



## THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

### EXECUTIVE SUMMARY

**TO:** Patti McLauchlin, Interim City Manager  
Todd Stoughton, Interim Assistant City Manager

**CC:** Doug Bradshaw, Port and Marine Services Director

**FROM:** Carolyn Sheldon, Senior Grants Administrator

**DATE:** May 17, 2021

**RE:** Approval of the State of Florida Department of Environmental Protection Standard Grant Agreement #MV409 Clean Vessel Act Grant for operations of pumpout equipment, maintenance and repair, and pumpout signage at City Marina at Garrison Bight

#### **ACTION STATEMENT:**

Resolution approving the attached State of Florida Department of Environmental Protection Standard Grant Agreement #MV409 Clean Vessel Act Grant for operations of pumpout equipment, maintenance and repair, and pumpout signage at City Marina at Garrison Bight in an amount not to exceed \$46,108.88 with a \$15,369.62 grantee match (total project cost of \$61,478.50). The necessary budget amendments or transfers to accept the funding will be approved.

#### **BACKGROUND:**

The City of Key West submitted an application on March 24, 2021 for FDEP funding from their 2021 Clean Vessel Act funding cycle to assist pumpout operations and maintenance at City Marina at Garrison Bight. Funds were awarded on May 5, 2021.

#### **PURPOSE AND JUSTIFICATION:**

City Marina will provide weekly pumpouts in the City of Key West Mooring field and perform weekly preventative maintenance and repairs as needed on all sewer pumps and pump systems.

#### **FINANCIAL IMPACT:**

Expenses are budgeted in Fund 413 - \$55,578.50 in Account 4137551-5751200 (Garrison Bight / Marina Operations / Regular Salaries & Wages) and \$5,900.00 in Account 4137551-5754600 (Garrison Bight / Marina Operations / Repairs and Maintenance). Grant revenues will be budgeted in Account 413-0000-331-9000 (Garrison Bight / Revenue / Other Federal Grants). The Clean Vessel Act funding amount is up to \$46,108.88 and requires a match amount of \$15,369.62.

*Key to the Caribbean – Average yearly temperature 77° F.*

**RECOMMENDATION:**

Staff recommends approving the attached State of Florida Department of Environmental Protection Standard Grant Agreement #MV409 Clean Vessel Act Grant for operations of pumpout equipment, maintenance and repair, and pumpout signage at City Marina at Garrison Bight in an amount not to exceed \$46,108.88 with a \$15,369.62 grantee match (total project cost of \$61,478.50) and approving the necessary budget amendments or transfers to accept the funding.