



City of Key West, FL

City Hall
1300 White Street
Key West FL 33040

Action Minutes - Final

Key West Bight Management District Board

Wednesday, February 13, 2019

4:00 PM

City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

ALL VISUAL PRESENTATIONS FOR AGENDA ITEMS MUST BE RECEIVED (24) TWENTY-FOUR HOURS PRIOR TO THE MEETING.

Call Meeting To Order - 4:02 P.M.

Roll Call

Ms. Ovide arrived at 4:05 P.M.

Absent 2 - Mr. Hughes, and Mr. Langley

Present 5 - Mr. Ashby, Mr. Gibson, Ms. Ovide, Mr. Henson, and Chairman Knowles

Pledge of Allegiance to the Flag

Approval of Agenda - The Agenda was approved without change unanimously.

Approval of Minutes

1 January 9, 2019 (Regular)

Attachments: [Minutes](#)

A motion was made by Vice Chair Henson, seconded by Mr. Ashby, that the Minutes be Approved. The motion passed by a unanimous vote with Ms. Ovide having not yet arrived.

**Key West Bight Preservation Association
- No Members were present to provide a report.**

Action Items

2 Nominating / Electing Board Chair

A motion was made by Vice Chair Henson, seconded by Mr. Ashby, to nominate Chairman Knowles for Chairman of the Board. The nomination was accepted and the motion carried by the following vote:

Absent: 2 - Mr. Hughes, and Mr. Langley

Yes: 5 - Mr. Ashby, Mr. Gibson, Ms. Ovide, Vice Chair Henson, and Chairman Knowles

3 Nominating / Electing Board Vice-Chair

A motion was made by Mr. Gibson, seconded by Chairman Knowles, to nominate Mr. Henson as Vice-Chair of the Board. The nomination was accepted and the motion carried by the following vote:

Absent: 2 - Mr. Hughes, and Mr. Langley

Yes: 5 - Mr. Ashby, Mr. Gibson, Ms. Ovide, Vice Chair Henson, and Chairman Knowles

4 Approving a Task Order to DN Higgins, Inc., under the General Utilities Services Contract, for Dumpster Pad and Enclosure at 631 Greene in the amount of \$84,494.19.

Sponsors: City Manager Scholl

Attachments: [Executive Summary](#)
[Engineered Plans](#)
[Higgins Proposal](#)
[Toppino Proposal](#)
[*Large File* Resolution 15-292 Contract](#)
[Resolution 18-322 Extension](#)

A motion was made by Mr. Gibson, seconded by Ms. Ovide, to approve the Task Order to D N Higgins for dumpster pad and enclosure at 631 Greene Street. The motion carried by the following vote:

Absent: 2 - Mr. Hughes, and Mr. Langley

Yes: 5 - Mr. Ashby, Mr. Gibson, Ms. Ovide, Vice Chair Henson, and Chairman Knowles

5 Review and approval/disapproval of Term Charter Applications

Attachments: [Executive Summary](#)
 [Term Charter Letter](#)
 [Afternoon Delight](#)
 [Key West Sailing Adventure](#)
 [Catamaran Isola](#)
 [Restless Native](#)

A motion was made by Mr. Henson, seconded by Mr. Ashby, that the proposal from Afternoon Delight be accepted. The motion carried by the following vote:

Absent: 2 - Mr. Hughes and Mr. Langley
Yes: 5 - Mr. Ashby, Mr. Gibson, Ms. Ovide, Vice Chair Henson and Chairman Knowles

A motion was made by Mr. Gibson, seconded by Mr. Henson that the proposal from Key West Sailing Adventure be accepted with the amendment that the websites for these vessels be corrected as recommended by Mr. Bradshaw. The motion carried by the following vote:

Absent: 2 - Mr. Hughes and Mr. Langley
Yes: 5 - Mr. Ashby, Mr. Gibson, Ms. Ovide, Vice Chair Henson and Chairman Knowles

A motion was made by Mr. Gibson, seconded by Mr. Henson, that the proposal from the Catamaran Isola be accepted. The motion carried by the following vote:

Absent: 2 - Mr. Hughes and Mr. Langley
Yes: 5 - Mr. Ashby, Mr. Gibson, Ms. Ovide, Vice Chair Henson and Chairman Knowles

A motion was made by Mr. Gibson, seconded by Ms. Ovide, that the proposal from Restless Native be accepted. The motion carried by the following vote:

Absent: 2 - Mr. Hughes, and Mr. Langley
Yes: 5 - Mr. Ashby, Mr. Gibson, Ms. Ovide, Vice Chair Henson, and Chairman Knowles

Discussion Items

6 907 Caroline Street

Attachments: [May 9, 2016 Feasibility Report 907 Caroline](#)
[April 2018 - Revised 907 Caroline St - Piano Shop Inspection Report](#)
[CRA Executive Summary Affordable Housing Concept](#)
[March 5, 2015 City of KW 907 Caroline St](#)
[907 Caroline - One Story Building - 6 July 2016](#)
[907 Caroline - Two Story Building - 6 July 2016](#)

Received and Filed; The Board requested an action item to be presented on the next agenda regarding this property.

Reports

7 Manager's Report

Attachments: [January 2019 Monthly Report](#)
[Port and Marine Project Status](#)
[Ferry Terminal Passenger Counts](#)
[January 2018-2019 Sales Comparison Report](#)
[KWB Rent Gross Sales Comparison Report](#)
[Schooner Western Union Preservation Society Update](#)
[Adept Public Relations Update](#)

Received and Filed

8 Accounts Receivables

Attachments: [Accounts Receivable February 2019](#)
[KWB Marine Tenant Charges February 2019](#)
[KWB Rent Roll February 2019](#)

Received and Filed

Public Comment

Board Comments

Adjournment - 5:34 P.M.