



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Action Minutes - Final

### Art in Public Places Advisory Board

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Monday, June 11, 2018

5:00 PM

City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**ALL VISUAL PRESENTATIONS FOR AGENDA ITEMS MUST BE RECEIVED (24) TWENTY-FOUR HOURS PRIOR TO THE MEETING.**

**Call Meeting To Order - 5:15 P.M.**

#### Roll Call

**Absent** 3 - Mr. Helmerich, Mr. Moody, and Mr. Rodriguez

**Present** 4 - Mr. Buzogany, Ms. Stover-Sickmen, Madam Vice-Chair van den Broek, and Chairman Tallmadge

#### Pledge of Allegiance to the Flag

**Approval of Agenda - The Agenda was approved without change unanimously.**

#### Approval of Minutes

1 April 12, 2018 (Regular)

**Attachments:** [Minutes](#)

**A motion was made by Madam Vice-Chair van den Broek, seconded by Ms. Stover-Sickmen, that the Minutes be Approved. The motion passed by a unanimous vote.**

#### Action Items

**2** Review Draft RFP for City Hall

**Attachments:**     [DRAFT RFP CITY HALL](#)

A motion was made by Madam Vice-Chair van den Broek, seconded by Mr. Buzogany, that the RFP for Key West City Hall be Passed with the changes as recommended by Board Members and the Executive Director. Under "Scope of Work" to add 'Island of the Arts' and to correct 'HAC' to 'HARC'. On Page 4 regarding the points under 'Selection Process and Timeline Selection Criteria' to read "Quality" (25), Enduring (30), Site (25) and the last 2 - 10 each'; Page 4 to remove at the bottom the lines reflecting 'A five-member jury . . . ' carried over to Page 5 and end the first paragraph on Page 5 with 'A sample contract is attached', also on Page 5 to add 'Artist Resume' to the submittal requirements 1. Application. The motion passed by a unanimous vote.

**3** Review Draft RFP for Douglass Gym

**Attachments:**     [DRAFT RFP DOUGLASS GYM](#)

A motion was made by Madam Vice-Chair van den Broek, seconded by Ms. Stover-Sickmen, that the RFP for Douglass Gym be brought back with changes that would apply pending approval of the City Hall RFP and to review opportunities with HARC and their requirements for this project; to remove under #3 'Artwork on Interior Hallways'. The motion passed by a unanimous vote to Postpone indefinitely.

**4** Tiger Signage and Maintenance

**Attachments:**     [City Commission Minutes November 15, 2016](#)  
                              [AIPP Minutes December 12, 2016](#)

A motion was made by Madam Vice-Chair van den Broek, seconded by Mr. Buzogany, that the Item be Postponed until Mr. Moody returns. The motion passed by a unanimous vote.

**5** Selecting and recommending two artists for NEA Vision Team.

A motion was made by Madam Vice-Chair van den Broek, seconded by Mr. Buzogany, to approve their selection and recommendation of two artists for the NEA Vision Team to be Suzannah Wells and James Rochi. The motion passed by a unanimous vote.

**Discussion Items**

**6** Bath House Artwork on Smathers Beach

**Sponsors:** Mr. Moody

**Attachments:** [Proposal](#)

Received and Filed; A recommendation was discussed regarding placement of the "Shark" sculpture at this location.

**7** Potential Workshop Date - Public Art Administration Workshop.

**Attachments:** [Calendar July/August](#)

Received and Filed; Dates will be submitted to all members for a Workshop - July 30, August 10, August 17 or August 24 from 8:30 A.M. to 10:00 A.M. Members are to respond to Ms. Young.

**Reports****8** Administrator's Report

**Attachments:** [Report June 2018](#)

Received and Filed

**Citizen Comments****Board Comments**

**Next Meeting: Thursday, July 12, 2018 at 5:00 P.M.**

**Adjournment - 7:06 P.M.**