



July 19, 2018

City of Key West
Engineering Department
1300 White St
Key West, FL 33040
Attn: James Bouquet, P.E.
Engineering Director

Re: Community Services/Utilities Facility - Additional Service Request
Key West, Florida

Dear Jim:

Saltz Michelson Architects respectfully requests a fee modification to the above referenced project by virtue of the extra period of project development time.

Pursuant to paragraphs 4.3 and 5.1.1.1. of the "Agreement Between City of Key West and Saltz Michelson Architects for Request for Qualifications for General Architectural Services" which states:

4.3. In the event CONSULTANT is unable to complete the above services because of delays resulting from untimely review by CITY or other governmental authorities having jurisdiction over the Task Order, and such delays are not the fault of the CONSULTANT, or because of delays which were caused by factors outside the control of CONSULTANT, or because of delays which were caused by factors outside the control of CONSULTANT, CITY shall grant a reasonable extension of time for completion of the services and shall provide reasonable compensation, if appropriate. It shall be the responsibility of CONSULTANT to notify CITY within 10 days in writing whenever a delay in approval by a governmental agency, including CITY, is anticipated or experienced, and to inform the Contract Administrator of all facts and details related to the delay.

5.1.1.1. If the TASK ORDER timing deviates from the assumed schedule for causes beyond CONSULTANT's control, CONSULTANT and/or the CITY reserves the right to request renegotiation of those portions of the lump sum affected by the time change. During construction contract administration, if tasked, it is agreed by both parties that

whether the construction is completed earlier or later, that a proportional part of the compensation will be adjusted and either given to CONSULTANT for additional work or deleted from the amount owed CONSULTANT for less time required.

This project has been delayed through no fault of the Consultant and subsequently the Electrical, Civil and Landscape Consultants whose services will be necessary for completing Tasks VII.A.1, 2, and 3 as described in our original proposal are requesting adjustments of their fees based on the time delays of providing their services, the complexity of the Approval Site Plan, and the increased costs of doing business in the current economic market.

This project was originally commenced in November 2013. Task I was completed on April 2, 2014 and Task II on August 20, 2014. Task III was not authorized to proceed until July of 2017. Three years had elapsed through no fault of the Consultant or his Sub-Consultants and the cost of doing business in the marketplace which was in a recession at the time the original proposal was made has bounced back significantly and labor costs have sky rocketed due to all the work currently in the marketplace.


The request for an increase of the fees for Saltz Michelson Architects (SMA) and the project consultants, are as follows:

| | Original Fee | Requested Fee | Net Increase |
|--|--------------|---------------|--------------|
| Electrical Engineer (Site Lighting Design) | \$1,500 | \$2,750 | \$1,250 |
| Civil Engineer | \$18,350 | \$22,450 | \$4,100 |
| Landscape Architect | \$3,770 | \$6,225 | \$2,445 |
| SMA (per contract provision for yearly increase) | | | \$1,190 |

Also, as a budget should be included for reimbursable expenses to bring the project to conclusion of \$3,275. The total requested is \$12,260, including the reimbursable budget. The renegotiation of these fees is necessary prior to proceeding to the next task.

If there are any questions, please do not hesitate to contact me.

Very truly yours,
Saltz Michelson Architects



Mark L. Saltz, AIA, LEED AP
Principal

MLS:jw
Encl.





**Redevelopment of the Community Services Facility
Key West, Florida
Additional Service Request
July 19, 2018**

| Task | Description | Original SMA Fee | Original Consultant Fee | Total Original Fee | SMA Additional Fee per Contract for 2018 | Additional Consultant Fee for 2018 | Total Additional Fees |
|---------------|--|---------------------|-------------------------|---------------------|--|------------------------------------|-----------------------|
| VII.A. | Prepare Major Development Plan Documents | \$ 7,270.00 | | \$ 7,270.00 | \$ 790.00 | | \$ 790.00 |
| 1. | Landscape Architectural Services | | \$ 3,770.00 | \$ 3,770.00 | | \$ 2,445.00 | \$ 2,445.00 |
| 2. | Site Lighting Design | | \$ 1,500.00 | \$ 1,500.00 | | \$ 1,250.00 | \$ 1,250.00 |
| 3. | Civil Engineering | | \$ 18,350.00 | \$ 18,350.00 | | \$ 4,100.00 | \$ 4,100.00 |
| 4. a. | Attend Development Review Committee Meeting | \$ 1,375.00 | | \$ 1,375.00 | \$ 100.00 | | \$ 100.00 |
| b. | Attend Tree Commission Meeting | \$ 1,375.00 | | \$ 1,375.00 | \$ 100.00 | | \$ 100.00 |
| c. | Attend Planning Board Meeting | \$ 1,375.00 | | \$ 1,375.00 | \$ 100.00 | | \$ 100.00 |
| d. | Attend City Commission Meeting | \$ 1,375.00 | | \$ 1,375.00 | \$ 100.00 | | \$ 100.00 |
| e. | Attendance at additional meetings if requested | Add. Service | | Add. Service | Add. Service | | \$ - |
| | Reimbursable Expenses | | | | \$ 3,275.00 | | \$ 3,275.00 |
| | | \$ 12,770.00 | \$ 23,620.00 | \$ 36,390.00 | \$ 4,465.00 | \$ 7,795.00 | \$ 12,260.00 |