

Jim Scholl
City Manager



THE CITY OF KEY WEST

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To: City Commission

From: Jim Scholl, City Manager

Date: May 10, 2018

Reference: Declaration of Emergency for purchase of a 10-stall shower trailer and 4-stall restroom trailer from National Restroom Trailers for KOTS in an amount not to exceed \$61,900.

Pursuant to Sec. 2-797 (2) and Sec. 2-797 (4) of the City of Key West City Ordinances, the City of Key West City Manager hereby declares an emergency in the best interest of the City for the purchase of a 10-stall shower trailer and 4-stall restroom trailer from National Restroom Trailers for KOTS in an amount not to exceed \$61,900 in order to provide a safe environment and protect the City of Key West from liability. This procurement will be ratified by the city commission at the next scheduled city commission meeting.

Background:

The shower trailer and restroom trailer at KOTS have fallen into such a state of disrepair that they have become a safety issue. The replacement of the trailers was delayed anticipating the relocation of the KOTS facility. Unfortunately, that has not happened and the trailers now are a public safety hazard and need to be replaced. If a different location is found for KOTS these trailers will be able to be moved to the new location.

Funding:

The total procurement and installation cost of the trailers will not exceed \$61,900. The funding allocation for procurement is \$61,900 as listed in the General Fund, 001-6901-569-64.

Key to the Caribbean – Average yearly temperature 77° F.

Sincerely,



Jim Scholl

City Manager