City of Key West, FL

City Hall
1300 White Street
Key West FL 33040

Action Minutes - Final

Advisory Screening Committee for a City Attorney

Tuesday, October 20, 2026	3:00 PM	City Hall

Special

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

FOR VISUAL PRESENTATIONS: For City Commission meetings the City Clerk's Office will need a copy of all presentations for the agenda at least 7 days before the meeting.

Call Meeting To Order

In the absence of a chair/vice chair, the clerk opened the meeting at 3:00 P.M.

Roll Call

Present 7 - Ms. Jones, Mr. Klitenick, Mr. Krenke, Ms. Sterling, Mr. Uebershaer, Mr. Varela, and Mr. Smith

Pledge of Allegiance to the Flag

Approval of Agenda

The agenda was unanimously approved as amended.

Action Items

1 Elect Chair & Vice-Chair

Mr. Smith and Mr. Krenke were nominated to be chair. Mr. Smith was elected chair by majority vote (committee members Klitenick, Smith, Sterling, and Varela). Chair Smith took the gavel and immediately presided over the meeting.

Mr. Klitenick and Mr. Krenke were then nominated to be vice chair. Mr. Klitenick was elected as vice-chair by majority vote (committee members Klitenick, Smith, Sterling, and Varela).

Presentations

2 Committee Orientation and Responsibilities - Robert's Rules of Order, Sunshine Law, and Public Records

Received and Filed

Discussion Items

3 Committee Timeline

Discussed. Next Meeting set for November 17, 2026 at 3:00 P.M.

Public Comment

Committee Member Comment

Adjournment - 3:59 P.M.