

# Historic Architectural Review Commission End of the Year Report 2019-2020

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HARC STAFF

PLANNING DEPARTMENT  
CITY OF KEY WEST

# HARC Members

- Bryan Green - Chair
  - Joe Moody -V. Chair
  - Richard McChesney
  - Letisia Powell
  - Joel Cognevich
  - Michael Ingram
  - Haven Burkee
- Commissioner Davila  
Commissioner Hoover  
Commissioner Weekley  
Commissioner Kaufman  
Commissioner Lopez  
Commissioner Wardlow  
Mayor Johnston

# Certificate of Appropriateness Review Statistics

<b>HARC Monthly Summary</b>							
Fiscal year 2019-2020							
	Oct	Nov	Dec	Jan	Feb	Mar	
<b>Received applications</b>	<b>170</b>	<b>137</b>	<b>121</b>	<b>140</b>	<b>173</b>	<b>92</b>	
Staff Reviewed							
Staff approved	167	131	115	132	162	92	
Void/ Withdrawn	0	0	0	1	2	0	
Incomplete	2	0	1	3	0	0	
Commission Reviewed	1	6	5	4	9	0	
Commission approved	1	2	2	4	4	0	
Denials	0	0	0	0	1	0	
Postponed	0	4	2	0	4	0	
Withdrawn	0	0	1	0	0	0	
	Apr	May	June	July	Aug	Sep	<b>Cumulative</b>
<b>Received applications</b>	<b>84</b>	<b>98</b>	<b>133</b>	<b>101</b>	<b>101</b>	<b>87</b>	<b>1,437</b>
Staff Reviewed							
Staff approved	84	90	127	100	96	83	<b>1,379</b>
Void/ Withdrawn	0	0	1	0	0	0	<b>4</b>
Incomplete	0	0	0	0	0	0	<b>6</b>
Commission Reviewed	0	8	5	1	5	4	<b>48</b>
Commission approved	0	6	4	1	4	4	32+10 = <b>42</b>
Denials	0	0	0	0	0	0	<b>1</b>
Posponed	0	2	1	0	0	0	13-10 = <b>3</b>
Withdrawn	0	0	0	0	1	0	<b>2</b>
Approved Resolutions*			1		1		<b>2</b>
<b>\$281,596.20 in revenue</b>							



# Certificate of Appropriateness Review Statistics

- In 2019-2020 Fiscal Year Staff approved **1,379** Certificates of Appropriateness or **95.9%** of received applications.
- During the Fiscal Year HARC held **10** public meetings. Staff prepared reports and packages for all public meetings.
- During the 2019-2020 Fiscal Year the Commission reviewed **65** applications, **48** of those applications were approved, only one application was denied, and **5** were withdrawn or postponed.
- In 2019-2020 Fiscal Year the city collected **\$281,596** in revenue from HARC applications, reviews, inspections, and fines fees.
- During 2019-2020 Fiscal Year there was a decrease of **450** applications if compared to 2018-2019 Fiscal Year.

A faded, sepia-toned historical photograph of a street scene, likely from the early 20th century. It shows multi-story buildings with various signs, including one for 'SHOES' and another for 'W. W. GILKES'. There are people and horse-drawn carriages on the street, and an American flag is visible on a pole in the background.

## Certificate of Appropriateness Review Statistics

- In the past 11 years we have received **19,757** Certificates of Appropriateness! Of those **128** applications, or **.6%**, were denied.
- No applications were appealed to the Special Magistrate.

# Certificate of Appropriateness Inspections Statistics

HARC Monthly Summary							
Fiscal year 2019-2020							
	Oct	Nov	Dec	Jan	Feb	Mar *	
Received Requests	90	60	71	71	77	25 + 46	
Signage						1	
Windows/ Doors						0	
Roof						5	
Mechanical/ Gas						2	
General Maintenance Site						1	
General Maintenance Buildings						10	
New pools/ spas and decks						2	
Additions/New Cosntruction						4	
Awnings						0	
Total:	90	60	71	71	77	71	
	Apr	May **	June	July	Aug	Sep	Cumulative
Received requests	40 + 13	74	160	234	221	187	1,369-941
Signage	0	3	10	12	3	8	38
Windows/ Doors	0	9	4	11	7	7	38
Roof	3	11	32	30	17	32	125
Mechanical/ Gas	6	13	18	21	38	27	123
General Maintenance Site	4	4	7	34	13	25	87
General Maintenance Buildings	13	18	32	56	42	34	195
New pools/ spas and decks	4	3	15	19	20	13	74
Additions/New Cosntruction	10	12	41	46	71	40	220
Awnings	0	1	1	4	0	1	7
Total:	53	74	160	234	221	187	1,369
*First inspection done in March 12, 2020	** Starting May all HARC Inspections are under the HARC Inspector.						
941 Inspections under HARC Inspector BC							



