



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

EXECUTIVE SUMMARY

TO: Jim Scholl, City Manager

FROM: Karen Olson, Deputy Director Port & Marine Services

Cc: Greg Veliz, Asst. City Manager

DATE: December 12, 2017

SUBJECT: Ratify Emergency Procurement Award to Ebsary Foundation Company

ACTION STATEMENT

Staff requests Emergency Procurement ratification for contract awarded to Ebsary Foundation Company in the amount not to exceed \$389,000 pursuant to Sec. 2-797 of the City of Key West Code of Ordinances. The contract executed by the City Manager on December 4, 2017 for ITB #18-003 Key West Bight Dock Repair – Hurricane Irma Damage.

BACKGROUND

In September, Hurricane Irma skirted Key West to the East causing considerable damage to the City's marinas. At the Key West Bight Marina 37 pilings were either severely damaged or destroyed. There is also 1,300 square feet of structural damaged to the docks and/or harborwalk along with 300 square feet of a destroyed finger pier.

ITB #18-003 was advertised on November 11, 2017 seeking bids from qualified individuals or firms for the hurricane damaged dock repair/replacement.

Two (2) responses were received on November 22, 2017:

- | | |
|--------------------------|-----------|
| 1. Ebsary Foundation Co. | \$389,000 |
| 2. DN Higgins, Inc. | \$491,400 |

Bids were reviewed by Seaport Staff and Ebsary Foundation Company was determined to be the lowest responsive bidder.

PURPOSE AND JUSTIFICATION

These repairs are being made under City Manager approval to expedite the timing of the process in addition to the emergency structural and life safety

Key to the Caribbean – Average yearly temperature 77° F.

situation. Standard advertising time and the City's procurement approval process would have set back these emergency repairs back an additional ninety to one hundred-twenty days.

FINANCIAL IMPACT

Funds will be use from the Disaster Recovery Fund account 0011910519.6500 project HU1701G08-5196500 in the amount of \$389,000.

RECOMMENDATION

Staff recommends Emergency Procurement ratification for contract awarded to Ebsary Foundation Company in the amount not to exceed \$389,000 pursuant to Sec. 2-797 of the City of Key West Code of Ordinances.