



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Action Minutes - Final

### Development Review Committee

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Thursday, February 23, 2023

10:00 AM

City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**FOR VISUAL PRESENTATIONS:** Individuals are responsible to share their presentation at the meeting on their laptop through Zoom. For City Commission meetings the City Clerk's Office will need a copy for the agenda at least 6 days before the meeting.

You may attend/participate virtually via Zoom by telephoning 305 224 1968 Meeting ID: 840 3224 9623 Passcode: 876258 or online at: <https://cityofkeywest-fl.gov.zoom.us/j/84032249623> Passcode: 876258

#### Call Meeting To Order 10:01 AM

#### Roll Call

Timothy Anson present from Key West Fire Department

**Absent** 5 - Mr. Berger, Ms. Flores, Ms. Gardner, Mr. McDowell, and Mr. Ramsingh

**Present** 8 - Ms. DeMaria, Ms. Halloran, Ms. Ignoffo, Mr. Smith, Mr. Stachurski, Ms. Torregrosa, Mr. Turner, and Mr. Willman

#### Pledge of Allegiance to the Flag

#### Approval of Agenda

A motion was made by Madam Chair Katie Halloran to change the agenda by adding a report before adjournment. Agenda was approved unanimously as amended.

#### Approval of Minutes

1 December 15, 2022

A motion was made by Ms. Karen DeMaria, seconded by Ms. Enid Torregrosa, that the Minutes be Approved. The motion passed by unanimous vote.

#### Action Items

2 Discuss Changing December 2023 Meeting Date

A motion was made by Ms. Enid Torregrosa, seconded by Ms. Karen DeMaria, that the Action Item be Approved with the December meeting being changed from December 28th to December 19th. The motion passed by unanimous vote.

**Discussion Items**

- 3 **Transfer of a Transient Unit License** - A request to transfer one (1) transient unit license in unassigned status to a receiver site property located at 423 Front Street (RE# 00000160-000000) in the Historic Residential Commercial Core-1 zoning district pursuant to Sections 122-1339 and 122-687 of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

Discussed

**Report - Upcoming changes to DRC policy and procedures.**

**Adjournment - 10:19 AM**