SEP 4 3:42PM



EDUCATIONAL DATA:

SCHOOL	Print Name, Address, City, State & Zip	Year Graduated/ Completed	Course Type/ Major Degree/Certificate
High School	Proviso West High School 4701 Harrison St. Hillside Il. 60162	1978	College Prep.
College	University of Minois at Chicago 1200 W. Harrison St. Chicago Bl.	1987	B.S. Business Management
Trade, Business, or Correspondence	Loyola Medical (enter 21605. 1St Ave. Maywood, Jl. 60153	1980	EMT 2 Paramedi (
Other	De Paul University College of Law 25 E. Jackson Blud, Chirago, Il. 60604	1990	Law Degree J. D.

GENERAL INFORMATION

If hired, are you able to provide us Have you ever been CONVICTED Place: Dulasc II.	Nature: DUI	X Yes No Date:	1999	
(NOTE: A yes answer will not autor	matically disqualify you fr	om being considered as a can	didate for employment.)	
Have you previously applied for e	mployment with the City?	Yes X No If ye	s, when?	
Have you previously been employ In what position(s)?		is \underline{X} No If yes, when?		
Do you have relatives employed h relationship(s):	ere?YesX	No If yes, please list name(s)	department(s) and	
Person to be notified in case of en	nergency: a/(thas	Telephone:		
Address: <u>REFERENCES</u> Please list at least (3) three per	sonal references, omit	- martine	elatives.	
Name	Address	Occupation	Telephone	
Soft Wolfman	£	Attorney	E •	c
matt Cash		Attorney		
Bob Arzbaecher		Attorney CEO Actuant Corporation		1

Revised 12/2016

EMPLOYMENT HISTORY - List all employers Please list all previous employers beginning with the present or most recent employer first (use additional sheet of paper if necessary). (PLEASE EXPLAIN ANY GAPS IN EMPLOYMENT RECORD.)

EMPLOYED	Job Title Manager	Employer Name, Address, Telephone:
FROM: 1/2018	Supervisors Name/Title:	Stock Island Yacht Comp.
TO: 9/2018	mike Hartman	7009 Shrimp R.d. Key West. Fluida 33040 305-294-2288
YOUR SALARY	Duties: Create a c	haster boat management
START END	company	
50,000 \$50,000		
Reason for Leaving:	mpany stalled out.	May we contact? X Yes No
EMPLOYED	Job Title Law Partner	
FROM: 6/1993	Supervisors Name/Title: Non	e Law Offices of Luft Flan conas
TO: 8/2017	Partner: Lance Dale	-1800
YOUR SALARY	Duties: Law Partner	- Client acquisition, legal rescence
START END		trial discovery, motion practice,
\$ 25,000 \$450,000		
Reason for Leaving:	etired	May we contact? X Yes No
EMPLOYED	Job Title Arbitiator	Employer Name, Address, Telephone: Look County Manditory Arite tion ()
FROM: 1/2007	Supervisors Name/Title: Kim ATz O'Brith	······································
TO: 7/2017	Arbitration Administe	w
YOUR SALARY	Duties:	
START END	sit in a panel or	F Three and decide Municipal
\$ 100 per hearing	District court a	ases. Hear and weigh evidence
Reason for Leaving:	Retired	May we contact? Xes No
EMPLOYED	Job Title Attorney	Employer Name, Address, Telephone:
FROM: 6/1990	Supervisors Name/Title:	- Richard F. Mallen + Associates
TO: 6/1993	Richard Mallen	22 Chicago, Il. 60604 312 346-0500
	Duties: Associate At	
YOUR SALARY	Duno. 73300141 (776)	
		trial discovery, motion practic

Revised 12/2016

MILITARY EXPERIENCE:

Were you in U.S. Armed Forces?	□ Yes No	Branch:		
Dates of duty: From :		-	Separation	Briefly describe your
duties:				
Are you a member of the National	Guard or a Res	serve Unit? DY	es DNo Sta	atus:

Are you claiming Veterans Preference ? 🗆 Yes 🖄 No 🛛 Are you a resident of the State of Florida? 🙀 Yes 🗆 No If you are claiming Veteran's Preference you must provided the following with your application:

- 1. Veterans, disabled veterans, and spouses of disabled veterans shall furnish a **DD-214**, or military discharge papers or equivalent certificate from the Veterans Administration, listing military status, dates of service and discharge type.
- 2. Disabled veterans shall also furnish a document from the Department of Defense, Veterans Administration of the Division, certifying that the veteran has a service connected disability.

