



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Action Minutes - Final

### Key West Bight Management District Board

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Wednesday, February 15, 2017

5:00 PM

City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**Call Meeting To Order - 5:00 P.M.**

#### Roll Call

**Absent** 2 - Mr. Gardner Jr., and Mr. Hughes

**Present** 5 - Mr. Ashby, Mr. Bowman, Ms. Ovide, Mr. Henson, and Chairman Knowles

#### Pledge of Allegiance to the Flag

**Approval of Agenda - Mr. Bradshaw stated that item 4 would need to be postponed to the next meeting on March 15, 2017 in order for the full board to be present. The Agenda was approved unimously as changed.**

#### Approval of Minutes

1 January 11, 2017 (Regular)

**Attachments:** [Minutes](#)

A motion was made by Vice Chair Henson, seconded by Ms. Ovide, that the Minutes be Approved. The motion passed by a unanimous vote.

#### Presentations

2 Adept Marketing Quarterly Update

**Attachments:** [Key West Historic Seaport-Social Media Quarterly Report](#)  
[Key West Historic Seaport - Social Media Report](#)

Received and Filed

## Reports

- 3 Key West Bight Preservation Association Report
- Not Received

## Action Items

- 4 Approving use of Caroline Street Tax Increment Financing (TIF) dollars to construct Affordable Work Force Housing Units Above Commercial Space at 907 Caroline Street.

**Attachments:**    [Executive Summary](#)  
                              [907 Caroline St 15-Year Proforma](#)  
                              [907 Caroline St - Floor Plans](#)

A motion was made by Ms. Ovide, seconded by Vice Chair Henson, that the Item be Postponed to March 15, 2017. The motion passed unanimously.

- 5 Approving a request for Lease Renewal for Renata Lavenir dba Conch Electric Cars at the Key West Bight Ferry Terminal.

**Attachments:**    [Executive Summary](#)  
                              [Tenant Renewal Request](#)  
                              [Draft Lease](#)  
                              [Rent History](#)  
                              [Corporate filings](#)

A motion was made by Vice Chair Henson, seconded by Ms. Ovide, that the Item be Passed. The motion carried by the following vote:

**Absent:** 2 - Mr. Gardner Jr., and Mr. Hughes

**Yes:** 5 - Mr. Ashby, Mr. Bowman, Ms. Ovide, Vice Chair Henson, and Chairman Knowles

## Reports

**6**                      Manager's Report

**Attachments:**     [January 2017 Monthly Report](#)  
                              [Port and Marine Project Status](#)  
                              [Ferry Terminal Passenger Count](#)  
                              [January Year-to-Year Sales Comparison Report](#)  
                              [Key West Bight Rent Gross Sales Comparison Report](#)  
                              [Schooner Wester Union Preservation Society Update](#)  
                              [Adept PR-Bight Board Update](#)

**Received and Filed**

**7**                      Accounts Receivables

**Attachments:**     [Tenant Balances February 2017](#)  
                              [Key West Bight Marina Tenant Charges February 2017](#)  
                              [Key West Bight Rent Roll February 2017](#)

**Received and Filed**

**Old Business**

**Public Comment**

**Board Comments**

**Adjournment - 5:40 P.M.**