

Executive Summary



To: Gregory W. Veliz, City Manager

From: Todd Stoughton, Risk Manager

Date: 2/1/2021

RE: Service Agreement Extension Request

Action:

Respectfully request the City Commission to approve the extension of the following contract/agreements for one year due to exceptional circumstances (COVID-19). The following is a list of specific events requesting a one-year extension to their agreement with the City of Key West:

- Bahama Village Community Coalition (Goombay Festival, Resolution No. 19-045. Current agreement 2019-2021)
- Race World Offshore LLC (Annual Power Boat Championship Race, Resolution No. 19-188. Current agreement 2019 - 2023)
- Rams Head Promotion of Key West, LLC (Key West Amphitheatre Venue Management Services, Resolution 19-237. Current agreement 2019 – 2022 with possibility of two 3-year extensions)

These agreements are still under contract as denoted in the current agreement dates above.

Background:

COVID-19 was the causative factor for the cancellation of multiple special events throughout Key West during calendar year 2020 causing financial burdens for several of our legacy event promoters. Although the agreements discussed in this summary do not have a 'force majeure' clause, it is the intent of the City to offer relief due to circumstances beyond the contract holder's control by extending the subject agreements by one year. Each event promoter has been contacted and has formally requested a one-year extension with the City of Key West.

Financial Impact:

If the City Commission approves the recommendation of Staff as submitted there is no additional costs incurred by the City.

Recommendation:

Request the City Commission approve the one-year extension to the current agreement of the three named events, authorizing the City Manager to execute all documents consistent therewith with the consent and advice of the City Attorney.