



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

EMERGENCY CHANGE ORDER

To: Gregory W. Veliz, City Manager

From: Kelly Crowe, City Engineer

Effective Date: June 8, 2020

Cc: Patti McLauchlin, Assistant City Manager
Mark Finigan, Finance Director
Steve McAlearney, Director of Engineering

Action Statement

Request that the City Manager approve an emergency change order to provide additional funding in the amount of \$124,529.33 to Charley Toppino and Sons, Inc. for additional work performed in relation to the Duval Street Improvements.

Background

Per Resolution 20-071, the City Commission ratified the authority of the City Manager to issue a task order to Charley Toppino and Sons, Inc. (CTS) in the amount of \$924,140.33 to construct the Duval Street Improvements ("project"). The project consisted the construction of Americans with Disabilities Act (ADA) curb ramps and driveways, asphalt mill and pave, pavement marking, and failed asphalt base repair from Wall Street to Truman Avenue.

Due to many of the restrictive quarantine measures in place during the COVID-19 crisis, the number of visitors in Key West was minimal between April and June. The empty streets provided an opportunity to address additional paving and sidewalk repairs. In addition to the approved Duval Street improvements, staff accelerated the design for Greene Street and was able to incorporate those improvements into the overall project.

Justification

The pavement on Greene Street was in poor condition according to the 2019 Pavement Management Plan. Additionally, drainage at the loading zones and isolated sections of sidewalk needed improvement. Performing the improvements in an environment with the reduced volume of vehicles, bicycles and pedestrians in town made for a safer project. With construction crews already mobilized and on site, city staff determined it to be in the best interest of the city to proceed with the additional work.

CTS is performing the work under the 2017 Right of Way (ROW) Contract authorized by Resolution 17-106 and extended for an additional year by Resolution 19-054.

Ordinance: 2-845 (a) Change Orders – In an emergency in a construction contract where life, property or city funds are at risk, the city manager may approve a change order in excess of five cumulative percent of the contract price or \$50,000.00.

Recommendation

Engineering requests that the City Manager approve a change order in the amount of \$124,529.33 to Charley Toppino and Sons, Inc. for the addition of Greene Street to the Duval Street Improvements Project.



City Manager Signature

6-8-20
Date