



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Action Minutes - Final

### Contractors Examining Board

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Wednesday, June 1, 2022

3:30 PM

City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**FOR VISUAL PRESENTATIONS:** Individuals are responsible to share their presentation at the meeting on their laptop through Zoom. For City Commission meetings the City Clerk's Office will need a copy for the agenda at least 6 days before the meeting.

**Call Meeting To Order - 3:32 P.M.**

#### Roll Call

**Absent** 3 - Mr. Balbuena Sr, Ms. Norris, and Chairman Castellanos

**Present** 4 - Mr. Chinnis, Mr. Millelli, Mr. Vazquez, and Mr. Waite

#### Pledge of Allegiance to the Flag

**Approval of Agenda - The agenda was unanimously approved as presented.**

#### Approval of Minutes

1 April 6, 2022

**Attachments:** [Minutes](#)

A motion was made by Mr. Waite, seconded by Mr. Vazquez, that the Minutes be Approved. The motion passed by unanimous vote.

#### Action Items

2

**(Hearing)**

Case: #22-00045

Address: 1503 South St.

Contractor: Envy Pools, LLC  
(Heather Tidwell)

Code Officer: Keenan Mellendorf

Date of Violation(s) 1/12/2022

Case: #22-00045 (Building Ordinance)

**Code Violation:****Count 1: Sec. 14-37 - Work performed without a permit**

Address: 1503 South St.

On 1/12/2022 Officer Keenan Melloendorf of the City of Key West Code Compliance Dept. was informed by the City of Key West Building Inspector Edward Keane that a pool was being installed at 1503 South St. without permits. The company doing the work was Envy Pools, LLC. Photos were taken and a Stop Work Order was placed until permits were obtained.

Sponsor: Mr. RamsinghAttachments: [Envy Pools CertifiedMail4.6.22CEB](#)[Case Detail 22-00045](#)[TimePhoto\\_20220112\\_083256](#)[TimePhoto\\_20220112\\_083354](#)[TimePhoto\\_20220112\\_083403](#)

**A motion was made by Mr. Waite, seconded by Mr. Chinnis, that the Board does find a violation of one count by Ms. Tidwell of Envy Pools, LLC, and that there be a \$250.00 fine with a \$100.00 administrative court cost. The motion carried by the following vote:**

**Absent:** 3 - Balbuena Sr, Ms. Norris, and Chairman Castellanos**Yes:** 4 - Mr. Chinnis, Mr. Millelli, Mr. Vazquez, and Mr. Waite

3

**(Hearing)**

Case: #22-00546

Address: 3735 Paula Ave.

Contractor: Pool Tech of Miami, Inc.  
(Frank De Izaguirre)

Code Officer: Igor Timus

Date of Violation(s) 03/03/2022

Case: #22-00546 (Building Ordinance)

**Code Violation:****Count 1: Sec. 14-37 - Work performed without a permit**

Address: 3735 Paula Ave.

On 3/03/2022 During an area canvas Officer Igor Timus of the City of Key West Code Compliance Dept. heard noises at 3735 Paula Ave. he observed and photographed construction debris and a laborer standing outside of 3735 Paula Ave. He spoke with the owner's mother and she explained that the worker who works for Pooltech of Miami, was preparing the pool for resurfacing. No permits were found in the system. A Stop Work Order was placed until permits were obtained.

**Sponsor:** Mr. Ramsingh

**Attachments:** [Case Detail 22-00546](#)  
[Pooltech of Miami CertifiedMail4.6.22CEB](#)  
[3735 Paula St 1](#)  
[3735 Paula St 2](#)  
[3735 Paula St. 3](#)

A motion was made by Mr. Waite, seconded by Mr. Chinnis, that the Board does find a violation of one count by Mr. De Izaguirre of Pool Tech of Miami, Inc., and that there be a \$250.00 fine with a \$100.00 administrative court cost. The motion carried by the following vote:

**Absent:** 3 - Balbuena Sr, Ms. Norris, and Chairman Castellanos

Yes: 4 - Mr. Chinnis, Mr. Millelli, Mr. Vazquez, and Mr. Waite

**Adjournment - 4:03 P.M.**