
- Major Boulevard, Orlando, FL
- Universal Boulevard, Orlando, FL
- Hollywood Way, Orlando, FL
- Harbortown Marina, Merritt Island, FL
- North Causeway Linear Park & Bike Trail, New Smyrna Beach, FL



Key West City Hall



Vietnam Memorial Park



Big Pine Key Swimming Hole



Rowell's Marina Park

KEY PERSONNEL EXPERTISE

Jay R. Hood, PLA, ASLA



PROJECT ROLE

Director of Landscape Architecture

LOCATION

Orlando, Florida

EDUCATION

- BS in Landscape Architecture, Purdue University, 1987

REGISTRATIONS

- RLA, FL #LA0001277
- RLA, CO #841

PROFESSIONAL MEMBERSHIPS

- American Society of Landscape Architects (ASLA)
- Harry P. Leu Gardens, Board of Trustees, 2012-2016
- Orlando DRC, Board Member, 2005-2008
- Purdue Landscape Architecture Advisory Council, Board Member

Jay has over 30 years of experience with site design and landscape architecture for public spaces. His design influence is featured in the public realm design of places such as Lakeland's Hollis Garden, Orlando's Harry P. Leu Botanical Gardens, Winter Park's Park Avenue, Downtown Plant Street in Winter Garden and the University of Central Florida's Health Sciences Campus at Lake Nona. His philosophy of design focuses on functional and timeless design grounded in context and equity of users.

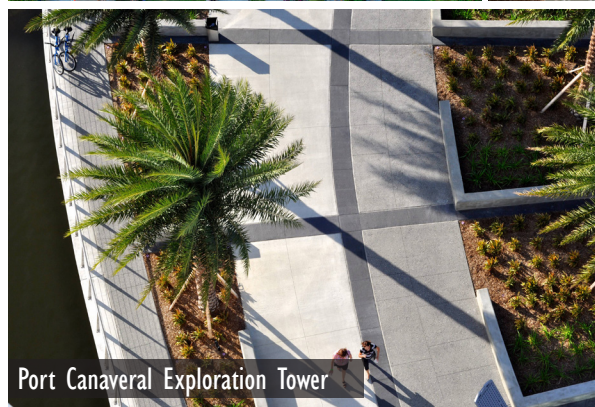
- Canaveral Cove Village Streetscape, Cape Canaveral, FL
- Plant Street Streetscape, Winter Garden, FL
- NoMa Business Improvement District Public Realm Vision Plan, Washington, DC
- Sanford Waterfront Redevelopment & Riverfront Master Plan, Sanford, FL
- Port Canaveral Exploration Tower, Cape Canaveral, FL
- Holland Park Playground & Splash Pad, Palm Coast, FL
- Port Canaveral Turning Basin Park, Cape Canaveral, FL
- Riverview Park, Melbourne, FL
- Barnett Family Park, Lakeland, FL
- Champions Splash Park, Clermont, FL
- Lake Mirror Park, Lakeland, FL
- Lake Eva Park, Haines City, FL
- Cypress Grove Park, Orange County, FL
- Indian RiverSide Park, Martin County, FL
- Jekyll Island Revitalization - Great Dunes Park, Jekyll Island, GA
- Miami Circle Park, Miami, FL
- Hollis Garden, Lakeland, FL
- Harry P. Leu Ravine Garden, Orlando, FL
- Hickory Point Park Master Plan, Lake County, FL



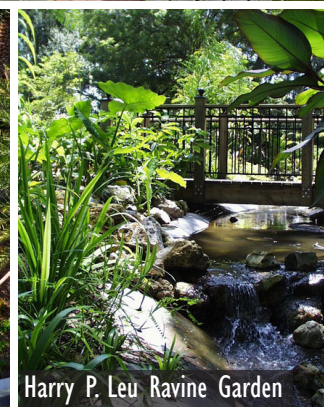
Lake Mirror Park



Cypress Grove Park



Port Canaveral Exploration Tower



Harry P. Leu Ravine Garden

KEY PERSONNEL EXPERTISE

Bruce C. Hall, PLA, ASLA



PROJECT ROLE

Principal Landscape Architect

LOCATION

Orlando, Florida

EDUCATION

- Golf Course and Golf Clubhouse Design, Harvard Graduate School of Design, 1991
- BLA, University of Florida, 1988
- AA, Indian River State College, 1985

REGISTRATIONS

- FL, RLA #LA0001367, 1990

PROFESSIONAL MEMBERSHIPS

- American Society of Landscape Architects

PRESENTATIONS

- Florida Recreation & Park Association State Conference, "Multi-Use Trails - Context Sensitive Design and Construction, 2010

Bruce has over 29 years of experience with site design and landscape architecture. Areas of specialty and interest include residential and mixed-use community master planning and design, streetscape design, active and passive recreation, multipurpose pedestrian and bicycle facilities, and golf course routing and layout.

- Miami-Dade Cultural Center, Miami, FL
- Miami Circle, Miami, FL
- Museum of Seminole County History, Seminole County, FL
- Port Canaveral Exploration Tower, Cape Canaveral, FL
- Canaveral Cove Village Master Plan, Cape Canaveral, FL
- Pilaklakaha (PK) Avenue Streetscape, Auburndale, FL
- Flagler Avenue Streetscape, New Smyrna Beach, FL
- Quadrille Boulevard, West Palm Beach, FL
- Plant Street Streetscape, Winter Garden, FL
- Clematis Street Streetscape, West Palm Beach, FL
- Jacksonville Beach Skate Park, Jacksonville Beach, FL
- Big Pine Key Swimming Hole Scenic Overlook, Big Pine Key, FL
- Hernando's Landing at Lake Parker Park, Lakeland, FL
- Holland Park Playground and Splash Pad, Palm Coast, FL
- Port Canaveral Jetty Park, Port Canaveral, FL
- Port Canaveral Turning Basin Park, Cape Canaveral, FL
- Port Canaveral Boat Ramp, Cape Canaveral, FL
- Lake Island Park, Winter Park, FL
- Lake Hiawatha Preserve Master Plan, Clermont, FL
- Champions Splash Park, Clermont, FL
- Harbortown Marina, Merritt Island, FL
- North Causeway Linear Park & Bike Trail, New Smyrna Beach, FL
- West Orange Trail Master Plan & Phase I Construction, Orange County, FL