# Certificate of Appropriateness Inspections Statistics

- HARC inspections were completely transferred from the building department to HARC in May.
- First Fiscal Year that we are collecting data for HARC Inspections. **1,369** HARC inspections were performed and among those 941, or 68.7% were done under Brandon's first seven months at office.
- Among the performed inspections additions, new construction and general maintenance for buildings made 44% of the inspections. Roofing, mechanical and gas installation made 26% of the inspections.

# Achievements

- Brandon Celli joined our team on March 9, 2020. Brandon is providing technical assistance to owners and contractors on historic preservation matters.
- Assisted in determinations pertaining HARC reviews, approvals and COVID-19 issues.
- Working closer with Planning and Building Staff.
- HARC Staff has been more involved with other city departments that are proposing projects within the historic district.
- Transferred Outdoor Display Exceptions from Planning Board to HARC. We are still waiting from approval from the Department of Economic Opportunities.
- Approved revised guidelines for decks, patios, hot tubs and pools.
- Worked with IT staff on new HARC webpages and converted documents ADA accessible for HARC Guidelines, forms and others.
- Revision of HARC Fees.



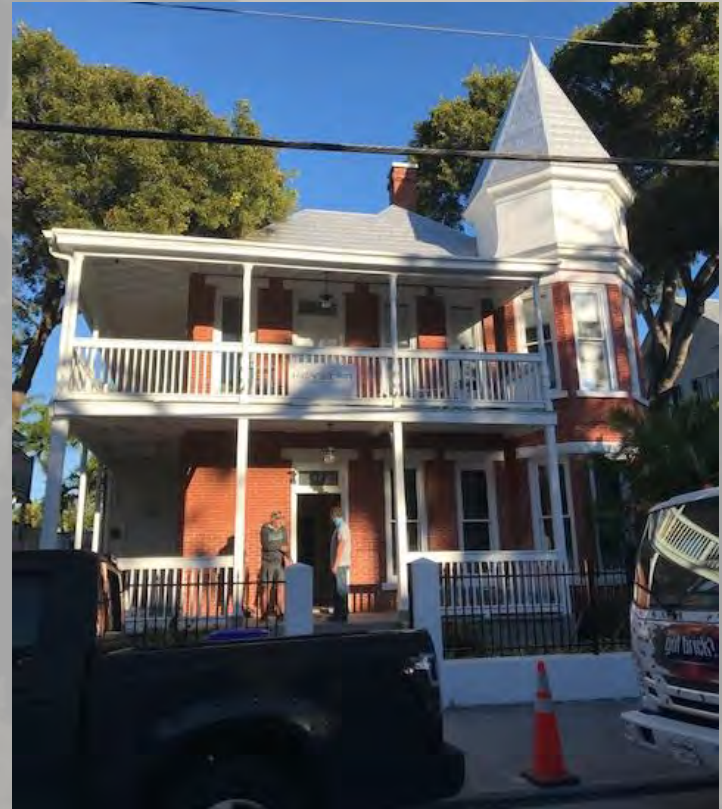
# Certificate of Appropriateness Review

## 529 Caroline Street

Before



After



# Certificate of Appropriateness Review

## 529 Caroline Street

Before



After





# Certificate of Appropriateness Review

## 335 Duval Street

Before



After





# Certificate of Appropriateness Review

## 831 Georgia Street- Vacant Lot

Before



After



# Certificate of Appropriateness Review

## 1401 Pine Street

Before



After





# Certificate of Appropriateness Review

## 291 Front Street

Before

After





## Goals for 2021

- Revisions to windows guidelines.
- Revisions to entrances, porches and doors guidelines.
- Revisions to commercial storefronts guidelines.
- Direct involvement in Mallory Square Short- and Long-Term Master Plan.
- Creation of two workshops for general public, architects, designers, and contractors of HARC, Q & A format.
- Continue efforts in working closely with other departments, including assistance to grants with NEPA requirements.