



THE CITY OF KEY WEST

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MEMORANDUM

EXECUTIVE SUMMARY

TO: James K. Scholl, City Manager

CC: Greg Veliz, Assistant City Manager
Mark Finigan, Finance Director

FROM: Carolyn Sheldon, Senior Grants Administrator

DATE: January 11, 2018

RE: **Approving the attached 2nd Amendment to the Tourist Development Council (TDC) Grant Award Agreement for the Smathers Beach Restroom Facility Project to extend the termination date to September 30, 2018.**

ACTION STATEMENT:

This resolution will approve the attached 2nd Amendment to the Tourist Development Council (TDC) Grant Award Agreement for the Smathers Beach Restroom Facility Project to extend the termination date to September 30, 2018.

BACKGROUND:

The City of Key West submitted an application on November 17, 2015 for TDC funding from Round 2 of their 2016 Bricks and Mortar Capital Projects funding cycle to assist with the design and construction of new restrooms at Smathers Beach. The new restrooms are to be constructed mid-beach, approximately across the street from the Sheraton Suites hotel. Grant funding in the amount of \$225,000.00 was awarded, with the Board of County Commissioners approving the inter-local grant award agreement on April 20, 2016.

The current termination date of the agreement is March 31, 2018 following approval of the 1st Amendment to the agreement (Resolution 17-101). A request for a time extension to September 30, 2018 (see attachment) was approved by the District I Advisory Committee on January 10, 2018.

PURPOSE AND JUSTIFICATION:

A 6-month time extension of the grant to September 30, 2018 will ensure adequate time is available for final completion, payment and documentation assembly/submittal to TDC. The project experienced delays in the design process and delays due to Hurricane Irma. The City Commission approved the bid award to D.L. Porter at the October 3, 2017 meeting (Resolution 17-237). Permits have been obtained.

Key to the Caribbean – Average yearly temperature 77° F.

FINANCIAL IMPACT:

This is a no-cost time extension.

RECOMMENDATION:

Staff recommends the City Commission approve the attached 2nd Amendment to the Tourist Development Council (TDC) Grant Award Agreement for the Smathers Beach Restroom Facility Project to extend the termination date to September 30, 2018.