Winter Garden Streetscape



Miami Circle



Port Canaveral Boat Ramp



Port Canaveral Turning Basin

KEY PERSONNEL EXPERTISE

Thomas J. McMacken Jr., PLA, ASLA



PROJECT ROLE

Senior Landscape Architect

LOCATION

Orlando, Florida

EDUCATION

- BLA, Louisiana State University, 1977

REGISTRATIONS

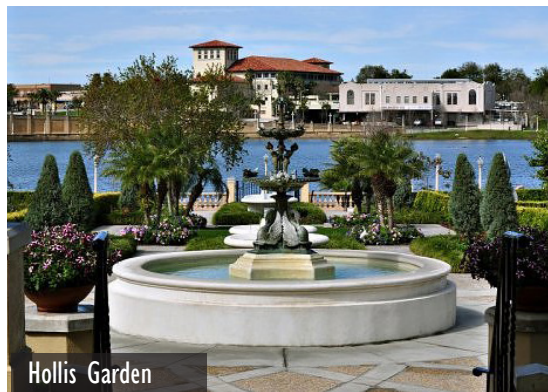
- FL, RLA #LA0001193
- GA, RLA #LA1310
- NC, RLA #LA1117
- SC, RLA #LA769
- LA, RLA #LA0651
- TX, RLA #LA2274

PROFESSIONAL MEMBERSHIPS

- American Society of Landscape Architects (ASLA)
- Winter Park Transportation Advisory Board, 2017-2020
- Winter Park Library Board, 2016-2019
- Mead Gardens Board of Trustees, 2016-2019
- Commissioner, City of Winter Park, Florida, 2010-2016
- Orange County Community Action Board, 2011-2016

During his distinguished career, Tom has had the opportunity to work on a number of signature projects including the Amway Center and Church Street Streetscape projects for the City of Orlando. Other projects include the City of Jacksonville Beach Phase II Streetscape; Blue Jacket Park and Southport Community Parks in Orlando, FL; and the University of Central Florida College of Medicine and Burnett Biomedical Sciences Buildings in Orlando's Medical City.

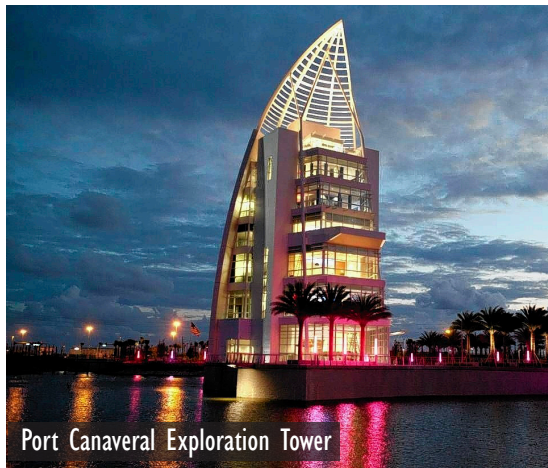
- Jacksonville Beach Skate Park, Jacksonville Beach, FL
- Pilaklakaha (PK) Avenue Streetscape, Auburndale, FL
- City of Orlando Amway Center Streetscape, Orlando, FL
- Plant Street Streetscape, Winter Garden, FL
- Park Avenue Streetscape, Winter Park, FL
- University of Central Florida, College of Medicine, Orlando, FL
- Lake Eva Park, Haines City, FL
- Port Canaveral Exploration Tower, Cape Canaveral, FL
- Miami Circle, Miami, FL
- Hollis Garden, Lakeland, FL
- Blue Jacket Park, Orlando, FL
- Indian RiverSide Park, Martin County, FL
- Barnett Family Park, Lakeland, FL
- Lake Myrtle Sports Complex, Auburndale, FL
- Kissimmee Lakefront Park, Kissimmee, FL



Hollis Garden



Lake Eva Park



Port Canaveral Exploration Tower



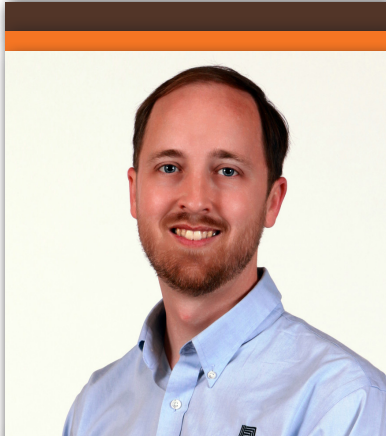
Indian Riverside Park



Indian Riverside Park

KEY PERSONNEL EXPERTISE

Benjamin B. Ellis, PE, LEED AP



PROJECT ROLE
Project Engineer

LOCATION
Orlando, Florida

EDUCATION
■ BS in Civil Engineering,
University of Florida, 2005

REGISTRATIONS
■ PE, FL #72469, 2011

CERTIFICATIONS
■ LEED ACCREDITED
PROFESSIONAL

■ 10 HR OSHA
CONSTRUCTION SAFETY

■ FLORIDA WATER STARSM,
2012

PROFESSIONAL MEMBERSHIPS

- Town of Oakland, Florida
Development Review
Committee, 2014
- U.S. Green Building Council,
Central Florida Chapter
Board Member, 2012-2015

Ben has over 12 years of experience in the management, design and construction of infrastructure and site development projects. Areas of expertise include stormwater management, water and wastewater utility transmission design, geometric roadway and site design, and pavement design. Ben facilitates project permitting through city and county agencies, as well as local water management district.

- Skyplex, Orange County, FL
- West Livingston Street Extension, Orlando, FL
- Harbortown Marina, Merritt Island, FL
- SunRail Station Parking Garage, Kissimmee, FL
- Palm Coast Community Center, Palm Coast, FL
- Port Canaveral Boat Ramp Master Planning, Cape Canaveral, FL
- Holland Park Interactive Water Feature and Playground Expansion, Palm Coast, FL
- Town of Oakland Master Sanitary Sewer Project, Oakland, FL
- Outdoor Interpretive & Wayfinding Venue, Port St. Joe, FL
- Paw Park Dog Park, Sanford, FL
- Doral Morgan Levy Sports Complex, Doral, FL
- Martin County Recreational Park, Martin County, FL
- Allen Plantation, Citrus County, FL
- University of South Florida (USF) Stormwater Cisterns, Tampa, FL
- LEGOLAND Florida Resort - Ninjago, Winter Haven, FL
- LEGOLAND Florida Resort - Holiday Village, Winter Haven, FL
- LEGOLAND Florida Resort - Heartlake City, Winter Haven, FL
- LEGOLAND Florida Resort - Boat Build, Winter Haven, FL



Skyplex



LEGOLAND Florida Resort



West Livingston Streetscape



Paw Park

KEY PERSONNEL EXPERTISE

Anthony Miller, PWS



PROJECT ROLE

Senior Biologist/Ecological
Project Manager

LOCATION

Orlando, Florida

EDUCATION

- BS with high honors,
Endemic Plant and
Ecosystem Management,
University of Florida, 1992

REGISTRATIONS

- Professional Wetland
Scientist #2332

CERTIFICATIONS

- OSHA 40 Hour HAZWOPER
Training
- ACOE 38 Hour Wetland
Delineation Training
- 40-hr MSHA Surface Mine
Training
- Ohio Rapid Assessment
Method for Wetlands V 5.0
(ORAM5)
- Winter Tree Identification
- PRINCE2 Foundation
Training
- Scrum Master Certified

Tony is a Professional Wetland Scientist with over 24 years of professional experience with environmental laws, regulations, and permitting processes for federal, state, and local agencies.

