



**THE CITY OF KEY WEST  
Tree Commission**

Post Office Box 1409 Key West, FL 33041-1409  
Telephone: 305-809-3725

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**NOTICE OF ADMINISTRATIVE HEARING  
BEFORE THE TREE COMMISSION OF THE CITY OF KEY WEST**

April 12, 2018

Tree Commission  
City of Key West  
Petitioner,

Vs.

Historic Tours of America  
Attn: Frank Herrada  
Director of Facilities  
201 Front St #310  
Key West, FL 33040

An administrative hearing before the Tree Commission for the City of Key West will be held on **Tuesday, May 8, 2018**, at 5:00 p.m., at **Josephine Parker City Hall at Historic Glynn R. Archer School, 1300 White Street, Key West, Florida.**

This hearing will be conducted pursuant to sections 110-288 et. seq. of the Key West City Code. The purpose of this hearing will be to determine if a code violation has been committed by the above named Respondents. **Your presence is required at this Tree Commission meeting.**

**Date of alleged violation: prior to March 13, 2018 at Flagler Station at the corner of Caroline Street and Margaret Street, Key West Bight:**

**Sec. 110-321. Required.**

- (a) Unless a tree removal permit approved by the tree commission and issued by the Urban Forestry Manager has been obtained, no person, whether on publicly or privately owned land, shall cause tree abuse or other harm, or major maintenance to, hatracking, transplanting, topping or removal of the following:
- (1) Any tree listed as "specially protected" in section 110-253

**Factual allegation: One (1) protected Thatch Palm has been removed from the property without benefit of a tree removal permit.**

*Key to the Caribbean – average yearly temperature 77 ° Fahrenheit.*





July  
2015



*Key to the Caribbean – average yearly temperature 77 ° Fahrenheit.*



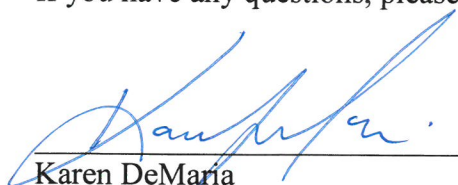


If the Tree Commission for the City of Key West finds that there has been a violation of the above code section, it will elect to enter into a compliance settlement agreement pursuant to section 110-291 of the Key West City Code or recommend a fine and further hearing before the Special Master of the City of Key West pursuant to section 110-294 of the Key West City Code.

Attendees are hereby notified that a complete and accurate record of the proceeding is required under Florida Statute 286.0105 if an appeal is sought. Appellants are responsible for providing transcription services.

I hereby certify that the forgoing notice has been mailed to the Respondents and has been sent regular mail and certified U.S. Mail to the above named Respondent's listed address on this **13th day of April 2018**.

If you have any questions, please call the office at (305) 809-3768.

  
Karen DeMaria  
Urban Forestry Manager  
[kdemaria@cityofkeywest-fl.gov](mailto:kdemaria@cityofkeywest-fl.gov)

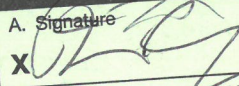
cc: Karen Olson & Doug Bradshaw, City of Key West

## Karen DeMaria

**From:** Karen DeMaria  
**Sent:** Wednesday, April 18, 2018 3:06 PM  
**To:** Doug Bradshaw; Karen Olson  
**Subject:** Unauthorized Removal of Thatch Palm at Flagler Station  
**Attachments:** Flagler Station Admin Hearing Notice.pdf

FYI

Karen DeMaria  
Urban Forestry Manager/Tree Commission  
Certified Arborist  
305-809-3768

PLANNING	
<b>SENDER: COMPLETE THIS SECTION</b>	
<ul style="list-style-type: none"><li>■ Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.</li><li>■ Print your name and address on the reverse so that we can return the card to you.</li><li>■ Attach this card to the back of the mailpiece, or on the front if space permits.</li></ul>	
1. Article Addressed to:	
Historic Tours of America Attn: Frank Herrada Director of Facilities 201 Front St. #310 Key West, FL 33040	
2. Article Number (Transfer from service label)	
PS Form 3811, February 2004	
<b>COMPLETE THIS SECTION ON DELIVERY</b>	
A. Signature 	<input checked="" type="checkbox"/> Agent <input type="checkbox"/> Addressee
B. Received by (Printed Name) A. Reynolds	C. Date of Delivery 4-16-18
D. Is delivery address different from item 1? <input type="checkbox"/> Yes If YES, enter delivery address below: <input checked="" type="checkbox"/> No	
3. Service Type <input type="checkbox"/> Certified Mail <input type="checkbox"/> Express Mail <input type="checkbox"/> Registered <input type="checkbox"/> Return Receipt for Merchandise <input type="checkbox"/> Insured Mail <input type="checkbox"/> C.O.D.	
4. Restricted Delivery? (Extra Fee) <input type="checkbox"/> Yes	

Domestic Return Receipt

102595-02-M-1540