



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Action Minutes - Final

### Development Review Committee

---

Thursday, April 23, 2020

10:00 AM

Virtual Meeting

---

#### VIRTUAL MEETING

**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**ALL VISUAL PRESENTATIONS (POWER POINT ONLY) FOR AGENDA ITEMS MUST BE RECEIVED IN THE CITY CLERK'S OFFICE (24) TWENTY-FOUR HOURS PRIOR TO THE MEETING.**

Instructions for participating in the Virtual Meeting

#### Call Meeting To Order

10:00 am

#### Roll Call

**Absent** 12 - Mr. Burgess, Mr. Crowe, Mr. Delostrinos, Mr. Fraser, Ms. Green, Hernandez, Ms. Higgins, Mr. Justice, Ms. McDonald, Mr. Stoughton, Mr. Torrence, and Mr. Wilkins  
**Present** 5 - Mr. Anson, Ms. DeMaria, Ignoffo, Mr. Willman, and Ms. Torregrosa

#### Pledge of Allegiance to the Flag

#### Approval of Agenda

This motion passed by a unanimous vote, to include the postponement of Item 10 - Major Development Plan and Landscape Waiver -1319 William Street (RE#00036920-000000)

#### Approval of Minutes

A motion was made by Ms. Enid Torregrosa, seconded by Mr. Matt Willman, that the Minutes be Approved. The motion was passed by a unanimous vote.

1

February 27, 2020

**Discussion Items**

- 2**                    **Amendment to Conditional Use - 318-324 Petronia Street, 802-806 Whitehead Street and 809-811 Terry Lane (RE# 00014010-000100; 00014010-000000; 00014050-000000; 00014060-000000)** - a request for an amendment to a conditional use approval for a restaurant on property located within the Historic Neighborhood Commercial-Bahama Village Commercial Core (HNC-3) zoning district pursuant to the Code of Ordinances of the City of Key West, Florida.
- Received and Filed
- 3**                    **Transfer of Transient License - One unit & license in unassigned status to 601 Duval Street (Unit 202) (RE#00012290-000000)** - A request to transfer one transient unit & license in unassigned status to property located within the Historic Residential Commercial Core Duval Street Gulfside (HRCC-1) zoning district pursuant to the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.
- Received and Filed
- 4**                    **Transfer of Transient License - Unassigned Unit Key Cove Dr. to 536 Fleming (RE# 00009440-000000)** - A request of approval for the transfer of a single transient license from unassigned status at Key Cove Drive in the Medium Density Residential (MDR) zoning district to 536 Fleming Street in the Historic Neighborhood Commercial (HNC-1) zoning district pursuant to Sections 122-776 and 122-1338 of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.
- Received and Filed
- 5**                    **Conditional Use - 218 Whitehead Street (RE# 00001630-000700)** - A request for a conditional use approval for commercial retail low, medium, and high intensity on property located in the Historic Planned

Redevelopment and Development (HPRD) zoning district pursuant to the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

Received and Filed

- 6                    **Conditional Use - 918 Kennedy Drive (Unit A) (RE# 00065660-000000)** - A request for a conditional use to include an educational institution on property located in the General Commercial (CG) Zoning District pursuant to the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

Received and Filed

- 7                    **Easement - 312 Catherine Street (RE # 00026430-000100)**- A request for approval of an Easement Agreement of 530-square feet, more or less, in order to maintain an existing boundary fence encroaching onto Catherine Street right-of-way on property located within the Historic High Density Residential (HHDR) zoning district pursuant to Section 2-938 of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

Received and Filed

- 8                    **Easement - 413 Greene Street (RE # 00000620-000000)**- A request for an Easement Agreement of 171.0-square feet, more or less, to repair three (3) existing second-story balconies extending onto Greene Street and Fitzpatrick Street rights-of-way on property located within the Historic Residential Commercial Core - Duval Street Gulfside (HRCC-1) zoning district pursuant to Section 2-938 of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

Received and Filed

- 9                    **Minor Development Plan- 1020 Margaret Street (RE# 00030490-000000)** - A request for approval of a minor development plan to renovate two existing historic

single-family structures and construct three new single-family structures, as well as installing an inground pool and a paved parking lot in the Historic Medium Density Residential (HMDR) zoning district pursuant to Sections 122-596 and 108-91 of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

Received and Filed

10

**Postponed by Staff: Major Development Plan and Landscape Waiver - 1319 William Street (RE# 00036920-000000)** - a request for a major development plan and landscape waiver approval for the construction of eight (8) market rate units on property located within the Historic Medium Density Residential (HMDR) zoning district pursuant to the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

## Reports

## Adjournment

11:12 am