

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, APPROVING THE STAFF RANKING OF THE RESPONSES TO REQUEST FOR PROPOSALS (RFP) NO. 002-20 FOR EMERGENCY MANAGEMENT CONSULTING SERVICES; AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE A CONTRACT IN CONFORMANCE WITH THE RFP DOCUMENTS, UPON ADVICE AND CONSENT OF THE CITY ATTORNEY; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City issued a request for Proposals for Emergency Management Consulting Services, capable of providing services set forth in RFP No. 002-20; and

WHEREAS, on December 18, 2019, the City Clerk opened six proposals, and at a public meeting on January 30, 2020, a ranking committee comprised of City staff ranked the responses to the RFP.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA AS FOLLOWS:

Section 1: That the responses to RFP No. 002-20 for Emergency Management Consulting Services are hereby ranked by staff, and approved by the City Commission as follows:

- (1) Tidal Basin
- (2) CDR McGuire, Inc.
- (3) AG Witt LLC
- (4) Hagerty Consultants
- (5) Thomas Howell Ferguson PA
- (6) Kinne Assoc. LLC

Section 2: That the City Manager is authorized to negotiate and execute a contract with the top-ranked company, Tidal Basin, in substantial conformance with documents in the RFP response, upon advice and consent of the City Attorney. Should the City Manager be unable to negotiate an acceptable contract with the first ranked firm, he shall discontinue negotiations and commence negotiations with the second ranked firm. Should the City Manager be unable to negotiate an acceptable contract with the second ranked firm, he shall discontinue negotiations and report back to the City Commission.

Section 3: Services of an emergency management consulting contractor are anticipated to be paid through a combination of FEMA, State of Florida and City funding from the General Fund's operating contingency, in the event of a Federally Declared Storm or other disaster.

Section 4: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the Presiding Officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held this _____ day of _____, 2020.

Authenticated by the Presiding Officer and Clerk of the Commission on _____ day of _____, 2020.

Filed with the Clerk on _____, 2020.

Mayor Teri Johnston	_____
Vice Mayor Sam Kaufman	_____
Commissioner Gregory Davila	_____
Commissioner Mary Lou Hoover	_____
Commissioner Clayton Lopez	_____
Commissioner Billy Wardlow	_____
Commissioner Jimmy Weekley	_____

TERI JOHNSTON, MAYOR

ATTEST:

CHERYL SMITH, CITY CLERK