Professional Qualifications include: Wetlands & Regulated Waters Delineations - USACOE and Chapter 62-340 FAC; Clean Water Act Chapter 1 and Sections 404/401 Permitting; Over 2,800 Environmental Resource Permits; ETDM ETAT Technical Reviews; Uniform Mitigation Assessment Method (Wetlands) – Chapter 62-345; Threatened and Endangered Faunal Species Surveys and Assessments; Threatened and Endangered Floral Species Surveys; and Ground and surface water sampling.

- Port Canaveral Barge-to-Rail Facility NEPA Documentation, Mims, FL
- Ormond Beach Environmental Education Center, Ormond Beach, FL
- Altamonte Town Center, Altamonte Springs, FL
- City of Winter Springs Public Safety Complex, Winter Springs, FL
- City of Oviedo Sports Complex, Oviedo, FL
- Central Florida Commuter Rail, Volusia, Seminole & Orange Counties, FL
- Cross Seminole Trail, Seminole County, FL
- Gemini Springs Park, DeBary, FL
- Port Orange Causeway Park Improvements, Port Orange, FL
- Sanford Downtown Redevelopment Master Planning, Sanford, FL
- Titusville to Edgewater Trail PD&E, Edgewater, Oak Hill & Titusville, FL
- New Smyrna Beach Wellfield, Volusia County, FL
- Senior Regulatory Scientist/ETAT Member, Various locations across FDOT Districts 1, 2, 4 & 5
- Orlando Sanford International Airport - Terminal Expansion, Sanford, FL
- Leesburg Regional Airport - Triangle Aviation Services Building, Leesburg, FL
- Florida Turnpike Widening - Beulah Road to SR 50, Orange County, FL
- Florida Turnpike Widening - Gotha Road to Beulah Road, Volusia County, FL
- Atlantic Coast Pipeline NEPA Documentation, NC and VA
- Devon Energy & Chesapeake Energy, East Central, OH
- Disney Wilderness Preserve, Poinciana, FL
- Corkscrew Swamp Malaleuca Mapping, Collier County, FL
- Orlando Executive Airport - Northeast Ramp Improvements, Orange County, FL
- Orlando Sanford Airport - Southeast Ramp Hangars, Sanford, FL
- Orlando Sanford Airport - Building 515, Sanford, FL
- Leesburg Regional Airport - Triangle Aviation Services Building, Leesburg, FL
- Ormond Beach Airport - Hangars, Ormond Beach, FL
- Orlando Sanford Airport - Taxiway 9R-27L, Sanford, FL
- Orlando Sanford Airport - Runway, Taxiway & ARFF, Sanford, FL
- Orlando Sanford Airport - Terminal Expansion, Sanford, FL
- Orlando Sanford Airport - Carrier Avenue & Air Cargo Improvements, Sanford, FL
- DeLand Airport T-Hangars, DeLand, FL

Key West City Hall Key West, Florida

CONTACT:

City of Key West, Florida
Mr. Creed Howell
Senior Construction
Manager
1300 White Street
Key West, FL 33040
Tel: 305.809.3963

PROJECT DATES:

September 2013 - April
2015

DESIGN FEE:

\$63,000

PROJECT COST:

\$18 Million

NAME OF CONTRACTOR**AWARDED PROJECT:**

Burke Construction

PROJECT SIMILARITIES:

- Environmentally Sensitive Design
- Landscape & Hardscape Areas
- Native Plant Species
- Natural & Native Materials
- Lighting
- Irrigation
- LEED Gold



The Glynn Archer High School building is a historic landmark in Key West, Florida. Built in 1928, the school has been a long-standing icon on the island that is dear to the locals. The City selected this site to be refurbished into the new Key West City Hall. The scope of work included new landscape areas with native plant species, new hardscape areas using natural and native materials, including stone found around the island, new lighting, and a temporary irrigation system that will draw from cisterns that collect rain water. The project is LEED Gold and is sure to become a new iconic piece of Key West that holds true to the character and history yet sets the tone for environmentally sensitive design. City officials started working in the building in April 2015.

CONTACT:
Bender & Associates
Architects
Mr. Bert Bender
410 Angela Street
Key West, FL 33040
Tel: 305.296.1347
blbender@bellsouth.net

DESIGN FEE:
Probono

NAME OF CONTRACTOR
AWARDED PROJECT:
D L Porter Construction, Inc.



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Rowell's Marina Park Key Largo, Florida

CONTACT:

Monroe County, FL
Mr. Chris Rivera
Project Manager
1100 Simonton Street
Suite 205
Key West, FL 33040
Tel: 305.292.4441
rivera-chris@monroe
county-fl.gov

PROJECT DATES:

July 2017 - current

DESIGN FEE:

\$146,000

PROJECT COST:

TBD

NAME OF CONTRACTOR

AWARDED PROJECT:

TBD

PROJECT SIMILARITIES:

- Park Design
- Marina
- Pedestrian Walks
- Flexible Open Space
- Overlooks
- Waterfront



Rowell's Marina will be a multi-use marina park on the island of Key Largo, in the Florida Keys. With stunning views to the west into Blackwater Sound, the site provides many opportunities to locals and year-round visitors to the area. The marina will have 30+ boat slips for visitors to utilize and can also be accessed by car. Facilities include a boaters supply store, restroom building, event pavilions, picnic shelters and an event lawn to host the weekend farmer's market. Farmers and craftsmen from around the area will setup their booths on the weekends and the site will draw crowds of people looking to enjoy the fantastic South Florida weather and local culture. A man-made beach will allow boaters and guests to lay out in the sun and swim in the clear water of the Keys. Native plant material will provide interest and shade around the meandering paths of the picnic park located adjacent to the dock. S&ME has been selected to provide Phase 1 construction documents for the project.

