



## THE CITY OF KEY WEST

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# EXECUTIVE SUMMARY

**TO:** Key West Bight Management District Board

**FROM:** Mark Tait, Marinas Manager

**CC:** Doug Bradshaw, Port and Marine Services Director

**DATE:** August 9, 2018

**SUBJECT:** Key West Bight Commercial Boat Slip Waiting List

### ACTION STATEMENT:

The purpose of this item is to give staff final direction on how the Key West Bight Commercial Boat Slip Waiting List shall be maintained and managed.

### BACKGROUND:

Key West Bight Marina maintains a commercial boat slip waiting list in order to fill any vacant commercial slip. Anyone wanting to operate a commercial business out of the marina can pay a \$25 non-refundable fee to add their name to the wait list. As commercial slips become available the list is used to fill them. Past practice has been to go down the list and contact the first person who has a boat that best physically fits into the slip not taking into account the type of business. The only exception is if a fishing charter boat slip becomes vacant staff goes down the list only looking at charter fishing businesses.

The current list contains 72 people. Staff attempted to contact everyone on the list and sent them a questionnaire to fill out. The following is a summary:

- Made contact with 28 people who also returned the questionnaire.
- Of those 28 all wanted to remain on the list and all but 3 of them said they would be ready to operate within 30 days.
- Made contact with 29 people that did not return the questionnaire.
- 14 of the people called either had disconnected phone numbers or never answered or returned staff's calls. Staff attempted to contact them four different times.
- Four of the people contacted asked to be removed from the list.
- Three of the people contacted had their name on the list twice from different years

### RECOMMENDATION:

1. The 28 people who returned the questionnaire should be moved to the top of the list in the order that they were put on the list by date.
2. The 29 people who did not return the questionnaire should be removed from the list.
3. The 14 people we could not contact should be removed from the list.

*Key to the Caribbean – Average yearly temperature 77° F.*

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4. The four people who asked to be removed from the list will be.
5. Based on staff's discussion with Mark Miller from FDEP, when there is a vacant slip staff will decide the minimum criteria that must be met to occupy the slip (size of vessel, type of business, etc.). Once criteria is set, staff will go down the list looking for the first business that meets the criteria.
6. If a person is offered a slip but is not ready to bring a boat in they will be removed from the list or have the option of paying another \$25 non-refundable fee and go to the bottom of the list.
7. With the large amount of people on the list staff recommends capping the list at this time.