<u>NOTE</u>: The fact that you have served in the military does not automatically entitle you to Veteran's Preference. Florida Department of Veterans Affairs, Division of Veterans Benefits and Assistance, Chapter 55A-7, reads as follows: <u>"Veteran'</u> or 'wartime veteran' is as defined in Section 1.01 (14), F.S. [Florida Statutes (2013)]. (a) The veteran must have served at least 1 day during a wartime period to be eligible for veterans' preference. Active duty for training shall not be allowed for eligibility. (b) A veteran who has served in a campaign or expedition for which a qualifying campaign badge or expeditionary medal has been authorized (including any armed forces expeditionary medal or global war on terrorism medal) is eligible for preference pursuant to Section 295.07. F.S." If an applicant claiming veteran's preference for a vacant position believes he or she was not afforded employment preference in accordance with the law/rules, the applicant may file a complaint with the Department of Veterans' Affairs at 9500 Bay Pines Blvd, Room 214, St. Petersburg, Florida 33708. A complaint must be filed within twenty-one (21) days after the notice of hiring decision, or within three (3) months of the date the application was filed with the employer if no notice of selection was given.

Please include any other information you think would be helpful to us in considering you for employment, such as additional work experience, articles/books published, activities, accomplishments, etc. (You may exclude all information indicative of age, sex, race, religion, color, national origin or handicap.)

Bike Attorneys a bicycle advocac Minois lesi wo/K w.

AGREEMENT

I CERTIFY THAT ANSWERS GIVEN HEREIN ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE.

I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED IN THIS APPLICATION FOR EMPLOYMENT AS MAY BE NECESSARY IN ARRIVING AT AN EMPLOYMENT DECISION.

IN THE EVENT OF EMPLOYMENT, I UNDERSTAND THAT FALSE OR MISLEADING INFORMATION GIVEN IN MY APPLICATION OR INTERVIEW(S) MAY RESULT IN DISCHARGE. I UNDERSTAND, ALSO, THAT I AM REQUIRED TO ABIDE BY ALL RULES, REGULATIONS, AND POLICIES OF THE CITY OF KEY WEST.

I HAVE READ AND SIGNED THE JOB DESCRIPTION FOR THE POSITION IN QUESTION. I UNDERSTAND AND AGREE THAT THE JOB DESCRIPTION MAY BE AMENDED FROM TIME TO TIME. THERE IS NOTHING TO KEEP ME FROM FULFILLING THE DUTIES AS LISTED.

SIGNATURE OF APPLICANT

9/4/2018

Revised 12/2016





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Driver License Check

As of Sep 5, 2018, at 3:30 PM driver license number **P252-825-60-252-0** is **VALID.** This license is a Class <u>E</u>. Restrictions are <u>A</u>. Endorsements are <u>(NONE ON RECORD)</u>. Motorcycle endorsements are MOTORCYCLE ALSO. Expiration Date is **Jul 12, 2023**. You may purchase a <u>driver history</u> via mail or electronically.

You are eligible for Driving School Election. Information regarding Driving School Election can be found at the <u>HSMV</u> <u>Home Page – Driver License – Driving Courses</u>.

Your Personal Information in Florida motor vehicle and driver records is blocked in accordance with the Driver Privacy Protection Act.

Your Social Security Number has been verified. Thank you.

When you check your license by entering the number above, if it shows **"VALID**" it simply indicates that the department has already received information and cleared your record. You may disregard any notice you received and print the response as your latest official receipt from this agency.

Would you like to look up another record?

