



**City of Key West**  
**Budget Preparation Worksheets**  
**Fiscal Year 2019/2020**

Fund: 405    Key West Bight

Department: 7501    General Administration

Key	Object	Account Description	Category	FY 2016/2017 Actuals	FY 2017/2018 Actuals	FY 2018/2019 Adopted	FY 2018/2019 6 Mth Amnd	FY 2018/2019 6 Mth Actuals	FY 2019/2020 Dept Req	FY 2019/2020 CM Review
4057501	5754301	Cable and Satellite TV		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4057501	5754302	Electricity		\$17,132	\$19,121	\$17,865	\$17,865	\$10,535	\$18,500	\$18,500
		201 WILLIAM STREET AND PIANO/MAINTENANCE SHOP								\$18,500
4057501	5754303	Wastewater		\$1,352	\$1,469	\$1,650	\$1,650	\$748	\$2,100	\$2,100
		201 WILLIAM STREET AND 907 CAROLINE STREET								\$2,100
4057501	5754304	Water		\$850	\$1,035	\$995	\$995	\$603	\$1,100	\$1,100
		201 WILLIAM STREET AND PIANO/MAINTENANCE SHOP								\$1,100
4057501	5754400	Rentals & Leases		\$1,156	\$1,019	\$12,280	\$12,280	\$782	\$2,400	\$2,400
		COPIER LEASE 12 MONTHS AT \$200 PER MONTH - ADMIN OFFICE (201 WILLIAM ST-DOWN)								\$2,400
4057501	5754500	Insurance		\$263,195	\$263,195	\$263,195	\$263,195	\$131,597	\$270,000	\$270,000
		LIABILITY & PROPERTY INSURANCE (PART REIMBURSED THROUGH CAM)								\$270,000
4057501	5754600	Repairs and Maintenance		\$5,641	\$1,686	\$3,000	\$3,000	\$2,438	\$10,000	\$10,000
		BUILDING/HARDWARE SUPPLIES, HAND TOOLS, FIRE EXTINGUISHERS								\$5,000
		FMT CHARGEBACKS								\$5,000
4057501	5754700	Printing & Binding		\$0	\$0	\$500	\$500	\$473	\$500	\$500
		BUSINESS CARDS								\$150
		CITY ENVELOPES, FORMS, STATIONERY								\$350
4057501	5754900	Other Current Charges		\$198,115	\$203,510	\$202,900	\$202,900	\$203,719	\$209,900	\$209,900
		LEGAL NOTICES & ADVERTISEMENTS								\$2,000
		NOTARY RENEWALS (TROY FAIR) FOR TWO EMPLOYEES								\$200
		PROPERTY TAXES (PARTIALLY REIMBURSED THROUGH CAM) BASED ON FY 2018 ACTUAL								\$207,700
4057501	5755100	Office Supplies		\$2,439	\$15,323	\$12,800	\$12,800	\$1,551	\$3,800	\$3,800

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		MISC SUPPLIES								\$3,500
		WATER (ADMIN OFFICE-201 WILLIAM ST DOWN)								\$300
4057501	5755200	Operating Supplies		\$892	\$1,336	\$1,500	\$1,500	\$1,102	\$2,250	\$2,250
		CLEANING, JANITORIAL, PAPER SUPPLIES								\$1,500
		SHIRTS FOR DIRECTOR & ASSISTANT DIRECTOR								\$750
4057501	5755400	Books-Subscrip-Membership		\$1,811	\$1,988	\$1,700	\$1,700	\$1,789	\$2,000	\$2,000
		BOMA, CCIM (DUE EVERY JAN 1) & KWAR BROKER LICENSE FEE (DUE EVERY NOV 1) FOR SENIOR PROPERTY MANAGER & CITIZEN NEWSPAPER YEARLY SUBSCRIPTION								\$2,000
4057501	5755500	Training		\$770	\$0	\$0	\$0	\$0	\$0	\$0
4057501	5755700	Other Expenses		\$3,018	\$0	\$0	\$0	\$0	\$0	\$0
4057501	5755701	Bad Debt		\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Operating Expenditures</b>				<b>\$555,012</b>	<b>\$544,512</b>	<b>\$563,180</b>	<b>\$566,930</b>	<b>\$362,822</b>	<b>\$721,125</b>	<b>\$721,125</b>
4057501	5756200	Buildings		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4057501	5756300	Infrastructure		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4057501	5756400	Machinery & Equipment		\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Capital Outlay</b>				<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
4057501	5757100	Debt Service-Principal		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4057501	5757200	Debt Service-Interest		\$58,429	\$7,975	\$0	\$0	\$0	\$0	\$0
4057501	5757300	Other Debt Service Costs		\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Debt Service</b>				<b>\$58,429</b>	<b>\$7,975</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
4057501	5758200	Aid to Pvt. Organizations		\$110,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>Grants and Aid</b>				<b>\$110,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
4057501	5759100	Transfers		\$861,250	\$1,198,403	\$2,841,094	\$2,841,094	\$1,420,547	\$1,198,833	\$1,200,316

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TRANSFER TO GENERAL FUND FOR INDIRECT COSTS FY20										\$1,200,316
Transfers				\$861,250	\$1,198,403	\$2,841,094	\$2,841,094	\$1,420,547	\$1,198,833	\$1,200,316
4057501	5759800	Reserves		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4057501	5759803	Operating		\$0	\$0	\$6,202,949	\$6,186,749	\$0	\$0	\$0
4057501	5759804	Salary Contingency		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4057501	5759900	Other Uses		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserves				\$0	\$0	\$6,202,949	\$6,186,749	\$0	\$0	\$0
General Administration - Total				\$1,628,948	\$1,804,423	\$9,620,775	\$9,608,325	\$1,789,395	\$1,933,047	\$1,934,530