



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Action Minutes - Final

### Key West Bight Management District Board

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Wednesday, February 14, 2018

4:00 PM

City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**ALL VISUAL PRESENTATIONS FOR AGENDA ITEMS MUST BE RECEIVED (24) TWENTY-FOUR HOURS PRIOR TO THE MEETING.**

**Call Meeting To Order - 4:01 P.M.**

#### Roll Call

*Ms. Ovide arrived at 4:08 P.M.*

**Absent** 1 - Mr. Hughes

**Present** 5 - Mr. Ashby, Mr. Langley, Ms. Ovide, Mr. Henson, and Chairman Knowles

#### Pledge of Allegiance to the Flag

**Approval of Agenda - The Agenda was approved without change unanimously.**

#### Approval of Minutes

1 January 10, 2018 (Regular)

**Attachments:** [Minutes](#)

A motion was made by Vice Chair Henson, seconded by Mr. Ashby, that the Minutes be Approved. The motion passed by a unanimous vote.

#### Key West Bight Tenant's Association Report

#### Presentations

2 ADEPT Quarterly Report

Attachments: [Adept Update](#)

Received and Filed

### Action Items

3 Approving the award for ITB #18-001, Key West Bight Ferry Terminal Pier Extension, to Ebsary Foundation Company; Authorizing the City Manager to execute the contract in the amount of \$1,126,400.00; Approving necessary budget transfer.

Sponsors: City Manager Scholl

Attachments: [Executive Summary](#)  
[Bid Tabulation](#)  
[EBSARY Proposal](#)  
[Ebsary Email](#)  
[Inland Proposal](#)  
[Higgins Proposal](#)  
[FDOT Concurrence Letter](#)  
[Contract Documents](#)  
[Contract Drawings](#)  
[Addendum #1](#)  
[Addendum #2](#)  
[Addendum #3](#)

**A motion was made by Vice Chair Henson, seconded by Mr. Langley, that the Item be Passed as presented. The motion carried by the following vote:**

**Absent:** 1 - Mr. Hughes

**Yes:** 5 - Mr. Ashby, Mr. Langley, Ms. Ovide, Vice Chair Henson, and Chairman Knowles

- 4 Approving Task Order #4, Turtle Cannery Repairs, 120 Margaret Street, Key West Historic Seaport, to Allied General Contractors, Inc. in an amount not to exceed \$67,095.50; Authorizing necessary budget transfer.

**Sponsors:** City Manager Scholl

**Attachments:** [Executive Summary](#)  
[Task Order #4](#)  
[Resolution #17-218](#)

**A motion was made by Ms. Ovide, seconded by Mr. Ashby, that the Item be Passed as presented. The motion carried by the following vote:**

**Absent:** 1 - Mr. Hughes

**Yes:** 5 - Mr. Ashby, Mr. Langley, Ms. Ovide, Vice Chair Henson, and Chairman Knowles

- 5 Approving Task Order #2, Toilet Facility Renovation, 253 Margaret Street, Key West Historic Seaport, to Allied General Contractors, Inc. in an amount not to exceed \$195,087.00.

**Sponsors:** City Manager Scholl

**Attachments:** [Executive Summary](#)  
[Task Order #2 Costs](#)  
[Drawings](#)  
[Resolution #17-218](#)  
[Resolution #17-117](#)

**A motion was made by Mr. Ashby, seconded by Mr. Langley, that the Item be Passed as presented. The motion carried by the following vote:**

**Absent:** 1 - Mr. Hughes

**Yes:** 5 - Mr. Ashby, Mr. Langley, Ms. Ovide, Vice Chair Henson, and Chairman Knowles

## Reports

6 Manager's Report

**Attachments:**    [January 2018 Monthly Report](#)  
                              [Port and Marine Project Status 2-9-18](#)  
                              [Ferry Terminal Passenger Count](#)  
                              [January 2017-2018 Sales Comparison Report](#)  
                              [KWB Rent Gross Sales Comparison Report](#)  
                              [Schooner Wester Union Preservation Society UPDATE](#)

Received and Filed

7 Accounts Receivables

**Attachments:**    [KWB Tenant Balance List February 2018](#)  
                              [KWB Marine Tenant Charges February 2018](#)  
                              [KWB Rent Roll February 2018](#)

Received and Filed

**Old Business**

8 Term Charters

**Attachments:**    [Email from Board Member Hughes](#)  
                              [Email from Captain Bruce Kelk in Opposition](#)

*Ms. Ovide left the meeting at 5:12 P.M.*

Received and Filed

**Public Comment**

**Board Comments**

**Adjournment - 5:30 P.M.**