



## THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

### EXECUTIVE SUMMARY

**To:** Greg Veliz, City Manager

**Cc:** Patti McLaughlin, Assistant City Manager

**Through:** David Monroe, Information Technology Director

**From:** Matt Willman, GIS Administrator

**Date:** November 17, 2020

**Subject:** Enterprise License Agreement with ESRI for ArcGIS Mapping and Analytical Software

**ACTION STATEMENT:** Pursuant to City of Key West Code 2-797 (1), Sole Source Procurements, authorize the City Manager to execute an Enterprise License Agreement with Environmental Systems Research Institute (ESRI) for ArcGIS Mapping Software licenses and annual software maintenance, upon the review and approval of the agreement by the City Attorney. The cost of the license agreement is \$27,500 per year for a three-year term.

**BACKGROUND:** The City of Key West was been operating a GIS function for seven years. The software is essential for the mapping and digital identification of different projects, infrastructure, assets, and resources within the City.

**FINANCIAL IMPACT:**

This \$27,500 annual license charge was approved in the Fiscal Year 2021 budget; General Fund / Information Technology Department / Repair & Maintenance Account / 001-1303-513.46.

**RECOMMENDATION:**

Approval of ESRI ArcGIS Small Government Enterprise License Agreement.