Big Pine Key Swimming Hole Big Pine Key, Florida

CONTACT:

Monroe County, FL
Mr. Chris Rivera
Project Manager
1100 Simonton Street
Suite 205
Key West, FL 33040
Tel: 305.292.4441
rivera-chris@monroe
county-fl.gov

PROJECT DATES:

2015-Current

DESIGN FEE:

\$156,000

PROJECT COST:

\$1.2 Million

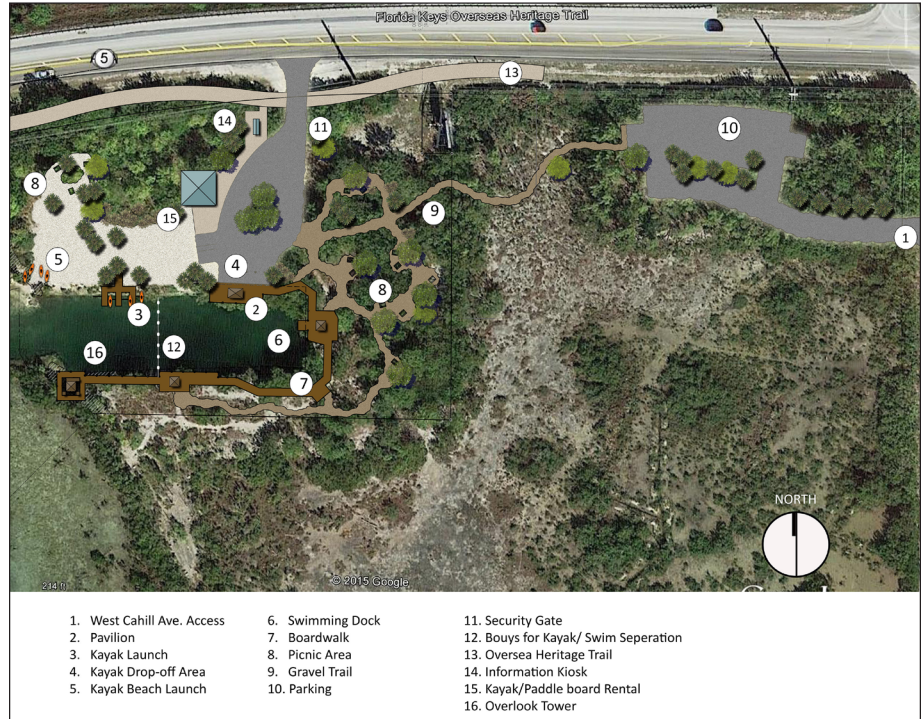
NAME OF CONTRACTOR

AWARDED PROJECT:

TBD

PROJECT SIMILARITIES:

- Community Workshops
- Master Planning
- Boardwalks
- Overlooks
- Parking
- Restroom Facility
- Connection to Overseas Heritage Trail
- Nature Walks
- Water Access
- Kayak/Canoe Launch



S&ME developed the conceptual master plan for this man made barrow pit into a community park with direct access to North Pine Channel and both the Gulf of Mexico and Atlantic Ocean. The process involved the development program elements to present in a public workshop for response and comment from area residents. Based on public input and Monroe County direction, S&ME developed a plan that includes, boardwalks, kayak launch areas, swimming access, natural trails, connection to the Overseas Heritage Trail, observation towers, shade pavilions and vehicular parking and future concession building. S&ME's efforts included environment permitting, surveying, civil engineering, landscape architecture, and coordination with FDOT.

Indian Creek Park Living Shoreline Miami Beach, Florida

CONTACT:

City of Miami Beach
Ms. Flavia Tonioli
Sustainability Manager
1700 Convention Center
Drive
Miami Beach, FL 33139
Tel: 305.673.701
ftonioli@miamibeachfl.gov

PROJECT DATES:

2016-2017

DESIGN FEE:

\$36,000

PROJECT COST:

TBD

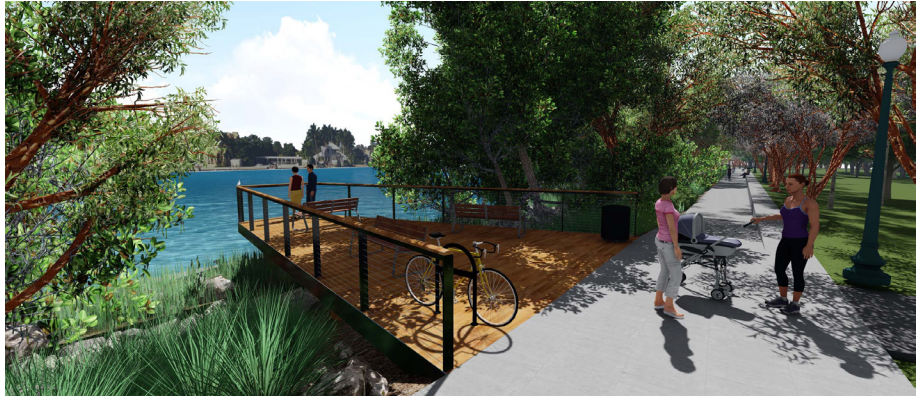
NAME OF CONTRACTOR

AWARDED PROJECT:

TBD

PROJECT SIMILARITIES

- Pedestrian Systems
- Bike Trail Connection
- Open Space
- Native Landscaping
- Living Shoreline
- Overlook
- Boardwalk
- Trailhead



S&ME provided the Master Plan and Landscape Architectural construction documents for the integration of a waterside promenade and “living shoreline” into the City of Miami Beach’s Indian Creek Park. The 1000’ long and 130’ wide urban waterfront park accommodates passive activities, is situated along a Biscayne Bay waterway and has a deteriorating seawall. To meet the City of Miami Beach’s desire to address sea level rise and a failing seawall, S&ME created a “living shoreline” environment between the existing seawall and the new seawall which is 4’ higher in elevation. A comfortable 8’ wide pedestrian promenade parallels the new seawall. The seawall cap has been designed to serve as a seat wall where users can take in views across the living shoreline and out to the waterway. To increase access to the basin environment and the adjacent waterway, S&ME introduced three overlooks that extend across the living shoreline and to the water’s edge. On the overlooks, the park users are within the preserved Mangroves and Buttonwoods and above the new plantings of red, black and white mangrove and other tidal plants. Inlets at the north and south ends of the basin allow tidal seawater from Biscayne Bay to flush the basin daily.

Miami Circle Park Renovation Miami, Florida

CONTACT:

Florida Department of State
Ms. Angela E. Tomlinson,
Ph.D., Assistant Director
Division of Historical
Resources 500 South
Bronough Street,
Tallahassee, FL 32399-0250
Tel: 850.245.6445
Angela.Tomlinson@Dos.
MyFlorida.com

PROJECT DATES:

April 2015 - June 2016

DESIGN FEE:

\$98,500

PROJECT COST:

\$1.3 Million

NAME OF CONTRACTOR

AWARDED PROJECT:

Zurqui Construction

PROJECT SIMILARITIES

- Master Planning
- Historic Landmark
- Educational/Interpretive Features
- Pedestrian Systems
- Open Space
- Native Landscaping
- Wayfinding



S&ME staff, teamed with Applied Wayfinding, were engaged by the Florida Department of State-Office of Cultural, Historical and Information Programs to provide master planning, landscape architectural and wayfinding services for the Miami Circle as a follow up to the first phase of work designed and opened to the public in 2011. This design effort was due to the State of Florida's desire to expand the educational/interpretive features of this 2,000-year old historic landmark. The completed design is a phased approach for implementation.

