



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Action Minutes - Final

### Tree Commission

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Tuesday, August 10, 2021

5:00 PM

City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**FOR VISUAL PRESENTATIONS:** Individuals are responsible to share their presentation at the meeting on their laptop through zoom. For City Commission meetings the City Clerk's Office will need a copy for the agenda at least 6 days before the meeting.

**Call Meeting To Order - 5:00 P.M.**

#### Roll Call

**Absent** 2 - Commissioner Bravo, and Commissioner Pope

**Present** 5 - Commissioner Brown, Commissioner Cabanas, Commissioner Cullen, Commissioner Cunningham, and Commissioner McRAE

#### Pledge of Allegiance to the Flag

**Approval of Agenda - The agenda was unanimously approved as presented.**

#### Approval of Minutes

1 July 13, 2021

**Attachments:** [Minutes](#)

A motion was made by Commissioner Cullen, seconded by Commissioner Brown, that the Minutes be Approved. The motion passed by unanimous vote.

#### Old Business

- 2                    1115 Casa Marina Court/T2021-0167/ACS Harbour Place  
216 LLC-Kristen Smith  
Represented by: Jan Basil  
Requesting approval to remove (1) Royal Poinciana tree

**Attachments:**     [\(LARGE FILE\) Report and Application](#)

A motion was made by Commissioner Cunningham, seconded by Commissioner Cullen, in accordance with Sec. 110-327, to approve the removal of (1) Royal Poinciana tree, at 1115 Casa Marina Court to be replaced with 14.9 caliper inches of dicot or fruit trees from the approved list, FL#1, to be planted on site. The motion carried by the following vote:

**Absent:** 2 - Commissioner Bravo, and Vice Chair Pope

**Yes:** 5 - Commissioner Brown, Commissioner Cabanas, Commissioner Cullen, Commissioner Cunningham, and Chairman McRAE

### **New Business**

- 3                    823 & 825 Emma Street/T2021-0213/E.T. Brigham III  
Requesting approval to remove (1) Gumbo Limbo tree.

**Attachments:**     [Report and Application](#)

A motion was made by Commissioner Cabanas, seconded by Commissioner Cullen, in accordance with Sec. 110-327, to approve the removal of (1) Gumbo Limbo tree, at 823 & 825 Emma Street to be replaced with 10.1 caliper inches of dicot or fruit trees from the approved list, FL#1, to be planted on site. The motion carried by the following vote:

**Absent:** 2 - Commissioner Bravo, and Vice Chair Pope

**Yes:** 5 - Commissioner Brown, Commissioner Cabanas, Commissioner Cullen, Commissioner Cunningham, and Chairman McRAE

- 4                    WITHDRAWN BY APPLICANT  
1216 Von Phister/T2021-0234/C.A. Paxton  
Represented by: Kenneth King  
Requesting approval to remove (1) Strangler Fig tree.

**Withdrawn**

- 5                    1327 Duval Street/T2021-0239/Santiago Family LTD Partnership  
Represented by: John Hartman  
Requesting approval to remove (1) Strangler Fig tree.

**Attachments:**    [Report and Application](#)  
                              [Additional Information](#)

**A motion was made by Commissioner Cunningham, seconded by Commissioner Cabanas, in accordance with Sec. 110-327, to approve the removal of (1) Strangler Fig tree, at 1327 Duval Street to be replaced with 69.9 caliper inches of dicot or fruit trees from the approved list, FL#1, to be planted on site. The motion carried by the following vote:**

**Absent:** 2 - Commissioner Bravo, and Vice Chair Pope

**Yes:** 5 - Commissioner Brown, Commissioner Cabanas, Commissioner Cullen, Commissioner Cunningham, and Chairman McRAE

- 6                    1518 Von Phister Street/T2021-0240/Carl Schmelzle & Jillian Schmelzle-Kraemer  
Represented by: John Hartman  
Requesting approval to remove (2) Tamarind trees.

**Attachments:**    [\(LARGE FILE\) Report and Application](#)  
                              [Additional Information](#)

**A motion was made by Commissioner Cunningham, seconded by Commissioner Cullen, in accordance with Sec. 110-327, to approve the removal of (1) Tamarind tree, tree #1 identified in staff report (request for removal of tree #2 Tamarind tree identified in staff report has been withdrawn), at 1518 Von Phister Street to be replaced with 12.8 caliper inches of dicot or fruit trees from the approved list, FL#1, to be planted on site. The motion carried by the following vote:**

**Absent:** 2 - Commissioner Bravo, and Vice Chair Pope

**Yes:** 5 - Commissioner Brown, Commissioner Cabanas, Commissioner Cullen, Commissioner Cunningham, and Chairman McRAE

7                    1514 4th Street/T2021-0241/Casey Vinall  
                      Represented by: John Hartman  
                      Requesting approval to remove (2) Gumbo Limbo trees.

**Attachments:**     [Report and Application](#)

A motion was made by Commissioner Cabanas, seconded by Commissioner Cullen, in accordance with Sec. 110-327, to approve the removal of (2) Gumbo Limbo trees to be replaced with 8.1 caliper inches of dicot or fruit trees from the approved list, FL #1, to be planted on site. The motion carried by the following vote:

- Absent:** 2 - Commissioner Bravo, and Vice Chair Pope
- Yes:** 5 - Commissioner Brown, Commissioner Cabanas, Commissioner Cullen, Commissioner Cunningham, and Chairman McRAE

8                    210-216 Duval Street/TP2021-0006/210 Duval Street LLC  
                      Represented by: Rick Milelli-Meridian Engineering  
                      Requesting final landscape plan approval for a major development plan.

**Attachments:**     [Report and Application](#)  
                                 [Additional Information](#)

A motion was made by Commissioner Cunningham, seconded by Commissioner Cullen to table the item to the end of the meeting due to the applicant not yet being present at the time the item was to be heard. The motion passed by unanimous vote.

A motion was made by Commissioner Cunningham, seconded by Commissioner Cabanas, to Approve the final landscape plan for a major development at 210-210 Duval Street by creating two planter boxes and accepting a donation of \$3,450 to the City Tree Fund. The motion carried by the following vote:

- Absent:** 2 - Commissioner Bravo, and Vice Chair Pope
- Yes:** 5 - Commissioner Brown, Commissioner Cabanas, Commissioner Cullen, Commissioner Cunningham, and Chairman McRAE

- 9 Requesting approval for the use of Key West Tree Fund money to purchase trees.

**Attachments:** [Estimate Request E-mail](#)  
[Received Estimates](#)

A motion was made by Commissioner Cabanas, seconded by Commissioner Cullen, to Approve the use of Key West Tree Fund money and accept the Estimate from Ecoscapes in the amount of \$3,870.46. The motion carried by the following vote:

**Absent:** 2 - Commissioner Bravo, and Vice Chair Pope

**Yes:** 5 - Commissioner Brown, Commissioner Cabanas, Commissioner Cullen, Commissioner Cunningham, and Chairman McRAE

### Discussion Items

- 10 Review of Proposed Tree Commission and Urban Forestry fees.

**Attachments:** [Proposed Fee Schedule](#)

Received and Filed

### Reports

- 11 Urban Forestry Manager's Report

**Attachments:** [July 2021 Tree Monthly Report](#)  
[August 2021 IFAS Newsletter](#)

Received and Filed

### Assistant City Attorney's Report

### Public Comments

### Commissioner Comments

### Adjournment - 5:42 P.M.