



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

EXECUTIVE SUMMARY

TO: Community Redevelopment Agency

FROM: Karen Olson, Deputy Director Port & Marine Services

CC: Patti McLauchlin, City Manager
Doug Bradshaw, Director Port & Marine Services
Mark Finigan, Finance Director

DATE: June 30, 2021

SUBJECT: Change Order #1 – Design Services – Margaret St. Fire Pump

ACTION STATEMENT

Resolution approving Change Order #1 to the Design Services task Order for the Margaret St Fire Pump House Relocation to William P. Horn, Architect in the amount of \$10,650.

BACKGROUND

A design task order for the relocation of the Margaret St fire pump house was issued to William P. Horn in June 2020. The scope including design of a new pump house enclosure to be located at the entrance of the main Seaport parking lot. This task order only provided for conceptual fire pump design, leaving it to the awarded contractor to hire an engineer to provide final design.

PURPOSE & JUSTIFICATION

Upon review of preliminary bid documents Seaport staff determined it was in the best interest of the City to provide full fire pump design in the bid documents to assure all bidders provide proposals based on the same specifications/ design.

FINANCIAL IMPACT

This project has been budgeted in the Infrastructure Fund account #405-7504-575-6300 KB1507.

RECOMMENDATION

Staff recommends approving Change Order #1 to the Design Services task Order for the Margaret St Fire Pump House Relocation to William P. Horn, Architect in the amount of \$10,650.

Key to the Caribbean – Average yearly temperature 77° F.

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