



## THE CITY OF KEY WEST

201 William Street Key West, FL 33040 (305) 809-3790

# EXECUTIVE SUMMARY

**TO:** Jim Scholl, City Manager  
**FROM:** Karen Olson, Deputy Director Port & Marine Services  
**DATE:** February 21, 2018  
**SUBJECT:** Rejection of Bids: ITB #18-015 – CCTV Surveillance System

### **ACTION STATEMENT**

Resolution rejecting bids for ITB #18-015 – CCTV Surveillance System for Mallory Square & Outer Mole – Port & Marine Services

### **BACKGROUND**

As part of the Coast Guard security requirements for Cruise Ships we must continuously monitor Mallory Square and Outer Mole/Truman Waterfront cruise ship security checkpoints. Both facilities have been cited by the Coast Guard for failing to continuously monitor the restricted areas within the facilities as required by 33CFR105.275.

### **PURPOSE & JUSTIFICATION**

ITB #18-015 was advertised and bids received from two vendors on February 20, 2018 as follows:

IFSS	Base Bid:	\$ 164,281.50
	Alternate Bid:	\$ (36,281.50)
	Add'd Pricing:	\$ 1,034.64/month
Hy-Tech Solutions, Inc.	Base Bid:	\$ 196,750.00
	Alternate Bid:	\$ (6,150.00)
	Add'd Pricing:	\$ 3,700.00/month

*Key to the Caribbean – Average yearly temperature 77° F.*

Staff has reviewed the breakdown of the proposals received and determined the line item pricing to be exceedingly high for the scope of work. Per the solicitation, the City may reject bids for budgetary reasons. Port staff is investigating other possibilities for the completion of this needed work.

**FINANCIAL IMPACT**

There is no financial impact associated with rejection of this bid.

**RECOMMENDATION**

Staff recommends rejection of bid for ITB #18-015 – CCTV Surveillance System for Mallory Square & Outer Mole – Port & Marine Services