<section-header></section-header>	Monroe County Records	Search		Page 1 of 1
If you are a subscriber, please login to view these images. Records Online Search Traffic/Criminal Cases All Court case data entered on or before 9/5/2018 is available for viewing. No records were found that match your criteria. Please modify your criteria and try again. Defendant Name: PAKENAS, THOMAS (Last Name, First Name) Date From: To: (MM/DD/YYY)Y) OR Case Number: (XX X 99 9999999) Need more help?	CLERK OF THE CIRCUIT		Survey COURT & CORRELATE	
All Court case data entered on or before 9/5/2018 is available for viewing. No records were found that match your criteria. Please modify your criteria and try again. Defendant Name: PAKENAS, THOMAS (Last Name, First Name) Date From: To: (MM/DD/YYYY) OR Case Number: (XX X 99 9999999) Need more help? OR OR	If you are a subscriber, please login to view these im	ages.	AUDA	Login
No records were found that match your criteria. Please modify your criteria and try again. Defendant Name: PAKENAS, THOMAS (Last Name, First Name) Date From: To: (MM/DD/YYY)Y) OR Case Number: (XX X 99 9999999) Need more help? OR OR				
Date From: To: (MM/DD/YYYY) OR (XX X 99 9999999) Need more helo? OR OR OR	No records were found that match your criteria			
OR Case Number: (XX X 99 9999999) <u>Need more help?</u> OR	Defendant Name: PAKE	AS, THOMAS (Last Name, First Nam	ne)	
Case Number: (XX X 99 9999999) Need more help?		To: (MM/DD/YYYY)		
OR				
		(XX X 99 9999999) M	<u>Seed more help?</u>	
		(99 9999 XX 999999 9	999X XX or 99 9999 XX 999999 X999 XX) <u>Need mon</u>	e help?
Submit Reset Clear		Submit Reset Clear		

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M.C.S.O. Arrest Search Results



A search of records maintained by the Monroe County Sheriff's Office conducted on Wednesday, September 05, 2018 at 03:31 PM revealed no arrests or convictions for the search criteria that you specified.

You entered: Pakenas for the last name and Thomas for the first name to search for.

DISCLAIMER

The Sheriff's Office uses its best efforts to see that its records are accurate and that this website is properly maintained,

but makes no guarantees concerning the information contained in the site, including the accuracy, currency, or content of such information,

and is not responsible for the results of defects or misinformation that may be found to exist. Common names, misspellings, and incorrect birth dates may result in error.

MCSO records are limited to arrests by Sheriff's deputies and persons booked in Monroe County jails.

Information about arrests in other jurisdictions is not contained in MCSO records.

Page Generated by WebQuery -© M.C.S.O. I.S. Division



(//www.dc.state.fl.us/index.html)

Florida Department of Corrections (//www.dc.state.fl.us/index.html)

"Inspiring Success by Transforming One Life at a Time"

Rick Scott, Governor Julie L. Jones, Secretary

Offender Search (/OffenderSearch/InmateInfoMenu.aspx) Correctional Institutions (//www.dc.state.fl.us/ci/index.html)

Visit an Inmate (//www.dc.state.fl.us/ci/visit.html)

Probation Services (//www.dc.state.fl.us/cc/index.html)

FDC Jobs (http://www.fldocjobs.com) Newsroom (//www.dc.state.fl.us/comm/index.html)

Statistics (//www.dc.state.fl.us/pub/index.html)

Corrections Offender Network

Offender Information Search

Please specify one or more of the following fields:

No offender records were found that matched your search criteria. Please review your search criteria for misspellings and/or incorrect choices. If your search criteria is correct then remove some of the criteria to broaden the search.

Submit another search: learch Hints:	Submit Request
ast Name:	
Pakenas	
irst Name:	
Thomas	
DC Number:	
iearch aliases?	
Do not show photos on the Offender List pages 🗹	
Photograph will appear on the Offender Detail page only - this speeds up the Offender List page)	
Show only offenders that have photos	
imit matches to no more than per page	

The Florida Department of Corrections updates this information regularly, to ensure that it is complete and accurate, however this information can change quickly. Therefore, the information on this site may not reflect the true current location, status, release date, or other information regarding an offender.

