



THE CITY OF KEY WEST

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MEMORANDUM

TO: Greg Veliz, City Manager
Patti McLauchlin, Asst. City Manager

FROM: Michael Turner, Deputy Director of Community Services

DATE: January 22, 2020

SUBJECT: Update the Fees Charged at the City of Key West Cemetery

ACTION STATEMENT: Update the fees charged at the City of Key West Cemetery including a 5% annual increase.

BACKGROUND:

It has been many years since the fees have been updated at the City of Key West Cemetery. The cost of operating and maintaining the Cemetery has increased but no change has been made to the fees to account for these increases. A change to the fees and an annual increase of 5% will help correct the imbalance and keep the fees accurate for future years.

PURPOSE AND JUSTIFICATION: The changes to the fees are attached. There are 2 separate changes to Single and Double Underground Graves for digging or disinterments. The difference between the 2 prices is whether the work can be done by machine or must be done by hand. The Cemetery does not have any annual bills like some Cemeteries do, it has a one-time perpetual care fee which goes towards any road, sidewalk, and other infrastructure upkeep the Cemetery needs. This fee is being increased as part of this update to account for the discrepancy in cost versus expense.

OPTIONS:

1. Approve the updated fees for the City of Key West Cemetery and annual increase of 5%
2. Disapprove the updated fees for the City of Key West Cemetery and annual increase of 5%. The Cemetery fees would remain outdated and remain insufficient.

Key to the Caribbean - Average yearly temperature 77° F.

FINANCIAL IMPACT:

The increased fees should increase revenue for the cemetery in an amount around \$26,000. The updated fees and annual increase would better allow the City of Key West Cemetery to cover expenses on a continual basis.

RECOMMENDATION:

Staff recommends approval Option 1; Approve the updated fees for the City of Key West Cemetery and annual increase of 5%.