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Date: February 17, 2021

Reference: Transfer of Funds from An Approved FY21Capital Project to Renovate Sports Facilities Restrooms to IS 7201 1802 Wickers Trailers Project

The trailers at Wickers Field are in a state of disrepair. We have replaced the floors and done additional work to try to keep them in use as long as possible, but they need to be replaced.

The project for the trailers was put on hold last year and we planned to move forward with-it next year. However due to the current state of the trailers they need to be replaced now and the project to repair the sports facilities restrooms would be better to move to next year.

Attached is the budget transfer worksheet.

City Manager

City of Key West BUDGET TRANSFER

		Increase	Decrease	
	Current Budget	(Round up to	(Round up to	Revised Budget
Account No./Project No.	Finance Use Only	nearest \$50)	nearest \$50)	Finance Use Only
Renovate Sports Facilities	TOTAL DESCRIPTION			
Restrooms- Scheduled to start this			150,000	
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10 7004 4000 Wisham Tasilans		150,000		
IS 7201 1802- Wickers Trailers		150,000		
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		450.000	450.000	
TOTALS:		150,000	150,000	
4 4151 41				
Justification:				
Authorized Signatures				-1.71-
Department Head:			Date:	21110
No.		(n)	10	51001
Budget Analyst:	Somon	Chealon	Date:	2.17.21
Finance Director:	man 1	7///	Date:	2.17.21
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(0	p to 45,000 tent cates	a y will lightly		
City Manager:	11411	10 / /	Date:	
(3	w/jp/category w/in fu	nd; all uses of CM con	tingency;	
/u	p to \$20,000/among c	ategories w/in fund)		
City Commission Ar	proval Poduirod?	Voc	No	
City Commission Ap	provai reguired?	Yes	No	
Finance Use Only				
Total Items:	Marie Contract	Entered by:		
Group No.:		Date:		
Acct. Balance Verified:				No. of Land