

**Calculations of the Commission's Evaluation of
Cheri Smith as City Clerk submitted February 19, 2020**

Category	Question Letter	5 POINTS	4 POINTS	3 POINTS	2 POINTS	1 POINT	AVERAGE
Relationship with Mayor and City Commissioners	A)	6	1				4.86
	B)	6	1				4.86
	C)	6	0	1			4.71
Average for Category							4.81
Intergovernmental / Interdepartmental Relations	A)	5	1	1			4.57
	B)	6	0	1			4.71
	C)	6	0	1			4.71
	D)	5	1	0			4.83
	E)	6	0	1			4.71
Average for Category							4.71
Public Records Request	A)	5	2	0			4.71
	Average for Category						
Records Management Program	A)	6	0	1			4.71
	B)	4	2	1			4.43
	C)	6	1				4.86
Average for Category							4.67
Legal Responsibilities	A)	6	0	1			4.71
	B)	5	1	1			4.57
	C)	6	0	1			4.71
Average for Category							4.67
Codification of Ordinances	A)	6	0	1			4.71
Average for Category							4.71
Elections	A)	0	0				0.00
	B)	0	0				0.00
	C)	0	0				0.00
	D)	0	0				0.00
	E)	0	0				0.00
	F)	0	0				0.00
	G)	0	0				0.00
Average for Category							0.00
Office Management / Professionalism	A)	6	0	1			4.71
	B)	6	1				4.86
	C)	5	2				4.71
	D)	6	1				4.86
	E)	7	0				5.00
Average for Category							4.83
Public Relations	A)	6	1				4.86
	B)	6	1				4.86
	C)	5	1				4.83
Average for Category							4.85
Personal Traits	A)	5	1	1			4.57
	B)	5	1	1			4.57
	C)	6	0	1			4.71
Average for Category							4.62
TOTAL OVERALL AVERAGE							4.73