



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Action Minutes - Final

### Key West Bight Management District Board

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Wednesday, December 11, 2019

4:00 PM

City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**ALL VISUAL PRESENTATIONS (POWER POINT ONLY) FOR AGENDA ITEMS MUST BE RECEIVED IN THE CITY CLERK'S OFFICE (24) TWENTY-FOUR HOURS PRIOR TO THE MEETING.**

**Call Meeting To Order - 4:02 P.M.**

#### Roll Call

**Absent** 3 - Mr. Ashby, Mr. Gibson, and Mr. Hughes

**Present** 4 - Mr. Langley, Ms. Ovide, Mr. Henson, and Chairman Knowles

#### Pledge of Allegiance to the Flag

**Approval of Agenda - The agenda was approved unanimously as amended.**

#### Approval of Minutes

1 November 13, 2019

**Attachments:** [Minutes](#)

A motion was made by Mr. Steve Henson, seconded by Ms. Kathryn Ovide, that the Minutes be Approved. The motion passed by an unanimous vote.

#### Action Items

2 Rejecting all responses to Request for Proposals (RFP)  
#003-20 Historic Vessel Working Excursion

**Attachments:**     [Executive Summary](#)  
[RFP 003-20 Historic Vessel Working Execursions](#)  
[RFP 003-20 Memo](#)  
[Flagship Wolf Preservation Society](#)  
[Historic Harbor Tours](#)  
[Sunset Sail Key West](#)  
[Ricks Boat Tours](#)  
[Review committee Citizen Ad](#)  
[Bid Requirements Review](#)  
[Sign in sheet](#)  
[Scoring and Ranking](#)

A motion was made by Ms. Ovide, seconded by Mr. Henson, to reject all of the current proposals and for the RFP to be issued again requesting more details regarding responders' intentions. The motion carried by the following vote:

**Absent:** 3 - Mr. Ashby, Mr. Gibson, and Mr. Hughes

**Yes:** 4 - Mr. Langley, Ms. Ovide, Mr. Henson, and Chairman Knowles

## **Presentations**

### **3                    Adept - Quarterly Presentation**

**Attachments:**     [November Report](#)  
[2019-12-Key West Historic Seaport Bight Board Presentation](#)

Received and Filed

### **4                    Key West Bight Preservation Association**

Not Received

## **Discussion Items**

### **5                    Transient Dockage Used for Commercial Vessels and Transient used for Historic Vessels**

**Attachments:**     [Memo for Comm vs Transient vs historic](#)  
[Comm vs Transient vs historic](#)  
[Revenue loss or gain](#)

Received and Filed

## Reports

### 6 Director's Report

**Attachments:**    [November 2019 Monthly Report](#)  
[Port and Marine Project Status 12-6-19](#)  
[FT Passenger Counts](#)  
[November 2018-2019 Sales Comparison Report](#)  
[KWB Marine Tenant Charges December 2019](#)  
[KWB Rent Roll December 2019](#)  
[KWB Rent Gross Sales Comparison Report](#)

Received and Filed

### 7 Schooner Western Union Report

**Attachments:**    [2019-11 SWUPS KWBB Update](#)

Received and Filed

## Public Comments

## Board Member Comments

Adjournment - 4:52 P.M.