



## THE CITY OF KEY WEST

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### MEMORANDUM

**Date:** August 29, 2019

**To:** Chairman and Members of the Bahama Village  
Redevelopment Advisory Committee

**From:** Amanda Willett-Ramirez, Community Redevelopment Manager

**Subject:** Douglas Gym Expansion Project

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The City Commission, by Resolution 19-150, approved the contract with K2M for design services for the Douglas Gym Expansion Project. This memo is being provided as an update to what has transpired since the approval.

On August 14, 2019, City staff including Roy Bishop (Planning Dept.), Marcus Davila, Ralph Major (Community Services Dept.), Steve McAlearney, Kreed Howell (Engineering Dept.) and myself met with architects from K2M to discuss preliminary design for this project. On August 21, 2019, City staff along with Commissioner Lopez met with K2M at the Douglas Gym to view the building/parcel and discussed the programs that are currently being provided as well as the overall use of the property. On August 23, 2019, K2M met with Ralph Major to measure the interior and exterior of the building.

K2M will be giving a presentation at the September 5, 2019 meeting and this is an opportunity for the board to ask questions regarding the design concept and provide their input concerning what programming you would like in this building, the space allotment for programming, parking spaces among any many other topics. City staff from those departments will also be in attendance at this meeting to answer any questions you may have or provide further insight.

As this process moves forward, the board will be receiving regular updates on the progress and City staff as well as K2M will be available to answer questions or provide feedback that is requested. A copy of K2M's schedule timeline for this project is attached for your review as well.