



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Action Minutes - Final

### Contractors Examining Board

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Wednesday, April 3, 2019

3:00 PM

City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**ALL VISUAL PRESENTATIONS FOR AGENDA ITEMS MUST BE RECEIVED (24) TWENTY-FOUR HOURS PRIOR TO THE MEETING.**

**Present** 5 - Mr. Balbuena Sr, Mr. Millelli, Mr. Vazquez, Ms. Norris, and Chairman Castellanos

#### Call Meeting To Order - 3:04 PM

#### Roll Call

**Absent** 1 - Mr. Millelli

**Present** 4 - Mr. Balbuena Sr, Mr. Vazquez, Ms. Norris, and Chairman Castellanos

#### Pledge of Allegiance to the Flag

#### Approval of Agenda

The agenda was approved unanimously as amended.

#### Administering the Oath by the Clerk of the Board

#### Approval of Minutes

1 September 19, 2018 (Regular)

**Attachments:** [Minutes](#)

A motion was made by Mr. Raymond Vazquez, seconded by Mr. Frank Balbuena, Sr, that the Minutes be Approved. The motion passed by an unanimous vote.

**Action Items****3**

(Hearing)

Case: #18-00003216

Address: 2713 Flagler Ave.

Contractor: Perfection Roofing and Construction, Inc.

Building Inspector: Gerald (Lenny) Leggett

Date of Violation(s):

Case: #18-00003216 - February 2018

Code Violations:

Count 1: Sec. 14-37 -Building without a permit

Factual Allegations for the Charges:

Perfection Roofing applied for the above referenced permit application.

The permit application was placed in call back for the requirement of additional information. Our call back log was recently reviewed. As a measure of quality assurance the building department performed site visits and determined that this work was performed without the benefit of a permit.

**Attachments:**     [Perfection Roofing](#)[Certified Mail](#)**Withdrawn**

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(Hearing)

Case: #17-00003639

Address: 2707 Flagler Ave.

Contractor: Perfection Roofing and Construction, Inc.

Building Inspector: Gerald (Lenny) Leggett

Date of Violation(s):

Case: #17-00003639 - February 2018

Code Violations:

Count 1: Sec. 14-37 -Building without a permit

Factual Allegations for the Charges:

Perfection Roofing applied for the above referenced permit application.

The permit application was placed in call back for the requirement of additional information. Our call back log was recently reviewed. As a measure of quality assurance the building department performed site visits and determined that this work was performed without the benefit of a permit.

**Attachments:**    [Perfection Roofing](#)  
                              [Certified Mail](#)

**A motion was made by Ms. Kathryn Norris to issue a written letter of reprimand and impose a \$100.00 administrative fine, seconded by Mr. Raymond Vazquez, that the Action Items be Passed. The motion passed by an unanimous vote.**

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(Hearing)

Case: #18-00001704

Address: 1007 United St.

Contractor: Calulaco Construction, Inc.

Code Officer: Paul A. Navarro

Building Inspector: Gerald (Lenny) Leggett

Date of Violation(s):

Case: #18-00001704 - February 2018

Code Violations:

Count 1: Sec. 14-37 -Building without a permit

Factual Allegations for the Charges:

Calulaco Construction Inc. applied for the above referenced permit application. The permit application was granted for the replacement of 820 square feet of deck boards only. Code Compliance received a complaint that work was performed beyond the scope of the permit. Code Compliance has an active case CC2018-01660 for the replacement of the entire deck new foundations, joist and additional square footage. This permit has been revised but unfortunately has not been approved due to the requirement of engineered drawings the contractor has failed to provide.

Attachments:     [Calulaco Construction](#)[Certified Mail](#)

A motion was made by Chairman Domingo Castellanos, seconded by Mr. Raymond Vazquez, that the Action Items be Postponed. The motion passed by an unanimous vote.

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(Hearing)

Case: #18-00001908

Address: 2710 Seidenberg Ave

Contractor: Check Electric, LLC

Building Inspector: Gerald (Lenny) Leggett

Date of Violation(s):

Case: #18-00001908 - February 2018

Code Violations:

Count 1: Sec. 14-37 -Building without a permit

Factual Allegations for the Charges:

Check Electric, LLC applied for the above referenced permit application. The permit application was placed in call back for the requirements of additional information. Our call back log was recently reviewed. As a measure of quality assurance, the Building Dept. performed site visits and determined that this work was performed without the benefit of a permit.

Attachments:     [Check Electric](#)  
                              [Certified Mail](#)

**A motion was made by Mr. Vazquez, to issue a written letter of reprimand and impose a \$100.00 administrative fine, seconded by Mr. Balbuena, Sr, that the Action Items be Passed. The motion carried by the following vote:**

**Absent:**    1 -    Mr. Millelli

**Yes:**      4 -    Mr. Balbuena Sr, Mr. Vazquez, Ms. Norris, and Chairman Castellanos

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Approving the proposed 2019 Meeting dates.

Attachments:     [Proposed meeting dates](#)

**A motion was made by Chairman Domingo Castellanos, seconded by Mr. Raymond Vazquez, that the Action Items be Approved. The motion passed by an unanimous vote.**

## Reports

**Adjournment- 3:32 PM**