



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Action Minutes - Final

### City Commission

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Wednesday, February 5, 2020

5:00 PM

City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**ALL VISUAL PRESENTATIONS (POWER POINT ONLY) FOR AGENDA ITEMS MUST BE RECEIVED IN THE CITY CLERK'S OFFICE (24) TWENTY-FOUR HOURS PRIOR TO THE MEETING.**

**CALL MEETING TO ORDER - 5:01 P.M.**

#### ROLL CALL

**Present** 7 - Commissioner Davila, Commissioner Hoover, Vice Mayor Kaufman, Commissioner Lopez, Commissioner Wardlow, Commissioner Weekley and Mayor Johnston

**INVOCATION - Pastor Steve Torrence, Metropolitan Community Church**

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**APPROVAL OF AGENDA - The agenda was approved unanimously as amended.**

#### PROCLAMATIONS

**1** Elizabeth Bishop Day

**Attachments:** [Proclamation](#)

**Received and Filed**

**2** AYSO Soccer Champions Day

**Attachments:** [Proclamation](#)

**Received and Filed**

**City Attorney's Report**

**City Manager's Report**

**CONSENT AGENDA\***

\*Item is considered to be routine and enacted by one motion with no separate discussion, unless requested by a Commission Member or citizen, in which event the item will be removed from the order and considered in its normal sequence on the agenda. The City of Key West may take action on any matter during this meeting, including items that are not set forth within this agenda.

**MINUTES**

3 \*January 15, 2020 (Workshop)

Attachments: [Minutes](#)

Passed

4 \*January 22, 2020 ( Regular)

Attachments: [Minutes](#)

Passed

**RESOLUTIONS**

5 \*Approving the City Attorney Performance Evaluation.

Attachments: [Resolution](#)  
[Approved Evaluation Form - Blank](#)  
[Commissioner Davila](#)  
[Commissioner Hoover](#)  
[Commissioner Lopez](#)  
[Commissioner Kaufman](#)  
[Commissioner Wardlow](#)  
[Commissioner Weekly](#)  
[Mayor Johnston](#)  
[2020 Shawn Smith Evaluation Calculation](#)

Passed

Enactment No: Res 20-026

6 \*Confirming Nathalia Mellies an Assistant City Attorney pursuant to the Key West City Charter.

**Attachments:** [Resolution](#)

**Passed**

Enactment No: Res 20-027

7 \*Approving the attached “First Amendment to Task Order for the Design of Frederick Douglass Gym Expansion between the City and K2M Design, Inc.” for additional tasks for the Frederick Douglass Gym Extension Project in an amount not to exceed \$42,075.00; Authorizing the City Manager to execute necessary documents on behalf of the City of Key West, upon consent of the City Attorney; Authorizing any necessary budget amendments and transfers.

**Attachments:** [Resolution](#)  
[Executive Summary](#)  
[First Amendment](#)  
[K2M Proposal](#)  
[Design Contract](#)

**Passed**

Enactment No: Res 20-028

- 8                    \*Approving the attached “Interlocal Agreement for Engineering Design, Permitting and Construction Services for the Old Town Roadway Improvements Phase 1” between Monroe County and the City of Key West; Authorizing any necessary budget adjustments.

**Attachments:**    [Resolution](#)  
                              [Executive Summary](#)  
                              [Proposed ILA](#)  
                              [Resolution 19-366](#)

**Passed**

Enactment No: Res 20-029

- 9                    \*Approving the attached revised fee schedule for work performed by the City of Key West at the Key West Cemetery.

**Attachments:**    [Resolution](#)  
                              [Executive Summary](#)  
                              [Cemetery Fee Changes](#)

**Passed**

Enactment No: Res 20-030

**Approval of the Consent Agenda**

**A motion was made by Commissioner Weekley, seconded by Commissioner Wardlow to Approve the Consent Agenda. The motion was carried unanimously.**

- 10 Urging the Monroe County Board of County Commissioners to work cooperatively with the Key West Housing Authority to ensure the continued operation of the senior living facility known as Poinciana Gardens; Stating that the facility should be widely accessible, especially to persons in lower income categories; Stating that the City Commission finds that senior citizens and disabled residents need this facility to succeed to allow them to stay home in Key West, close to friends, family and familiar surroundings, while receiving the type of assistance they need to live a full life.

**Attachments:** [Resolution](#)

**A motion was made by Vice Mayor Kaufman, seconded by Commissioner Wardlow, that the Resolution be Passed. The motion passed by an unanimous vote.**

Enactment No: Res 20-031

- 11 Directing an Ordinance declaring a one hundred and eighty (180) day moratorium on the issuance of any new permit, license, franchise or similar authorization related to motorized and non-motorized commercial rental vehicles that make primary use of city streets in the operation of their businesses; Providing for severability; Providing for repeal of inconsistent provisions.

**Attachments:** [Resolution](#)

**A motion was made by Commissioner Wardlow, seconded by Vice Mayor Kaufman, that the Resolution be Passed with an amendment to remove the word 'minimum' with reference to the 180 day moratorium term and to include 'sidewalks' where 'streets' are listed in the Resolution. The motion carried by the following vote:**

**Yes:** 7 - Commissioner Davila, Commissioner Hoover, Vice Mayor Kaufman, Commissioner Lopez, Commissioner Wardlow, Commissioner Weekley and Mayor Johnston

Enactment No: Res 20-032

12

**QUASI-JUDICIAL HEARING:**

**Revocable License - 818-826 Terry Lane (RE # 00014340-000800)** Authorizing the City of Key West to enter into a revocable license for nonpermanent use of City property to maintain existing landscape timbers and planted areas located on the City right-of-way abutting the properties located at 818 - 826 Terry Lane (RE# 14340-000800); Pursuant to Section 2-939 of the Code of Ordinances of the City of Key West, Florida; Providing fees and conditions; Providing for an effective date.

**Attachments:** [Resolution](#)  
[Executive Summary](#)  
[Revocable License Agreement](#)  
[Exhibit A](#)  
[Exhibit B](#)  
[Certificate of Liability Insurance](#)  
[\\*Large File\\* Planning Package](#)

**A motion was made by Commissioner Weekley, seconded by Vice Mayor Kaufman, that the Resolution be Passed with the conditions as outlined in the staff report. The motion carried by the following vote:**

**Yes:** 7 - Commissioner Davila, Commissioner Hoover, Vice Mayor Kaufman, Commissioner Lopez, Commissioner Wardlow, Commissioner Weekley and Mayor Johnston

Enactment No: Res 20-033

13

Permitting a Release of Lien on property located at 1075 Duval Square #C-14 and owned by the Estate of Roberta S. Fine related to Code Compliance Case Number CES-07-2973 (804 Truman Avenue).

**Attachments:** [Resolution](#)  
[Staff Summary Email](#)  
[Supporting Materials from Atty](#)

**A motion was made by Commissioner Lopez, seconded by Commissioner Weekley, that the Resolution be Passed. The motion carried by the following vote:**

**No:** 1 - Vice Mayor Kaufman

**Yes:** 6 - Commissioner Davila, Commissioner Hoover, Commissioner Lopez, Commissioner Wardlow, Commissioner Weekley and Mayor Johnston

Enactment No: Res 20-034

**CITIZEN COMMENTS**

**COMMISSION COMMENTS**

**ADJOURNMENT - 6:51 P.M.**