The completed project features native and Florida Friendly planting and intimate "living room" seating areas overlooking the Miami River, Brickell Draw Bridge, and Biscayne Bay. A second pathway to the Circle from the Miami Riverwalk was added along with ornamental and interpretive railings around the Circle, an interpretive cap over the Circle which models the archaeological site, pedestrian gateway signs on the riverwalk, freestanding interpretive signs, and railing mounted interpretive signs.

Lakeland Skate Park Lakeland, Florida

CONTACT:

City of Lakeland, FL
Ms. Pam Page, Deputy
Director Parks & Recreation
228 Massachusetts Avenue
Lakeland, FL 33801
Tel: 863.834.6088
pamela.page@lakelandgov.
net

PROJECT SIZE/SCOPE:

1.5 Acres

PROJECT DATES:

July 2012 - May 2013

DESIGN FEE:

\$103,100

PROJECT COST:

\$1,300,000 (est.
Construction)

NAME OF CONTRACTOR

AWARDED PROJECT:

Rodda Construction

PROJECT SIMILARITIES

- Pedestrian Systems
- Open Space
- Native Landscaping
- Skate Park
- Shade Structures



The City of Lakeland engaged S&ME to work with the Lakeland Skaters Alliance, a local advocacy group to create a new skate park for the community. Teamed with Team Pain, S&ME toured other skate parks with City staff and skaters from the local community and developed, through a series of open houses, a design which reflected the desires of the users. The completed skate park boasts features and amenities rare to most skate parks including the shade structure "living rooms" with concrete couches and tables, green space within the skate area, a vending machine/equipment enclosure with custom graphic wrap and an interior/exterior entry plaza to accommodate skaters before and after the park opens.

In addition to the other custom designed amenities, S&ME developed the pedestrian gateway into the Lakeland Skate Park. The illuminated entry feature rises above the interior plaza and includes abstract skateboard finials. S&ME worked closely with a local fabricator to advance the project from concept through fabrication.

Pilaklakaha (PK) Avenue Streetscape Auburndale, Florida

CLIENT:

City of Auburndale, FL
Ms. Amy Palmer
Community Development
Director
P.O. Box 186
Auburndale, FL 33823
Tel: 863.965.5530
apalmer@auburndalefl.com

PROJECT DATES:

June 2014 - Present

DESIGN FEE:

\$14,000

PROJECT COST:

\$2.8 Million

NAME OF CONTRACTOR**AWARDED PROJECT:**

TBD

PROJECT SIMILARITIES

- Pedestrian Systems
- Bike Trail Connection
- Open Space
- Native Landscaping
- Streetscape
- Green Infrastructure



S&ME assisted Pro Video with the master planning and conceptual streetscape design and construction documents for Auburndale's 5-block, Pilaklakaha Avenue streetscape project. The project entailed a lane reduction from 4-lanes to 2-lanes, a multipurpose trail, on-street parking, and bioswales in this section of roadway that transitions from residential to the City's historic downtown area. The use of bioswales or rain gardens pretreats and detains the water for infiltration prior to outfall into the surrounding lake system. A portion of the project is anticipated to be funded by the SWFWMD.

Rio Grande Streetscape Orlando, Florida

CONTACT:

City of Orlando, Florida
Mr. Frank Usina
Community Venues Project
Manager
400 S. Orange Avenue
Orlando, FL 32802
Tel: 407.246.2114
frank.usina@cityoforlando.
net

PROJECT DATES:

2013-2014

DESIGN FEE:

\$120,000

PROJECT COST:

\$1.2 Million

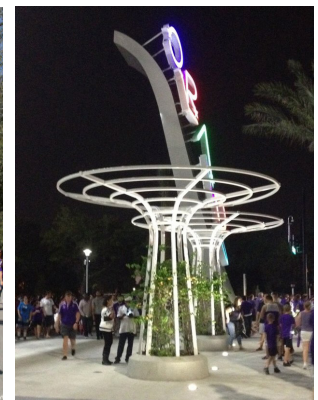
NAME OF CONTRACTOR

AWARDED PROJECT:

Turner Construction

PROJECT SIMILARITIES:

- Landscape & Hardscape Design
- Streetscape
- Vehicular Bollards
- Street/Accent Lighting
- Site Furnishings
- Rain Gardens
- Public Art
- Sculptural Arbors



S&ME provided landscape and hardscape design for the Rio Grande Streetscape which was developed as a part of the \$207 million dollar renovation of Camping World Stadium (formerly Florida Citrus Bowl). The streetscape is multi-purpose and serves as a pre-function and vending plaza for a wide variety of events that are held at Camping World Stadium. The streetscape project features a generous hardscape area that includes vehicular bollards, street/ accent lighting, and site furnishings. The hardscape is organized by concrete banding that represents the yard lines of the grid iron, and is regulated by the structural grid of the new stadium. The landscape includes ornamental Medjool Palms at key entrances, and street tree plantings of Washingtonia Palms. Within the hardscape area, rain gardens collect plaza stormwater runoff for infiltration prior to staging up and flowing into a nearby pond. Public art on the streetscape is incorporated into the design at the north and south ends of the project, where sculptural arbors of orange bougainvillea provide shade for fans and pay homage to the historic citrus heritage of the area. The focal point of the streetscape is the 40' tall commissioned piece of public art, which incorporates repurposed letters salvaged from the "Orlando" sign which once anchored the north end zone.

South Pomegranate Ave. Improvements Sanford, Florida

CONTACT:

WBQ Design & Engineering
Ms. Gail Woods
Transportation Department
Manager
201 N. Magnolia Avenue
Suite 200
Orlando, FL 32801
Tel: 407.839.4300
gwoods@wbq.com

PROJECT DATES:

October 2014 - July 2018

DESIGN FEE:

\$96,024

PROJECT COST:

TBD

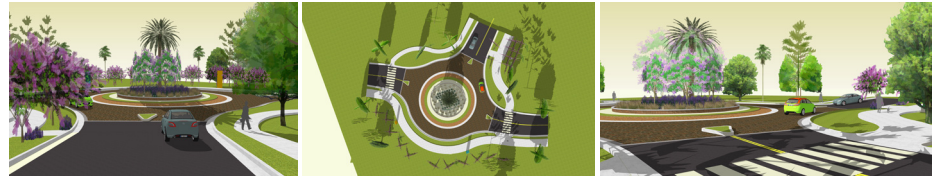
NAME OF CONTRACTOR

AWARDED PROJECT:

TBD

PROJECT SIMILARITIES:

- Landscape, Hardscape & Aesthetic Design
- Multimodal Connection
- Multi-use Trail
- Pedestrian Bridge
- Stormwater Basin



S&ME is currently providing landscape architecture for this FDOT, District 5 project. S&ME is providing landscape, hardscape and aesthetic design input for this proposed project to extend Pomegranate Avenue in Sanford Florida from 3rd Street to 8th Street. The project will provide a multimodal connection between the Historic Goldsboro neighborhood and the SR 46 Corridor. The project includes a multi-use trail along the new bridge span to eliminate conflicts between the Auto Train switching yard and other neighborhood streets. The trail will ultimately connect Goldsboro to parks, other trail systems, and Sanford's SunRail station. Our work also includes creating naturally shaped planted stormwater basins as well as regrading and pedestrian bridges over an existing creek. S&ME will provide aesthetic direction for the project bridges, railings, lighting and MSE walls to reflect the historic nature of the community. The City of Sanford will be the project owner and close coordination with the City is required.

