



City of Key West, FL

City Hall
1300 White Street
Key West FL 33040

Action Minutes - Final

Key West Bight Management District Board

Wednesday, September 18, 2019

4:00 PM

City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

ALL VISUAL PRESENTATIONS (POWER POINT ONLY) FOR AGENDA ITEMS MUST BE RECEIVED IN THE CITY CLERK'S OFFICE (24) TWENTY-FOUR HOURS PRIOR TO THE MEETING.

Call Meeting To Order- 4:01 P.M.

Roll Call

Absent 2 - Mr. Gibson, and Mr. Hughes

Present 5 - Mr. Ashby, Mr. Langley, Ms. Ovide, Mr. Henson, and Chairman Knowles

Pledge of Allegiance to the Flag

Approval of Minutes

1 August 14, 2019

Attachments: [Minutes](#)

A motion was made by Vice Chair Steve Henson, seconded by Ms. Kathryn Ovide, that the Minutes be Approved. The motion passed by an unanimous vote.

Approval of Agenda - The agenda was approved unanimously.

2 Key West Bight Preservation Association

Received and Filed

Action Items

3 First Amendment to Lease with AER Photography for Unit F on Lazy Way Lane

Attachments: [Executive Summary](#)
 [Tenant Request](#)
 [First Amendment to Lease](#)
 [Exhibit "A" lease](#)

A motion was made by Mr. Ashby, seconded by Vice Chair Henson, that the Action Item be Passed. The motion carried by the following vote:

Absent: 2 - Mr. Gibson, and Mr. Hughes

Yes: 5 - Mr. Ashby, Mr. Langley, Ms. Ovide, Vice Chair Henson, and Chairman Knowles

4

Attachments: [Executive Summary](#)
 [Proposal - Additional Work](#)
 [Res #18-216](#)

A motion was made by Vice Chair Henson, seconded by Ms. Ovide, that the Action Item be Amended to include an additional \$2,500.00 for lighting displays. The motion carried by the following vote:

Absent: 2 - Mr. Gibson, and Mr. Hughes

Yes: 5 - Mr. Ashby, Mr. Langley, Ms. Ovide, Vice Chair Henson, and Chairman Knowles

5 Approving Task Order for FY20 ongoing Marketing Services to Adept Strategy & Public Relations for Marketing Services in an amount of \$230,000.

Attachments: [Executive Summary](#)
 [Adept Proposal](#)
 [Contract](#)
 [Res #15-371](#)
 [Res #16-326](#)
 [Res #16-375](#)
 [Res #18-360](#)

A motion was made by Vice Chair Henson, seconded by Ms. Ovide, that the Action Item be Passed. The motion carried by the following vote:

Absent: 2 - Mr. Gibson, and Mr. Hughes

Yes: 5 - Mr. Ashby, Mr. Langley, Ms. Ovide, Vice Chair Henson, and Chairman Knowles

Reports

6 Director's Reports

Attachments: [August 2019 Monthly Report.pdf](#)
[Port and Marine Project Status 9-13-19](#)
[Accounts Receivable Sep 2019](#)
[FT Passenger Counts \(2017 to 2019\)](#)
[July 2018-2019 Sales Comparison Report](#)
[KWB Marine Tenant Charges Sep 2019](#)
[KWB Rent & Gross Sales Comparison Report](#)
[KWB Rent Roll Sep 2019](#)

Received and Filed

7 Schooner Western Union Report

Attachments: [Schooner Western Union Update](#)

Received and Filed

8 Adept Report

Attachments: [Adept Report](#)

Received and Filed

Public Comments

Board Member Comments

Adjournment - 4:39 P.M.