

BILLY DAVIS, MS

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ACCREDITATION:

- Masters Degree in Substance Abuse Counseling and Education
- Member of the Board of Directors, Boys & Girls Clubs of America
- Member of the 16th Judicial Circuit Grievance Committee for the Florida Bar Association.

EXPERIENCE:

1995 - Present	<u>A Positive Step of Monroe County, Inc.</u> Provider for the Florida Department of Juvenile Justice <i>Executive Director</i>	Key West, FL
2005 – Present	<ul style="list-style-type: none">▪ Grant Administrator A 20-Slot Aftercare Program and Day Treatment Program. Responsible for developing and managing the budget, implementing policies and procedures, and developing strategies with other social service providers for young people in Monroe County.▪ Administrator of evidenced-based in-home family therapy Brief Strategic Family Therapy (BSFT)	
2011	<ul style="list-style-type: none">▪ Developed and implemented the Bahama Village Mentoring Program.	
2010	<ul style="list-style-type: none">▪ Developed and implemented the Idle Hands Job Training Program.	
2002 – 2006	<ul style="list-style-type: none">▪ Developed and implemented group home for adjudicated youth of Monroe County	
1999 – 2003	<ul style="list-style-type: none">▪ Grant Administrator - A 15-Slot Aftercare Program. Responsible for developing and managing the budget, implementing policies and procedures, and developing strategies with other social service providers for young people in Monroe County.	
1999 – 2001	<u>Monroe County School Board</u> <ul style="list-style-type: none">▪ Project Coordinator – Children's' Homeless Intervention Project (CHIP) Responsible for coordinating services for homeless children with providers in Monroe County.	
2000 – 2001	<ul style="list-style-type: none">▪ Project Coordinator - 21st Century Community Learning Center. Responsible for coordinating community activities with the 21st CCLC program.	
2002	<ul style="list-style-type: none">▪ Coordinated the <u>Stay In School</u> Summer Youth Employment Program Spring & Summer	
1998 - 1999	<u>Safe Port/Key West Housing Authority</u> <i>Clinical Director</i> <ul style="list-style-type: none">▪ Responsible for planning, implementing, monitoring, leadership and management of the CSAT Women and Children's Residential Treatment Program within the Key West Housing Authority.▪ Direct supervision of eleven Clinical Staff Members, four Outreach Staff Members, and two Medical Staff Members. Supervised children's program.	Key West, FL

- Developed and implemented Children's Program comprised of daycare center, before-and-after school programs. Supervised seven Staff Members.
- Provide direct supervision of all non-therapeutic staff, including Secretary/ Receptionist, Administrative Assistant, Resident Manager, and Van Driver. Developed and provided new staff orientation training and arranged on-going in-service programs with the CSAT Director.
- Monitored grants and contracts.

1997 - 1998	<u>Health Services for Children with Special Needs</u>	Washington, DC
	<ul style="list-style-type: none"> ▪ Individual substance abuse/mental health therapy. ▪ Family Therapy. ▪ Education. 	
1995 - 1998	<u>Executive Addictive Disease Program. Inc.</u> <i>Clinical Director</i>	Washington, DC
	<ul style="list-style-type: none"> ▪ Supervise Clinical Staff. ▪ Maintain administrative and clinical duties. ▪ Negotiate benefits for clients from managed care companies. ▪ Update EAP's. ▪ Facilitate Groups - Substance Abuse and Dual Diagnosis/Adolescent and Adult. 	
1995 - 1998	<u>Project Champ/Children's National Medical Center</u> <i>HIV Trainer and Educator</i>	Washington, DC
	<ul style="list-style-type: none"> ▪ Trained service providers who worked with at-risk youth. ▪ Facilitate Train the Trainer Workshops. ▪ Training Coordinator. 	
1990 - 1995	<u>Fairfax/Falls Church Outpatient Alcohol & Drug Services</u> <i>Substance Abuse Counselor</i>	Washington, DC
1989 - 1990	<u>New Beginnings</u> <i>Primary Counselor - Inpatient Programs</i>	Washington, DC
1981 - 1989	<u>Law Librarian</u>	Washington, DC

EDUCATION: NOVA Southeastern, Fort Lauderdale, FL

- *Masters Degree in Substance Abuse Counseling and Education, December 2003*

University of the District of Columbia, Washington, D.C.

- *Bachelor of Science College of Education, May 1984*

RELATED EXPERIENCE:

- Expert Panel Member - Capitol Consultant Corporation.
- Grant Review Member for Substance Abuse and Mental Health Services Administration.
- Expert Panel Member - CSAT/NEDS Conference.
- Communicates with professional community concentrating on education and the disease concept of alcoholism and addiction.
- Lectures in the Washington, DC Public School System.
- Facilitates HIV/AIDS training and workshops.

ORGANIZATIONS: Founded A Positive Step of Monroe County, Inc.