Port Canaveral Port-Wide Wayfinding Cape Canaveral, Florida

CONTACT:

Canaveral Port Authority
Mr. Brian Blanchard
Senior Director - Cruise
Operations
660 Magellan Road
Cape Canaveral, FL 32920
Tel: 321.783.7831
bblanchard@portcanaveral.com

PROJECT DATES:

April 2015 - May 2016

DESIGN FEE:

\$180,000

PROJECT COST:

\$9 Million

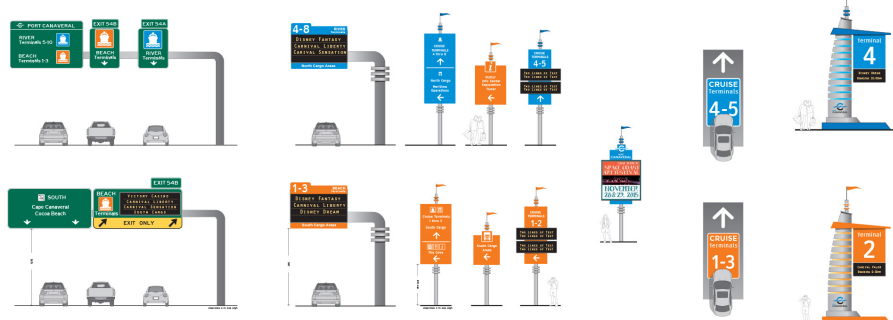
NAME OF CONTRACTOR

AWARDED PROJECT:

Ivey's Construction

PROJECT SIMILARITIES:

- Port-wide Wayfinding System
- Public Involvement
- FDOT Coordination
- Overhead Static and Variable Message Boards
- Port Entry Gateway Signs
- Pavement Marking Signs
- Terminal Monument Signs
- Cargo Port
- Multiday Embarkations



S&ME assisted Port Canaveral with development of a port-wide wayfinding system which will provide a uniform and easily identifiable manner to inform cruise passengers, residents, staff and cargo carriers of their routes and destinations. The Port is the 3rd busiest cruise ship port in the world for multiday embarkations and serves over 3.6 million cruise passengers a year. In addition, Port Canaveral is a growing cargo port, provides a basin for the US Navy, and dockage for the US Air Force. The design team undertook an inventory of all on and off site directional and identification signs and developed an understanding of the how the existing signage functioned. Following the inventory, scenarios for various users and how each would navigate the Port facilities. The plan addressed users who might be arriving to cruise from international destinations via Orlando International Airport, from other states via Interstate 95 and those who might be hauling cargo or doing business at the Port. Afterward, a design charrette with Port staff led to the development of the wayfinding/signage family and the preferred locations of new signs at the Port and up to 19 miles away. Coordination with FDOT was integral to the process as the offsite variable message signs were in FDOT ROW and the Port desired to have the design team seek to have two of the interchange exits of SR 528 serving the Port numbered consistent with the roadways numbering system.

The completed wayfinding package addresses, I-95 & SR 528 overhead static and variable message boards, Port entry gateway signs and landscaping, onsite directional signs, pavement marking signs near terminals, and terminal monument signs.

Outdoor Interpretive & Wayfinding Venue Port St. Joe, Florida

CONTACT:

Port St. Joe Redevelopment
Agency
Mr. Bill Kennedy
Executive Director
305 Cecil G. Costin Sr., Blvd.
Port St. Joe, FL 32456
Tel: 850.229.6899
bill@psjra.com

PROJECT DATES:

March 2014 - March 2016

DESIGN FEE:

\$30,000

PROJECT COST:

TBD

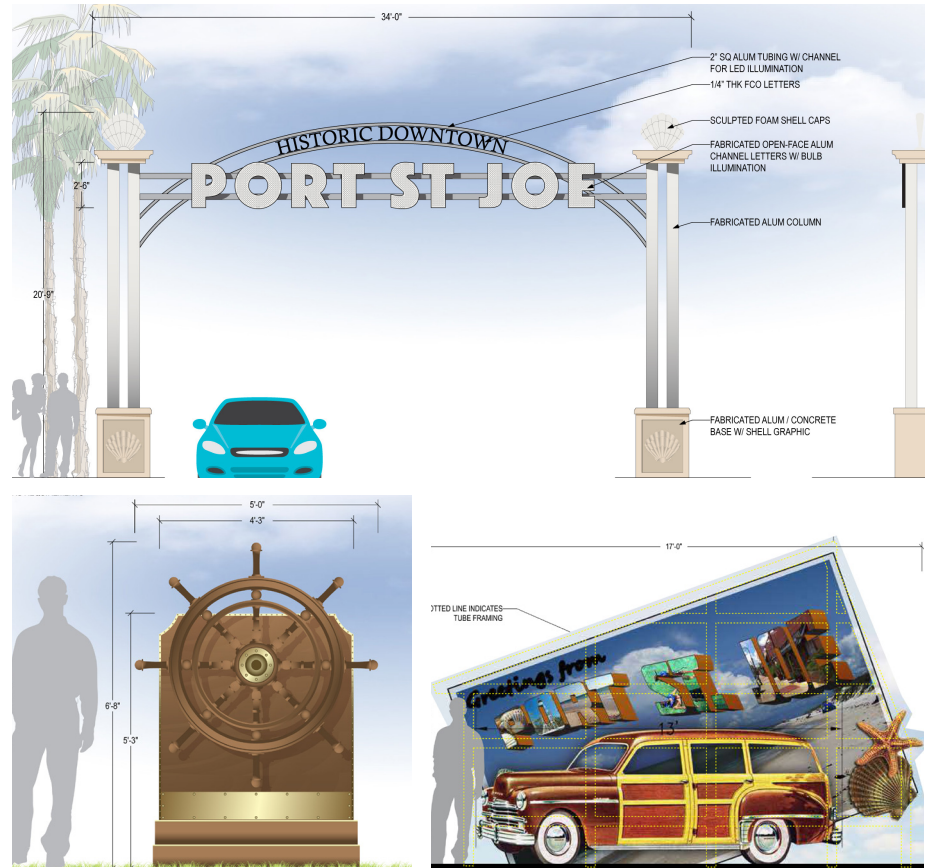
NAME OF CONTRACTOR

AWARDED PROJECT:

TBD

PROJECT SIMILARITIES:

- Gateway to Downtown
- Outdoor Interpretive and Wayfinding Venue
- Coastal Themed Tower and Trellis Structure
- Event Banner Mounting Spaces with Color Changing Lighting
- Interactive Digital Kiosk
- Postcard Photo Op
- Periscope for Viewing Webcams
- Educational



S&ME assisted the City of Port St. Joe CRA with the design of a gateway to downtown and an outdoor interpretive and wayfinding venue along US 98. The venue, constructed atop a wood deck above an existing stormwater pond is designed to gain the attention of travelers along US 98 and encourage them to stop, become informed of the retail and dining opportunities present in the City's historic retail village and learn about the community's history.

