



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Action Minutes - Final

### Board of Adjustment

---

Tuesday, January 7, 2025

5:00 PM

City Hall

---

**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**FOR VISUAL PRESENTATIONS:** For City Commission meetings the City Clerk's Office will need a copy of all presentations for the agenda at least 7 days before the meeting.

**Call Meeting To Order - 6:05 P.M.**

#### Roll Call

*Commissioner Hoover attended via virtual media technology*

**Present** 7 - Commissioner Carey, Commissioner Castillo, Commissioner Haskell, Commissioner Hoover, Commissioner Kaufman, Commissioner Lee, and Mayor Henriquez

#### Approval of Agenda

#### Approval of Minutes

1 December 12, 2024

**Attachments:** [Minutes](#)

A motion was made by Commissioner Castillo, seconded by Commissioner Haskell, that the Minutes be Approved. The motion passed by unanimous vote.

#### Resolutions

2 Considering an Appeal by attorney Barton W. Smith, on behalf of property owner Key West Golf Club, Upholding/Denying the Planning Director's Building Permit Allocation System (BPAS) Award Letter dated November 14 (October 4), 2024 for 6450 College Road; Finding that the Planning Director's Determination was/was not made in

accordance with procedural and substantive Land Development Regulations as well as the Comprehensive Plan.

**Sponsors:** Interim City Manager Stoughton

**Attachments:** [Resolution](#)  
[Appeal](#)

**A motion was made by Vice Chair Carey, seconded by Commissioner Castillo, that the Resolution be Postponed to March 4, 2025. The motion carried by the following vote:**

**Yes:** 7 - Vice Chair Carey, Commissioner Castillo, Commissioner Haskell, Commissioner Hoover, Commissioner Kaufman, Commissioner Lee, and Chair Henriquez

3

Considering an Appeal by attorney Barton W. Smith, on behalf of property owner 1213 14th Street, Upholding/Denying the Planning Director's Building Permit Allocation System (BPAS) Year 11 Award Letter dated November 14 (October 4), 2024 for 1213 14th Street; Finding that the Planning Director's Determination was/was not made in accordance with procedural and substantive Land Development Regulations as well as the Comprehensive Plan.

**Sponsors:** Interim City Manager Stoughton

**Attachments:** [Resolution](#)  
[Appeal](#)

**A motion was made by Commissioner Castillo, seconded by Vice Chair Carey, that the Resolution be Postponed to June 4, 2025. The motion passed by unanimous vote.**

**Adjournment - 6:07 P.M.**