



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Action Minutes - Final

### Historic Architectural Review Commission

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Tuesday, September 24, 2024

5:00 PM

City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**FOR VISUAL PRESENTATIONS:** For City Commission meetings the City Clerk's Office will need a copy of all presentations for the agenda at least 7 days before the meeting.

**Call Meeting To Order - 5:00 P.M.**

#### Roll Call

**Present** 5 - Commissioner Green, Commissioner Nations, Commissioner Oropeza, Commissioner Osborn, and Chairman Burkee

#### Pledge of Allegiance to the Flag

**Approval of Agenda - The agenda was unanimously approved as presented.**

#### Administering the Oath by the Clerk of the Commission

#### Approval of Minutes

1 August 27, 2024

Attachments: [Minutes](#)

A motion was made by Commissioner Osborn, seconded by Commissioner Oropeza, to approve the Minutes. The motion passed unanimously.

#### HARC Planner's Report

#### City Attorney's Report

#### Old Business

2 Addition of a roof deck to existing bar structure - 1400

**Duval Street - Michael Halpern (H2023-0013)**

Attachments: [1400 Duval Street](#)

A motion was made by Commissioner Green, seconded by Commissioner Oropeza, to approve the addition of a roof deck to an existing bar structure at 1400 Duval Street. The motion carried by the following vote:

Yes: 5 - Commissioner Green, Commissioner Nations, Commissioner Oropeza, Commissioner Osborn, and Chairman Burkee

**3 Request to be Postponed Indefinitely: Replacement of existing wood shutters with aluminum shutters - 925 Fleming Street - Richard McChesney (H2024-0028)- Postponed from October 22, 2024**

Attachments: [\\*Large File\\* 925 Fleming Street](#)  
[Proposed Shutters Photos](#)  
[\\*Large File\\* 925 Fleming Street August 27, 2024](#)  
[Request to Postpone July 23, 2024](#)

A motion was made by Commissioner Green, seconded by Commissioner Osborn, to Postpone the Action Item to the October 22, 2024 Historic Architectural Review Commission meeting. The motion carried by the following vote:

Yes: 5 - Commissioner Green, Commissioner Nations, Commissioner Oropeza, Commissioner Osborn, and Chairman Burkee

**New Business**

**4 New accessory structure, changes to pool deck and site improvements - 902 Eaton Street - Robert L. Delaune (H2024-0038)**

Attachments: [902 Eaton Street](#)

A motion was made by Commissioner Green, seconded by Commissioner Nations, to approve a new accessory structure and changes to the pool deck and site improvements at 902 Eaton Street. The motion carried by the following vote:

Yes: 5 - Commissioner Green, Commissioner Nations, Commissioner Oropeza, Commissioner Osborn, and Chairman Burkee

**5 Elevate home 3' 8" from existing elevation and add new staircase to front porch. Replace concrete porch deck with wood - 217 Virginia Street - Samantha Jones General**

### **Contractors Inc (H2024-0039)**

Attachments: [217 Virginia Street](#)

A motion was made by Commissioner Green, seconded by Commissioner Osborn, to approve the elevation of the home at 217 Virginia Street 3'8" from the existing elevation and the addition of a new staircase to the front porch, subject to staff approval of a timber lattice on the front elevation. The motion carried by the following vote:

**Yes:** 5 - Commissioner Green, Commissioner Nations, Commissioner Oropeza, Commissioner Osborn, and Chairman Burkee

- 6 Renovations to historic house and addition at side and rear. Relocation of house towards the east with footers of same height. New pool, pool deck, and site improvements - **1315 Newton Street - T.S. Neal Architects (H2024-0040) - Postponed from October 22, 2024**

Attachments: [\\*Large File\\* 1315 Newton Street](#)

Postponed on agenda approval.

- 7 Demolition of rear portion of house - **1315 Newton Street - T.S. Neal Architects (H2024-0040) - Postponed from October 22, 2024**

Attachments: [\\*Large File\\* 1315 Newton Street - Demolition](#)

Postponed on agenda approval.

- 8 Door replacement on non-historic commercial building - **724 Duval Street - Manifested Concepts (H2024-0041)**

Attachments: [724 Duval Street](#)

A motion was made by Commissioner Green, seconded by Commissioner Oropeza, to approve the door replacement on a non-historic commercial building at 724 Duval Street and direct staff to work with the applicant to determine the transom height. The motion carried by the following vote:

**Yes:** 5 - Commissioner Green, Commissioner Nations, Commissioner Oropeza, Commissioner Osborn, and Chairman Burkee

- 9 Partial demolition of non-historic front wall - **724 Duval**

### Street - Manifested Concepts (H2024-0041)

**Attachments:** [724 Duval Street - Demolition](#)

A motion was made by Commissioner Oropeza, seconded by Commissioner Osborn, to approve the partial demolition of a non-historic front wall at 724 Duval Street. The motion carried by the following vote:

Yes: 5 - Commissioner Green, Commissioner Nations, Commissioner Oropeza, Commissioner Osborn, and Chairman Burkee

10

### New addition to rear - 1123 Washington Street - William Rowan (H2024-0042)

**Attachments:** [\\*Large Item\\* 1123 Washington Street](#)

A motion was made by Commissioner Osborn, seconded by Commissioner Nations, to approve a new addition to the rear at 1123 Washington Street. The motion carried by the following vote:

Yes: 5 - Commissioner Green, Commissioner Nations, Commissioner Oropeza, Commissioner Osborn, and Chairman Burkee

11

### Demolition of rear wall - 1123 Washington Street - William Rowan (H2024-0042)

**Attachments:** [\\*Large Item\\* 1123 Washington Street - Demolition](#)

A motion was made by Commissioner Oropeza, seconded by Commissioner Osborn, to approve the demolition of the rear wall at 1123 Washington Street. The motion carried by the following vote:

Yes: 5 - Commissioner Green, Commissioner Nations, Commissioner Oropeza, Commissioner Osborn, and Chairman Burkee

12

### New outdoor display for a metal rooster - 1075 Duval Street Units C7-8 - Irina Bakala (Out2024-0003)

**Attachments:** [1075 Duval Street Units C 7-8](#)

A motion was made by Commissioner Green, seconded by Commissioner Nations, to approve an outdoor metal rooster display for a 60-month period at 1075 Duval Street, C7-8. The motion carried by the following vote:

Yes: 5 - Commissioner Green, Commissioner Nations, Commissioner Oropeza, Commissioner Osborn, and Chairman Burkee

### Discussion Items

- 13 Amendments to Roofing Guidelines to include standing seam for certain non-historic buildings.

Attachments: [Roofing Draft Guideline](#)

Discussed

**Public Comments**

**Commissioner Comments**

**Adjournment - 6:22 P.M.**