A 35' coastal themed tower and trellis structure is the anchor of the site and serves as a beacon from the long viewsheds afforded by US 98. This structure includes event banner mounting spaces on each side and color changing lighting. The tower portion features a periscope for viewing webcams mounted on the historic "main street", St. Joe Bay, the historic lighthouse, the beach and Gulf, as well as other areas for online and "in person" viewing of the community's features and current conditions. The trellis structure includes scallop swing benches which over look US 98 and the Bay beyond, and accentuate the City's annual Scallop Festival. An interactive digital kiosk informs visitors and residents alike of shopping, dining, upcoming activities and events, places of worship and recreational destinations. To further market the community via social media, S&ME created a postcard "photo op" for visitors to take their pictures in front of an old style postcard and behind the wheel of a classic Woodie.



PROPOSED MANAGEMENT APPROACH

S&ME recognizes that every project is different and has its own unique requirements. We approach each project in a consistent manner; however we will customize our approach and methods based on the specific needs of the City.

Management Process

S&ME believes that a quality project begins with an effective management process. Strong leadership, experienced program management, team organization, and continuity for the City of Key West will ensure successful delivery of services. Our approach to project management responds to the priorities outlined for the contract in a logical and straightforward manner. The proposed management structure is designed to maximize efficient communication, reduce cost and provide responsive delivery service.

Our team's **Project Manager is Keith Oropeza**. He will serve as the initial point of contact with the City. Mr. Oropeza is experienced at managing large, complex projects as the prime consultant. He will determine the best Task Project Manager for each requested service. Mr. Oropeza will monitor the project activities on a regular basis to ensure the team is meeting its obligations and providing the City with timely professional services. To ensure a quality project is delivered, S&ME applies a Total Quality Management (TQM) approach to its Quality Assurance Program. The ultimate purpose of our program is to provide the City with confidence that services are performed according to the agreed upon specifications and within applicable rules, regulations, codes, and standards. Mr. **Thomas McMacken, RLA, ASLA** will provide the Quality Assurance/Quality Control (**QA/QC**) for this effort.

Upon receipt of a task order, the **Project Manager** will verify the intended scope of services through a scope of work narrative and cost proposal. Simultaneously, he will assemble the most appropriate professional and technical team members for execution of the proposed project. Should there be any scoping questions identified by the team, they will be immediately brought to the attention of the City's Project Manager for resolution. S&ME's Project Manager will finalize the scope of services and cost estimate and present them to the City for approval. The Project Manager will arrange a kick-off / partnering meeting and begin advancing the project. The Project Manager will manage the day-to-day activities of the project and maintain communication with the City of Key West as necessary to advance the project. The team will proactively work to avoid or mitigate project challenges before they adversely affect the performance of the assigned services. Our "team approach" ensures we provide responsive, quality work on time and within budget.

Specific Project Management Activities

The success S&ME has achieved on previous contracts similar to this is the result of our detailed, highly-structured approach to controlling workflow, which is critical for continuing services contracts. Our methods, outlined below, describe the tools and approach we typically utilize to ensure work is satisfactorily completed on schedule and within budget. This approach will be modified as appropriate when responding to small, quick-turnaround, and / or emergency requests.

Project Plan: Immediately upon receiving a task order, S&ME's Project Manager to develop and submit to the City's Project Manager a detailed Project Plan outlining:

- a. Project execution team members and qualifications
- b. Subtask work breakdown structure
- c. Cost and Schedule of events
- d. Technical administrative procedures

Task Order Assignments:

Task order assignments will be prepared to inform each team member of his or her functional responsibilities and the associated cost, schedule, and deliverable requirements.

Regular Team Meetings:

Periodic briefings will be held with all team leaders and key specialists. The agenda of these meetings is to review the progress of the assigned task, and identify if there are any action items or issues affecting the successful completion of all work assignments.

Tracking and Progress Reports:

S&ME closely tracks task work order cost and schedule in the performance of its Continuing Services contracts. We will provide the City with monthly progress reports on task work order cost versus budget and planned schedule. When our reports indicate a scheduling variance, we commit to providing the resources necessary to bring the project back on schedule.

Project Accounting System:

All project costs are based on weekly time sheets, subcontractor invoices and expense reports. Expenses are detailed and include labor, subcontractor expenses, travel, materials, and other direct costs. This report may be provided to the City Project Manager upon request. A monthly financial report provides all pertinent cost and budget data required for evaluating each task.

Contract Reviews:

S&ME conducts comprehensive monthly project reviews (more frequently if needed) of program activities, progress, problems, finances, resource needs and other issues. This allows for timely identification of potential problems and for development of corrective action, especially where personnel and equipment resources are involved in geographically dispersed locations. These meetings are attended by key personnel who include the Project Manager, technical leaders and S&ME's managerial staff if required.

Partnering for Success

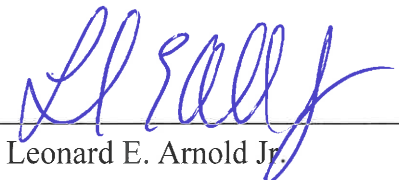
While the concepts discussed above are procedural and mechanical, total quality and success cannot be achieved without clear commitment to shared goals. These are the goals of the City, regulatory agencies, other stakeholders involved, and the S&ME Team. We are committed to the goal of partnering, and to drawing on the strengths, skills, and knowledge of each team member to achieve a quality project done right the first time, within budget and on schedule.



ANTI-KICKBACK AFFIDAVIT


STATE OF FLORIDA)
 : SS
COUNTY OF ~~MONROE~~ ORANGE)

I, the undersigned hereby duly sworn, depose and say that no portion of the sum herein bid will be paid to any employees of the City of Key West as a commission, kickback, reward or gift, directly or indirectly by me or any member of my firm or by an officer of the corporation.

