



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

EXECUTIVE SUMMARY

TO: Greg Veliz, City Manager

CC: Patti McLauchlin, Assistant City Manager
John Paul Castro, Utilities Director

FROM: Carolyn Sheldon, Senior Grants Administrator

DATE: December 23, 2019

RE: **Approving the attached Litter Control and Prevention Grant Agreement, Contract Number G1G36 Financial Project Number 409750-3-74-01, with the State of Florida, Department of Transportation in the amount of \$16,000.**

ACTION STATEMENT:

This resolution will approve the attached Litter Control and Prevention Grant Agreement, Contract Number G1G36 Financial Project Number 409750-3-74-01 with the State of Florida, Department of Transportation (FDOT) in the amount of \$16,000.00 for Keep Key West Beautiful (KKWB) Program, authorize the City Manager to execute all required documents and approve a budget amendment to accept the grant funding.

BACKGROUND:

The City of Key West has a sensitive ecosystem. Being an island, all litter takes a direct path to the ocean and this has devastating effects on local wildlife and the barrier reefs for all the Florida Keys. One of the things that is very unappealing to locals and visitors alike is litter. Litter is a threat to our local environment, our drinking water and the wildlife on land and in water. The City of Key West already performs many of the actions provided by this grant.

PURPOSE AND JUSTIFICATION:

FDOT's Keep America Beautiful (KAB) Litter Control and Prevention Program which provides financial support to KAB Local Affiliates Program offers funding for activities that help clean up litter, encourage recycling, and education outreach.

Utilizing grant funding, the KKWB Program will be able to sponsor cleanups by providing trash bags, signs, gloves and disposal of garbage. KKWB will be able to sponsor local advertising spots that encourage volunteers to participate in cleanup activities. The KKWB Program will also bring together community groups in the Keys

Key to the Caribbean – Average yearly temperature 77° F.

that are already involved in the Adopt-A-Spot, Adopt-A-Highway and Adopt-A-Road Programs. Please see the KKWB Program Activity in Exhibit D of the attached grant agreement for more details on the scope of work.

FINANCIAL IMPACT:

Expenses are budgeted in Account 4033406 5344800 (Solid Waste Fund / Recycling Operations / Promotional Expenses. Grant revenue will be budgeted in Account 4030000 3349000 (Solid Waste Fund / Revenue / Other State Grants) once the budget amendment is completed. FDOT funding is provided on a reimbursement basis. The match requirement is dollar for dollar and must equal \$16,000 or greater. The majority of the City's match amount will be a cash match from expenses already budgeted for this fiscal year (materials, supplies and advertising). The grant will also be matched with in-kind from staff time and volunteer hours for KKWB.

The FDOT funding will be begin as soon as this document is signed and approved by FDOT and ends September 30, 2020.

RECOMMENDATION:

Staff recommends the City Commission approve the attached Litter Control and Prevention Grant Agreement with the State of Florida, Department of Transportation in the amount of \$16,000.00 for Keep Key West Beautiful.