



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

EXECUTIVE SUMMARY

To: Jim Scholl, City Manager
From: Gary Volenec, City Engineer
Date: January 10, 2018
Subject: Addendum to Agreement to Furnish Disaster Response Services

Action Statement

Approving an Addendum to Ashbritt Environmental Services, Inc., *Agreement to Furnish Disaster Response Services to the City of Key West* incorporating Federal Contracting Clauses required for FEMA reimbursement and unit prices for Collection and Processing Services. Authorizing City Manager to execute Addendum.

Background

Hurricane Irma made landfall in the Lower Keys on September 10, 2017 as a Category 4 Hurricane, causing significant damage in Key West. Subsequent debris removal, stockpiling and off-site disposal was satisfactorily performed by Ashbritt Environmental Services, Inc. (Ashbritt) under *Agreement to Furnish Disaster Response Services to the City of Key West* (Resolution 16-011). Services were substantially complete by January 2018. Review of original agreement against recent Federal contracting requirements determined incorporation of certain Federal Contracting Clauses were required to support FEMA reimbursement. Additionally, the original agreement did not include unit prices for disposal of putrescible waste and white goods.

Purpose and Justification

This *Addendum to Agreement to Furnish Disaster Response Services to the City of Key West* amends the original agreement between Ashbritt and City to incorporate certain Federal Contracting Clauses. These clauses are required for FEMA reimbursement of debris removal related services. The addendum also includes unit prices for disposal of putrescible waste and white goods as this service was not included in the original agreement.

MEMORANDUM

Financial Issues

Incorporation of this amendment into the original agreement will support future FEMA reimbursement for debris removal related services.

Recommendation

Approve an Addendum to Ashbritt Environmental Services, Inc., *Agreement to Furnish Disaster Response Services to the City of Key West* incorporating Federal Contracting Clauses required for FEMA reimbursement and unit prices for Collection and Processing Services and authorize City Manager to execute Addendum.