By: 
Leonard E. Arnold Jr.

Sworn and subscribed before me this

18th day of July, 2017.


NOTARY PUBLIC, State of Florida at Large

My Commission Expires: _____



Stacie E. Woods
NOTARY PUBLIC
STATE OF FLORIDA
Comm# FF154479
Expires 8/29/2018

**SWORN STATEMENT UNDER SECTION 287.133(3)(a)
FLORIDA STATUTES ON PUBLIC ENTITY CRIMES**

**THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICE
AUTHORIZED TO ADMINISTER OATHS.**

1. This sworn statement is submitted with Bid, Bid or Contract No. RFQ # 17-003 for
General Landscape Architectural Services
2. This sworn statement is submitted by S&ME, Inc.
(Name of entity submitting sworn statement)
whose business address is 1615 Edgewater Drive, Suite 200, Orlando, Florida 32804
and (if applicable) its Federal
Employer Identification Number (FEIN) is 56-0791580 (If the entity has no FEIN,
include the Social Security Number of the individual signing this sworn statement.)
3. My name is Leonard E. Arnold Jr. and my relationship to
(Please print name of individual signing)
the entity named above is Vice President.
4. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including but not limited to, any Bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, material misrepresentation.
5. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
6. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means
 1. A predecessor or successor of a person convicted of a public entity crime: or
 2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
7. I understand that a "person" as defined in Paragraph 287.133(1)(8), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which Bids or applies to Bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The

8. Based on information and belief, the statement, which I have marked below, is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies.)

____ The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989, AND (Please indicate which additional statement applies.)

____ The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. (Please attach a copy of the final order.)

(Signature)

July 18, 2017

STATE OF _____ FLORIDA (Date)

COUNTY OF ORANGE

Leonard E. Arnold Jr.

(Name of individual signing)

who, after first being sworn by me, affixed his/her signature in the

space provided above on this 18th day of July, 2017.

My commission expires:

NOTARY PUBLIC

Stacie E. Woods
NOTARY PUBLIC
STATE OF FLORIDA
Comm# FF154479
Expires 8/29/2018

INDEMNIFICATION

To the fullest extent permitted by law, the CONSULTANT expressly agrees to indemnify and hold harmless the City of Key West, their officers, directors, agents, and employees (herein called the "indemnitees") from liabilities, damages, losses and costs, including, but not limited to, reasonable attorney's fees and court costs, such legal expenses to include costs incurred in establishing the indemnification and other rights agreed to in this Paragraph, to persons or property, to the extent caused by the negligence, recklessness, or intentional wrongful misconduct of the CONSULTANT, its Sub-consultants or persons employed or utilized by them in the performance of the Contract. Claims by indemnitees for indemnification shall be limited to the amount of CONSULTANT's insurance or \$1 million per occurrence, whichever is greater. The parties acknowledge that the amount of the indemnity required hereunder bears a reasonable commercial relationship to the Contract and it is part of the project specifications or the bid documents, if any.

The indemnification obligations under the Contract shall not be restricted in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the CONSULTANT under workers' compensation acts, disability benefits acts, or other employee benefits acts, and shall extend to and include any actions brought by or in the name of any employee of the CONSULTANT or of any third party to whom CONSULTANT may subcontract a part or all the Work. This indemnification shall continue beyond the date of completion of the work.

CONTRACTOR: S&ME, Inc.

SEAL:

1615 Edgewater Drive, Suite 200

Orlando, Florida 32804

Address

Signature

Leonard E. Arnold Jr.

Print Name

Vice President

Title

July 18, 2017

Date



EQUAL BENEFITS FOR DOMESTIC PARTNERS AFFIDAVIT

STATE OF FLORIDA)
: SS
COUNTY OF ORANGE)

I, the undersigned hereby duly sworn, depose and say that the firm of
S&ME, Inc. provides benefits to domestic partners of its employees on the same
basis as it provides benefits to employees' spouses per City of Key West Ordinance Sec. 2-799.

By: _____

Leonard E. Arnold Jr.

Sworn and subscribed before me this

18th day of July, 2017.

Stacie E. Woods

NOTARY PUBLIC, State of Florida at Large

My Commission Expires: _____

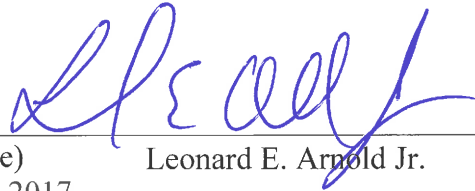


Stacie E. Woods
NOTARY PUBLIC
STATE OF FLORIDA
Comm# FF154479
Expires 8/29/2018

CONE OF SILENCE AFFIDAVIT

STATE OF FLORIDA)
 : SS
COUNTY OF ORANGE)

I the undersigned hereby duly sworn depose and say that all owner(s), partners, officers, directors, employees and agents representing the firm of S&ME, Inc. have read and understand the limitations and procedures regarding communications concerning City of Key West issued competitive solicitations pursuant to City of Key West Ordinance Section 2-773 Cone of Silence (attached).



(signature) Leonard E. Arnold Jr.

July 18, 2017

(date)

Sworn and subscribed before me this

18th Day of July, 2017.



NOTARY PUBLIC, State of Florida at Large

My Commission Expires: _____



Stacie E. Woods
NOTARY PUBLIC
STATE OF FLORIDA
Comm# FF154479
Expires 8/29/2018



SECRETARY'S CERTIFICATE

I, James R. Attaway, Jr., Assistant Secretary of S&ME, Inc. do hereby certify that pursuant to a duly passed Resolution by the Board of Directors of S&ME, Inc. that Lennie Arnold is a duly elected Vice President of S&ME, Inc. with authority to execute documents on behalf of S&ME, Inc.

By: _____

James R. Attaway, Jr., Assistant Secretary



STATE OF FLORIDA DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION BOARD OF LANDSCAPE ARCHITECTURE	
LICENSE NUMBER	
LC26000574	
<p>The LANDSCAPE ARCHITECT BUSINESS Named below HAS REGISTERED Under the provisions of Chapter 481 FS. Expiration date: NOV 30, 2017</p>	
<p>S&ME INC 3201 SPRING FOREST RD ATTN LEGAL DEPT RALEIGH NC 27616</p>	
 	

State of Florida Department of State

I certify from the records of this office that S&ME, INC. is a North Carolina corporation authorized to transact business in the State of Florida, qualified on March 10, 1993.

The document number of this corporation is F93000000770.

I further certify that said corporation has paid all fees due this office through December 31, 2017, that its most recent annual report/uniform business report was filed on January 23, 2017, and that its status is active.

I further certify that said corporation has not filed a Certificate of Withdrawal.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Second day of March, 2017*



Ken Detjen
Secretary of State

Tracking Number: CU2392873235

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>