This database contains public record information on felony offenders sentenced to the Department of Corrections. This information only includes offenders sentenced to state prison or state supervision. Information contained herein includes current and prior offenses. Offense types include related crimes such as attempts, conspiracies and solicitations to commit crimes. Information on offenders sentenced to county jail, county probation, or any other form of supervision is not contained. The information is derived from court records provided to the Department of Corrections and is made available as a public service to interested citizens. The Department of Corrections makes no guarantee as to the accuracy or completeness of the information contained herein. Any person who believes information provided is not accurate may contact the Department of Corrections.

http://www.dc.state.fl.us/OffenderSearch/Search.aspx



Registered Offender List

Search Criteria: Pakenas, Thomas

No offenders found based off the search criteria.

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AND	THE CITY OF KEY WEST Job Description	CONTRACT POSITION APPOINTED BY CITIZENS REVIEW BOARD		
		DATE OF REVISION	08/2018	
POSITION	EXECUTIVE DIRECTOR	ANNUAL SALARY	\$45,000.00	
DEPARTMENT	CITIZENS REVIEW BOARD		C01	
JOB CODE	43275	GRADE	No Benefits	

REPORTING RESPONSIBILITIES:

> Reports directly to Citizens Review Board.

GENERAL FUNCTIONS:

The CRB is an independent board with authority to review and/or investigate complaints involving the Key West Police Department. Executive level position that will direct major operations of the CRB including supportive services, records and information production/management and communications with City of Key West, KW Police Department, various State/Local agencies and the general public.

ESSENTIAL FUNCTIONS (Without Accommodations):

- > Able to read, write, speak and understand English in order to perform the duties of the job.
- > Able to work a forty (40) hour workweek with additional hours as necessary.
- > Must be available for regular and special meetings.
- > Able to use equipment and materials as specified in job description.
- > Computer literate and keyboard/mouse proficient.
- > Bachelor's degree from accredited institution.
- > Qualified applicant must be resident of Monroe County.

EQUIPMENT TO BE USED:

> Personal computer and related software and office machines—fax, telephone, copier.

ENVIRONMENT:

> Majority of work to be done in air-conditioned and non-air conditioned buildings.

PHYSICAL REQUIREMENT:

- ➢ Sitting 60%
- > Standing 15%
- Climbing 5%
- ▷ Bending 5%
- ➢ Reaching 5%
- ➢ Walking 5%
- ▷ Lifting 5%

DUTIES/TASKS/JOBS:

- > Directs the major program area of the CRB.
- Develops, reviews and presents reports, studies and research relating to the CRB operation and at the direction of the Board.

CITIZENS REVIEW BOARD – EXECUTIVE DIRECTOR

- > Administers, interprets and explains policies, rules, regulations, and consults with legal staff.
- > Secures and directs supportive staff to ensure continuing operations.
- > Consults with related agencies and other private organizations.
- > Solves problems by implementing corrective action.
- Heavy contact with the public.
- Requires excellent people skills and be able to handle difficult/sensitive matters in an appropriate and professional manner.
- Organizing, planning and prioritizing. \geq
- Provides consultation and advice to others.
- > Analysis of data or information.
- > Processes information.
- Making decisions and solving problems.
- Getting information needed to do the job.

REQUIRED KNOWLEDGE, SKILLS/QUALIFICATION AND ABILITIES:

- > Ability to coordinate
- > Writing skills
- Fair judgment and decision making
- Reading comprehension
- Time management (scheduling)
- > Public speaking
- > Information gathering
- > Social perception awareness
- Cultural/Ethnic sensibility
- Administrative and management skills
- Law, Government and Jurisprudence.

Periodically duties, equipment, material, and/or job setting(s), other than those listed, are required and will be considered as part of the regular job while in effect.

The listing of tasks is in no way to be considered a complete listing of all possible tasks, nor is the requirement for an ability or skill a guarantee that the ability or skill is going to be used.

I Thomas E. Pakenas, have read this job description and hereby agree with the above noted "Acknowledgments" and, if hired, that I can perform these and related duties as assigned. I further affirm that I understand this job description may be amended periodically, as is the right of the Citizens Review Board.

the

Applicant Signature

9/4/2018

THE CITY OF KEY WEST IS AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION/ VETERANS PREFERENCE EMPLOYER & **A DRUG-FREE WORKPLACE**

> Apply at: City Hall, Office of Human Resources 1300 White Street Key West FL 33040 Telephone: (305) 809-3714 Fax: (305) 809-3719