

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, ACCEPTING AND APPROVING THE EVALUATION COMMITTEE RANKING OF FIRMS SUBMITTING RESPONSES TO REQUEST FOR PROPOSALS (RFP) NO. 005-20: STRATEGIC PLANNING SERVICES; SELECTING ELISA LEVY CONSULTING, AND AUTHORIZING THE CITY MANAGER TO NEGOTIATE A CONTRACT, UPON CONSENT OF THE CITY ATTORNEY; DIRECTING THAT THE CONTRACT BE APPROVED BY THE CITY COMMISSION; AUTHORIZING ANY NECESSARY BUDGET TRANSFERS/ADJUSTMENTS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, on January 21, 2020, the City issued Request for Proposals #005-20 for Strategic Planning Services; and

WHEREAS, the City Clerk opened nine responsive and responsible proposals on March 25, 2020; and

WHEREAS, an evaluation committee comprised of City staff and local experts, convened at a properly noticed meeting conducted consistent with the "Sunshine Law," on June 24, 2020, and ranked the respondents in order of their proposals and qualifications, and recommends selection of the highest-ranked firm, or another vendor among the top three ranked proposals; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: That the committee ranking of responses to RFP 005-20 by the selection team for Duval Street Revitalization Plan is hereby accepted and approved by the City Commission as follows:

- (1) Elisa Levy Consulting
- (2) Raftelis
- (3) MGT Consulting
- (4) Sbrand Consulting
- (5) Corradino Group
- (6) bakertilly
- (7) Orbis Management
- (8) PCF International Marketing & Technology
- (9) Ludis Vidal Architects

Section 2: That the City Manager is authorized to negotiate a contract with the first-ranked firm, Elissa Levy Consulting, and if the City is unable to negotiate a satisfactory contract, negotiations with that firm will be formally terminated and negotiations will be undertaken with the second-ranked firm, until an acceptable contract is reached.

Section 3: This project will commence on or around October 1, 2020, and is funded in the amount of \$50,000.00 for FY 20-21. The project may be partly funded in subsequent fiscal years, to achieve full planning, implementation and compliance. Necessary budget adjustments or transfers are approved.

Section 4: The contract will be presented to the City Commission for final approval.

Section 5: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the Presiding Officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held this _____ day of _____, 2020.

Authenticated by the Presiding Officer and Clerk of the Commission on _____ day of _____, 2020.

Filed with the Clerk on _____, 2020.

Mayor Teri Johnston	_____
Vice Mayor Sam Kaufman	_____
Commissioner Gregory Davila	_____
Commissioner Mary Lou Hoover	_____
Commissioner Clayton Lopez	_____
Commissioner Billy Wardlow	_____
Commissioner Jimmy Weekley	_____

TERI JOHNSTON, MAYOR

ATTEST:

CHERYL SMITH, CITY CLERK