



City of Key West, FL

City Hall
1300 White Street
Key West FL 33040

Action Minutes - Final

Development Review Committee

Thursday, September 26, 2019

10:00 AM

City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

ALL VISUAL PRESENTATIONS (POWER POINT ONLY) FOR AGENDA ITEMS MUST BE RECEIVED IN THE CITY CLERK'S OFFICE (24) TWENTY-FOUR HOURS PRIOR TO THE MEETING.

Call Meeting To Order

10:02 AM

Roll Call

Absent 15 - Mr. Ramsingh, Mr. Burgess, Crowe, Delostrinos, DeMaria, Mr. Fraser, Ms. Green, Hernandez, Ms. Higgins, Ignoffo, Mr. Justice, McAlearney, Stoughton, Mr. Torrence, and Mr. Wilkins
Present 5 - Mr. Bishop, Anson, Ms. Paul-Leto, Mr. Willman, and Ms. Torregrosa

Pledge of Allegiance to the Flag

Approval of Agenda

A motion was made by Ms. Enid Torregrosa, seconded by Mr. Tim Anson that the Agenda be approved. The motion passed unanimously.

Approval of Minutes

1 August 22, 2019

Attachments: [Minutes](#)

A motion was made by Ms. Enid Torregrosa, seconded by Mr. Tim Anson that the Minutes be approved. The motion passed unanimously.

Discussion Items

- 2 **Conditional Use - 300 Petronia Street (RE# 00014230-000000)** - A request for a conditional use to allow for a restaurant on property located within the Historic Neighborhood Commercial (HNC-3) zoning district pursuant to the Code of Ordinances of the City of Key West, Florida.

Attachments: [Application](#)
 [Survey & Plan](#)
 [Timeline of Approvals and Denials](#)
 [Utilities Comments](#)
 [Keys Energy Comments](#)
 [Floodplain Comments](#)

Received and Filed

- 3 **Conditional Use - 1217 Varela Street, 1221 Varela Street, & 1127 United Street (RE # 00033140-000000, 00033110-000000, 00033100-000000)** - A request for conditional use approval to allow for an expansion of an educational institution and day care use on parcels located within the Historic Medium Density Residential District (HMDR) zoning district pursuant to the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

Attachments: [Application](#)
 [Survey](#)
 [Plans](#)
 [Utilities Comments](#)
 [Keys Energy Comments](#)
 [Floodplain Comments](#)

Received and Filed

- 4 **Conditional Use - 291 Front Street (RE # 0000200-000101)** - A request for a conditional use approval to allow for a restaurant with 345-square feet of indoor consumption area on a property located in the Historic Planned Redevelopment and Development (HPRD) zoning district pursuant to the Land Development Regulations of the Code of Ordinances of the City of Key West.

Attachments: [*Large File* Application](#)
 [*Large File* Plans](#)
 [Utilities Comments](#)
 [Keys Energy Comments](#)
 [Floodplain Comments](#)

Received and Filed

- 5 **Easement - 1026 James Street (RE # 00002580-000000)** - A request for an Easement in order to maintain the existing front porch and steps that extend a total of 58.0 ± square feet onto the James Street right-of-way on a property located within the Historic Medium Density Residential (HMDR) zoning district pursuant to the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

Attachments: [Application](#)
 [Survey](#)
 [Utilities Comments](#)
 [Keys Energy Comments](#)
 [Floodplain Comments](#)

Received and Filed

6 **Easement - 1021 Margaret Street (RE # 00030290-000000) and 903 Virginia Street (RE#00030270-000000)** - A request for an Easement in order to maintain the existing overhang that encroaches 36.95 ± square feet onto the Margaret Street right-of-way and to maintain the use of existing brick pavers abutting 78.26 ± square feet onto the Margaret and Virginia Streets right-of-way on property located within the Historic Medium Density Residential (HMDR) zoning district pursuant to the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

- Attachments:** [Application](#)
 [survey](#)
 [Utilities Comments](#)
 [Keys Energy Comments](#)
 [Floodplain Comments](#)

Received and Filed

7 **Easement - 1200 Whitehead Street (RE # 00026390-000000)** - A request for an Easement of 716.0 ± square feet in order to maintain an existing block wall, a portion of a one-story concrete structure, fence, and an area fenced off to enclosed trash receptacles that encroaches onto Catherine Street right-of-way on a property located within the Historic High Density Residential (HHDR) zoning district pursuant to the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

- Attachments:** [Application](#)
 [Survey](#)
 [Utilities Comments](#)
 [Keys Energy Comments](#)
 [Floodplain Comments](#)

Received and Filed

Reports

Adjournment

10:30 AM